



**GENERAL PROJECT INFORMATION**

Utility Company Name:		Date:	
Address:	City:	State:	Zip:
Project Name:		Utility Co. Project Reference #:	
Description of Work:			
<b>UTILITY COMPANY CONTACT PERSON</b>		<b>UTILITY COMPANY FIELD CONTACT PERSON</b>	
Name:		Name:	
Title:		Title:	
Phone #:	Cell #:	Phone #:	Cell #:
Email(s):		<b>CONTRACTOR INFORMATION</b>	

<b>ADDRESS LOCATION OF WORK TO BE DONE</b> (Fill out range of multiple addresses)		
Number:	Direction:	Street Name:
Total Linear Feet:	Cross Street:	
Have you reviewed the special conditions on page 2? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do the permit plans show the existing Village Utilities? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Are the proposed improvements 5 feet away from the Village's water and sewer mains? Yes <input type="checkbox"/> No <input type="checkbox"/>		
When are the improvements anticipated to start? <input type="text"/> End? <input type="text"/>		
<b>PLEASE NOTE: Attach plan (map/diagram/sketch) of work to be done to this permit application</b>		

**FOR VILLAGE USE ONLY**

Village of West Dundee Permit #:	Date Approved:
Permit Approved By:	Permit Expiration Date::



### Special Conditions

- **The utility company or their contractor must provide the Police Department (847-551-3810), Fire Department (847-551-3805), JULIE and the property owners' with 48 hours in advance of the construction.**
- **THE CONTRACTOR MUST NOTIFY ALL RESIDENTS AND BUSINESS OWNERS ALONG THE ROUTE PRIOR TO CONSTRUCTION. Verification of said notification (letters, door hangers, etc.) shall be provided to the Village of West Dundee.**
- The utility company or their contractor shall provide West Dundee Public Works with a 24 hour emergency contact representative and phone number to answer any issues that may arise during this project.
- The utility company or their contractor shall prepare and have on site all necessary materials to address, contain, resolve and restore any discharge of sedimentation or fluids into or onto adjacent properties and storm sewers.
- The utility company or there contractor shall be solely responsible for any impacts, damages or illicit discharges into any receiving detention/retention facility and/or waterway as a result of this project.
- If applicable, the utility company or there contractor as shall excavate a observation pit to allow West Dundee Public Works staff to observe any bore crossing over the Village's water distribution system. This observation must be scheduled one business day in advance.
- The utility company or their contractor will have the responsibility to coordinate with the adjacent property owners to locate any residential irrigation/invisible fences or any other private property that will be affected by this work. **Any conflicts with irrigation/invisible fence systems shall be resolved prior to the start of the project.**
- All restorations within the easement shall be completed within 30 days of completion of the project unless other arrangements have been made in conjunction with a development project.
- Any damage to private property outside of the easement shall be the responsibility of utility company or their contractor to repair to the satisfaction of the owner within 30 days of completion of the project.

- The utility company or their contractor shall utilize work zone safety measures as determined by the latest edition of the IDOT Standards and Specifications for Roadway and Bridge Construction.
- The utility company and/or their contractor shall follow jurisdictional lane closure restrictions and all traffic control devices must conform to IDOT Highway Standards and the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD). Additionally, the contractor must maintain a construction zone that follows the latest ADA requirements and appropriate signage.
- No open excavations shall be left overnight on the premises.
- No staging of equipment shall be allowed on the premises unless other arrangements have been made in conjunction with a development project. All equipment is to be removed daily. All Equipment shall be utilized so as to allow full and unfettered access to the area to traffic and refuse collection.
- The project area shall be cleaned of all debris on a daily basis, including; driveways, sidewalks, streets and any impacted private property.

I, on behalf of \_\_\_\_\_ (Utility Company) have read and fully understand the contents of this document. I agree to the terms and conditions stated above.

Printed Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_