



## 2018 VILLAGE BOARD GOALS

- Goal #1: Fire Cooperative Efforts/Consolidation:** Continue our efforts with cooperative efforts/consolidation with East Dundee and QC Fire Departments. Develop a timeline with all vested parties on implementation of specific goals relating to consolidation. Evaluate allowances to provide services to the West Dundee Fire Protection District. Conduct and finalize the Union Consolidation Study.
- Goal #2: Police Body Camera Program:** Police worn body cameras have been proven to improve the relationship and trust between the community and law enforcement. The Police Department will continue to make significant progress in the evaluation of a Body Camera program, to include areas such as policy development, cost, retention and data storage, vendor selection, collective bargaining support, pilot testing, and possible grant funding.
- Goal #3: Angle Tarn Water Treatment Plant Improvements, Phase 2:** Continue improvements and repairs to the Angle Tarn Water Treatment Plant under Phase 2 of the project; consisting of repairs to the underdrain systems of the two remaining ion exchange vessels 3 and 4. Additionally, reintroduce the additional scope of work that includes redundant control valve removal and process water line modifications.
- Goal #4: Sidewalk Inspection Program:** Develop a comprehensive sidewalk inspection, documentation and discrepancy resolution program; formalized by written policy and implemented by work planning. Composition of the policy, inspection and documentation of at least one-third of the Village and physical resolution of discrepancies within one subdivision should be completed prior to the close of 2018.
- Goal #5: Parkway Tree Trimming Program Analysis:** Prioritize greatest needs and develop a rotating schedule for contractual parkway tree trimming in conjunction with in-house activities for the same. To maximize efficiency, simplify management and control costs; and move to competitively bid identified sections of contractual tree trimming separately from proposals sought to facilitate case-by-case work, such as one-off trimming, tree removals and stump removals.
- Goal #6: Financial Reporting Transparency and Code Updates:** Continue to prepare the Comprehensive Annual Financial Report that qualifies for the GFOA Certificate of Excellence in Financial Reporting. Increase the number of informational items pertaining to the Village's finances on the website and newsletter. Update the Village Code pertaining to water billing and shut-off procedures.

- Goal #7: IRMA Insurance Claims Reduction:** West Dundee has been a member of the Intergovernmental Risk Management Agency (IRMA) for over 20 years. Regrettably, for the first time, we have been placed on an Advisory Letter Program due to our 5-year claims to contribution ratio exceeding 100%, as a result of some significant losses, particularly in regards to Workers Compensation. The Village will continue to work proactively with each department and the Employee Safety Committee to manage and mitigate future losses, in order to restore West Dundee's good standing with IRMA.
- Goal #8: IPBC Employee Benefits Transition:** The Intergovernmental Personnel Benefit Cooperative (IPBC) was founded in 1976 and currently has 135 governmental entities within its membership, which together make up a self-insured intergovernmental pool for the purposes of providing health insurance and other benefits to members' employees. The Board has authorized the Village's membership in IPBC, in an effort to reduce and stabilize the cost of providing health insurance benefits to our full-time employees, thereby avoiding significant increases to both the Village and its employees at renewal. It is our goal to be an active participant in IPBC, to ensure a successful transition from conventional health insurance to an insurance pool.
- Goal #9: Spring Hill Mall:** Broaden Spring Hill Mall support by supplementing ongoing tenant attraction efforts with development of a framework plan to visualize the potential long-term evolution of the area into more of a mixed-use, walkable, and campus-like setting.
- Goal #10: Compatible Residential Development:** Increase property values and grow the local economic trade area, continue to pursue compatible residential development at suitable sites throughout the Village, including those adjacent to the active corridors of Routes 31 and 72 and Randall Road, and explore opportunities to harmoniously add housing units downtown.
- Goal #11: Downtown Improvements:** Continue to activate the Village's adopted Downtown Plan by completing the first phase of physical improvements to the First and Main area, advancing construction of the subsequent phases that will create the Riverwalk extension to Oregon, and designing and implementing a system of wayfinding signs to direct customers to parking, dining, entertainment, shopping, and public amenities.
- Goal #12: Business Partnerships:** In an attempt to further establish downtown West Dundee as a destination, partner with an event promoter and RocHaus to develop a unique event concept that would possess the potential to generate business from locals as well as attract visitors from the larger region. Further establish the downtown dining district by generating prospects for and facilitating the re-tenanting of the restaurant space formerly occupied by Francesca's. Engage business owners in a renewed discussion regarding the Discover Dundee program, and how to work collectively to promote and improve upon the downtown and village-wide business environment.



## 2017 VILLAGE BOARD GOALS – Final Status Update

**Goal #1:** Continue the Village's efforts to pursue and achieve functional consolidation through the sharing of services, equipment and employees, particularly with the East Dundee & Countryside Fire Protection District and other QuadCom entities.

**Status:** *Ongoing. Intergovernmental agreements between the Village of West Dundee and the East Dundee Fire Protection District for shared Fire Chief and Fire Marshall personnel that began in January 2017, have resulted in significant benefits in terms of both operational and financial efficiencies. Much progress has been made in sharing resources and combining best practices.*

*QuadCom training continues to expand and improve upon all of the QuadCom departments using a common software program called Target Solutions. The collective area Fire Chiefs continue to meet and discuss ways to further our cooperative efforts and consolidations, most recently meeting with the all of the QuadCom officers and respective unions in an effort for increased transparency and buy-in in terms of future efforts. The unions have proposed a consolidation study which shows a team effort and buy-in from top to bottom.*

*In the past year, standardization of equipment, such as hose leads and EMS first-in bags, was completed and this will continue in 2018. For the past year, standardization of potential training across all departments has also been initiated.*

**Goal #2:** Continue to review, evaluate and formalize an annual Village-wide capital improvement program, including funding commitments toward utility system upgrades and repairs, street resurfacing and vehicle and equipment replacements.

**Status:** *Complete. The Village Board continues to discuss and further implement the formalization of an annual village-wide capital improvement program. An annual funding commitment, with recurring revenues of a minimum of \$900,000, have been identified, with a general breakdown as follows: (1) Streets and infrastructure = \$500,000, (2) vehicle and equipment replacements = \$300,000, and (3) facilities repairs = \$100,000.*

*Separate recurring revenues of approximately \$400,000 per annum, plus new tap-on fees, have also been identified within the utility system to provide for and meet the annual commitment to water and sewer system capital needs.*

**Goal #3:** Continue to activate the Village's adopted Downtown Plan with construction of new surface parking spaces and the first phase of public space improvements that will stabilize the riverbank for a future extension of the walk south to Oregon and create an entry park at First and Main. Work cooperatively with restaurateurs to facilitate potential new dining establishments at 101 West Main Street, 101 South First Street, and 98 West Main Street, as well as with the owner-operator of the RocHaus at 92-96 West Main Street to facilitate its opening.

**Status:** *Ongoing. Phase 1 of the Village's Downtown Improvements Plan began construction in 2017 and will be finalized in April of 2018. The expanded South Parking Lot was opened with a unified surface and increased capacity by approximately 30 parking spaces (35% increase). The riverbank stabilization is near completion and hardscape pathways and patio were completed. It is planned that Phase 2 of the Downtown Plan will begin with engineering and potential bid authorization in 2018.*

*The Village was extremely pleased to welcome bleuroot (98 W Main), Bamboozels (101 W Main), RocHaus (96 W Main) and CRAFT Donuts + Coffee (124 W Main) as new entertainment and dining alternatives within our downtown business district in 2017. RocHaus continues to secure national acts for the live music venue that serves as a regional destination. The exterior renovation of 101 S. First Street was largely completed, and Around the Corner Candy relocated to the northernmost storefront location therein. An office tenant has signed a lease for the majority of the building, with a 2,000 square foot space with First Street frontage remaining available for dining, retail or office utilization.*

**Goal #4:** With Cinemark and its adjoining public space having opened in December 2016, continue to partner with Rouse Properties on efforts to attract complementary tenants in the new outward-facing spaces and to generate prospects for potential development of the adjacent free-standing pads for dining establishments and retail stores.

**Status:** *Ongoing. The Village continues to work with Cinemark and Rouse Properties regarding our redevelopment efforts for Spring Hill Mall. Tenant highlights include H&M, an expanded Victoria's Secret/PINK, and the relocation of The Chubby Bullfrog to Spring Hill Mall from Tartan's Crossing. Pablo's Mexican Restaurant is planning a restaurant build-out in approximately 6,300 square feet (one-third) of the outward-facing retail space, with a mid-2018 opening target. Rouse continues to meet their commitments for continuing reinvestment in Spring Hill Mall with pavement and parking lot improvements.*

**Goal #5:** Continue to advance efforts to break ground on new multi-family housing projects, including the gated, 260-apartment complex on the east side of Route 31 at Canterfield Drive known as the "Springs at Canterfield," the 61 independent-living senior apartments of the "Spring Hill Senior Residences," located at 939 West Main Street, and the 125-units of assisted living and memory care at "Bright Oaks," located on at Route 31 and Willow Lane.

**Status:** *Ongoing. Significant construction occurred at the Springs at Canterfield, with infrastructure largely in place, all foundations but one poured, multiple buildings under roof or framed, and the clubhouse and first residential building nearing completion. It is expected that the first Certificates of Occupancy for those buildings will occur in the spring of 2018. The Spring Hill Senior Residences located at 939 W Main Street finalized their property acquisition and a spring 2018 groundbreaking is expected. The Bright Oaks memory care development remains stalled at this time.*

**Goal #6:** Allegations of excessive use of force have caused demonstrations and protests nationwide. The Police Department will focus training efforts on Use of Force and Crisis Intervention (CIT) for ALL sworn members of the Police Department.

**Status:** *Complete. The Police Department certified an Officer as a Use of Force Instructor. That officer trained all sworn officers on proper Use of Force as part of the Community Relations Improvement Act. In addition, four officers attended the 40 hour Crisis Intervention Training (CIT) and additional officers will continue to be trained when additional classes come available.*

**Goal #7:** Continue work with the Illinois Department of Transportation, Kane County and the Village of Carpentersville to facilitate the Huntley Road Improvements Project; with specific plans to complete right-of-way acquisition, conduct project bidding, award a contract and initiate Phase III prior to the conclusion of 2017.

**Status:** *Ongoing. The Village continues to work cooperatively with IDOT, Kane County and the Village of Carpentersville to facilitate the Huntley Road Widening and Improvement Project. The right-of-way acquisitions have been nearly finalized as of December 2017.*

*A spring 2018 bid letting for the \$20,000,000+ roadway project is expected at this time, with work to begin to construct the new 5-lane cross-section from Elm Avenue to Sleepy Hollow Road in late summer or early fall 2018 is expected to be under construction for approximately an 18-month timeframe.*

**Goal #8:** Begin Phase I of improvements and repairs to the Angle Tarn Water Treatment Plant, consisting of repairs to the underdrain systems of ion exchange vessels 1 and 2. Execute an engineering and design task order for repair and repainting of the Spring Hill Water Tower in preparation for project initiation in 2018.

**Status:** *Ongoing. The Village completed the repairs to softeners 1 & 2 at the Angle Tarn Water Treatment Plant. Phase 2 of the improvements will be proposed in the FY 2018-19 budget, which will include softeners 3 & 4, as well as process line modifications, and redundant valve removal, for the purpose of improving performance and reliability of the Village's oldest and primary water treatment facility. Spring Hill Water Tower repair and repainting was put on hold due to the premature failure of softeners 1 & 2, requiring additional dollars to be budgeted to their immediate repair.*

**Goal #9:** Finalize research and discussion regarding replacement leaf collection equipment to ensure the existence of the Village's Leaf Collection Program in 2017 and beyond.

**Status:** *Complete. The Village Board discussed the overall desire and direction of the Leaf Collection Program and has agreed to continue to facilitate leaf collection on a village-wide basis. A commitment was provided for funding, which included the repairs of the Village's existing Ford Leaf Loader and the creation of a pusher blade for one of the larger Public Works vehicles to aid in wet weather leaf collection.*

*Staff reevaluated the purchase of a new leaf vacuum machine and felt that it would have an adverse effect on the program and be less cost effective than the refurbishment of the existing equipment. The Village will finalize the complete refurbishment of both Leaf Loaders prior to next leaf season.*

**Goal #10:** Initiate collaboration between the West Dundee Public Works and West Dundee Fire Departments for the design, implementation and execution of a comprehensive Hydrant Maintenance Program. Complete maintenance, serviceability inspection and recoating of no less than one-third of the Village's fire hydrants by the conclusion of 2017.

**Status:** *Complete. Collaboration was initiated in the fall of 2017. A hydrant maintenance program was formalized as a standard operating procedure and Fire Department personnel were trained by Public Works on all aspects of hydrant maintenance and data recording. Fire Department staff initiated the work; completing maintenance on approximately one-third of the Village's hydrants. Public Works staff will be completing the remaining two-thirds of the hydrant maintenance and data recording this late winter into early spring to finish up hydrant maintenance on a village-wide basis.*

**Goal #11:** Continue to improve upon communications in order assist the Village in obtaining public input and participation into the decisions and issues facing it, along with aggressive utilization of social media platforms, the Village website and twice-annual printed Newsletters.

**Status:** *Complete. The Village regularly utilizes the above mentioned platforms to distribute information to the residents and businesses of West Dundee, in addition to the Village Newslist email subscription, Community Signboards, press releases to local newspapers and direct communications to specific groups as appropriate (i.e. downtown business/property owners and residents regarding downtown construction).*

**Goal #12:** Review and revise the Village's Policies and Procedures Manual to ensure compliance with all Village policies and procedures as well as State and Federal legislation regarding employment practices.

**Status:** *Complete. The Village has undertaken a review of its Village Policies and Procedures Manual to ensure compliance with all Village policies, particularly the newly enacted statewide legislation regarding sexual harassment. The Village's existing sexual harassment policy was amended slightly to ensure compliance with the recent State mandate.*