

# WEST DUNDEE IS NOW TAKING APPLICATIONS!

**JOIN US NOW!**



## Current Vacancies: PART-TIME FIREFIGHTER / EMT or PARAMEDIC



Competitive hourly rate ranging from \$16.45 - \$23.10 (Depending on Certifications)



Holiday Pay



Optional retirement savings opportunities



Be Part of Something Big - Make a Difference!



Challenging & Rewarding Career Opportunities



Additional preference points when testing full-time for West Dundee



**Contact us & learn more at:**

Phone: (847)551-3805

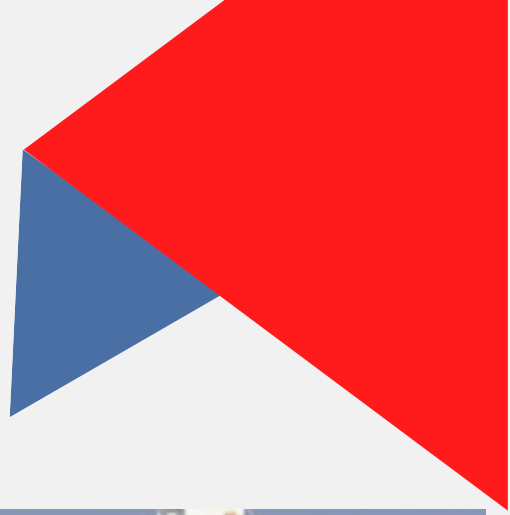
Email: [applywdfd@wdundee.org](mailto:applywdfd@wdundee.org)

\*EMT Certified?

Contact for academy sponsorship opportunities!







# Part-Time Firefighter / EMT or Paramedic



Be Part of the Pride of the West Side!

# Table Of Contents

03	Welcome from the Chief
04	Mission and Vision
05	Department at a Glance
06	Salary and Benifts
07	Employement Requirements
08	Hiring Process Overview
09	Application Process
10	Contact Us

# Welcome From the Fire Chief



**Michael Spiro**  
Fire Chief  
West Dundee Fire Department

I appreciate your interest in the West Dundee Fire Department's (WDFD) part-time recruitment process! The personnel of the WDFD is dedicated to providing the highest quality of EMS, Fire Suppression, and Technical Rescue services to the citizens and visitors to the Village of West Dundee. We are looking for people who put others' concerns above their own and want to advocate for the citizens they serve.

Being the Fire Chief of the West Dundee Fire Department is an honor, and I welcome you to apply for a part-time position with the West Dundee Fire Department.





# MISSION

The West Dundee Fire Department is committed to providing public safety services for our community. We strive to maintain the highest level of protection of lives and property through rescue emergency medical services, fire suppression and prevention, and public education. We execute this with professionalism, dedication, and excellence.

# VISION

As a core service of the Village, we recognize that the community is the reason for our presence. We will provide the highest level of customer service by protecting life, property, and the environment through the delivery of innovative, fiscally responsible firefighting emergency medical services, public education, and fire prevention.

# DEPARTMENT at a GLANCE



## Personnel

The West Dundee Fire Department has 3 shift Lieutenants, each leading a 24-hour shift of 2 career firefighter/paramedics. In addition, the Department has 25 Part-time firefighters, that comprise a daily staff minimum of 5. The administrative staff includes the Fire Chief, Fire Marshal, and Training Officer.



## Stations and Apparatus

The West Dundee Fire Department operates out of two fire stations from which it deploys 2 jump companies making up 2 engine companies, a truck company, a squad company, and two ALS ambulances. All fire apparatus are ALS equipped.



## Special Teams

The Department is home to 4 special teams: Water Operations, Hazardous Materials, Fire Investigations, and Special Rescue. All four special teams are part of the MABAS Division 2 team, have access to cutting-edge equipment and technology, and actively seek new members.



## Call Volume

West Dundee is a full-service public safety agency responsible for responding to and mitigating incidents involving fires, medical emergencies, hazardous materials, and technical rescues. West Dundee's call volume is growing, averaging approximately 5 calls per day and an average of 2000 calls per year. The vast majority of the Department's calls are EMS related.

# SALARY and BENEFITS



Competitive hourly rate ranging from \$16.45 - \$23.10 (Depending on Certifications)  
(Effective 5/1/22-4/30/23)



Holiday Pay



Optional retirement savings opportunities



Modern workout facilities



Numerous active special rescue teams seeking new members



Additional preference points when testing full-time for West Dundee



# EMPLOYMENT REQUIREMENTS



## Age

Minimum of 18 years of age.



## Citizenship

All applicants must hold United States citizenship.



## EMT Certification / Firefighter Certification

All applicants must be licensed by IDPH as an EMT and an Illinois Basic Operations Firefighter at the time of hire. See the hiring process overview page for academy sponsorship information.



## Driver's License

All firefighter/paramedics must possess or be able to obtain a valid class B non-CDL or equivalent driver's license



## Education

All applicants must have a minimum of a high school diploma or the equivalent.



## Language

All applicants must have the ability to understand the English language, both written and spoken.



## Background Process

All employees must undergo and successfully complete a rigorous background investigation including a polygraph examination.

# HIRING PROCESS OVERVIEW

As part of the department's goal to maintain a combination fire department, WDFD will consider sponsoring applicants to an approved fire academy for whom IDPH licenses. Priority is given to applicants who meet the minimum requirements, with paramedics given the highest priority.

The West Dundee Fire Department has a minimum standard for part-time employment of Illinois-certified Firefighter II / Basic Operations Firefighter and Illinois-licensed EMT-B.

The department may pay for all pre-hire screening on a case-by-case basis. Both of these are based on previous FD experience. Orientation may begin before pre-hire screening is completed. However, no emergency scene activities will be allowed. Once an applicant has passed the pre-hire screening, emergency scene participation during orientation will be restricted to the level of training completed.

## Academy Sponsorship Applicants

For those IDPH-licensed EMT-B applicants who seek fire academy sponsorship, the applicant will be responsible for paying for all aspects of pre-hire screenings. IDPH paramedics will have pre-hire screening paid for by the department.

All academy sponsorship applicants can expect to pay for the following:

- Fire Academy tuition           \$3,000.00
  - Turnout Gear Rental           \$600.00
  - NFPA medical exam           \$600.00
  - Background check           \$300.00
- \$4500 (All Costs Estimated)

The West Dundee Fire Department will provide the following:

- SCBA
- Minimum uniform requirements
- Workman's compensation insurance in case of injury based on starting pay for FF/EMT
- Academy support and training from current staff/firefighters
- Unpaid ride-along opportunities
- Employment after successful academy completion.

# APPLICATION PROCESS



Before applying, thoroughly read the Orientation Packet to ensure your eligibility and understand the requirements of the position and training.



Download an application at:  
[bit.ly/applywdfd](https://bit.ly/applywdfd)  
Email completed application to:  
[applywdfd@wdundee.org](mailto:applywdfd@wdundee.org)  
or drop off at:  
West Dundee Public Safety Center II  
100 Carrington Drive, West Dundee, IL  
60118

# Contact Us



## Postal Address

West Dundee Fire Department  
100 Carrington Drive  
West Dundee, IL 60118



## E-Mail Address

[applywdfd@wdundee.org](mailto:applywdfd@wdundee.org)



## Website

[www.wdundee.org](http://www.wdundee.org)



## Phone

(847)551-3805

The Village of West Dundee is an Equal Opportunity Employer. It is the continuing policy of the West Dundee Fire Department to afford equal employment opportunities to qualified individuals, regardless of race, color, religion, gender, age, national origin, sexual orientation, or disability, and to conform to applicable laws and regulations. Equal opportunity encompasses all aspects of employment practices to include, including but not limited to recruitment, hiring, training, compensation, benefits, promotions, transfers, and discipline.