

REGULAR BOARD MEETING
Village Hall, 102 S. Second Street

April 16, 2018 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:29 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Community Development Director Tim Scott, Finance Director David Danielson, Fire Chief Randy Freise, Police Chief Andrew Wieteska, Public Works Director Eric Babcock, Village Attorney Jim Binninger and approximately twenty-five (25) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Yuscka led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to approve the agenda, as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

A. Proclamation: Loyalty Day

President Nelson entered the Proclamation into record.

B. Key to the Village Award - Mr. Larry A. Keller

Trustee Yuscka presented an overview of the many contributions made to the Village of West Dundee by Mr. Larry A. Keller. Mr. Keller served as a Planning & Zoning Commissioner, then Village Trustee, followed by 16 years as Village President. Mr. Keller has also served in numerous volunteer assignments, many of which he continues today. A brief slide show of photographs was presented.

Mr. Keller accepted the award with thanks to the Board, staff and family, who were in attendance.

C. FY 2018/19 Budget Public Hearing Continued

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to reconvene the Public Hearing for the 2018-19 budget. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

The Public Hearing was opened at 7:39 pm.

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Community Development Director Tim Scott, Finance Director David Danielson, Fire Chief Randy Freise, Police Chief Andrew Wieteska, Public Works Director Eric Babcock, Village Attorney Jim Binninger and six (6) people in the audience.

Director Danielson noted that the Public Hearing was reconvened from the April 9, 2018 Village Board Meeting. He presented the major highlights of the proposed FY 2018-19 Budget as prepared and amended based on previous discussion at the March 19, April 2 and April 9 Village Board Meetings.

Director Danielson provided an overview of the General Fund. He noted that General Fund revenue projections are up \$230,000, while expenditure projections are up just \$10,127. The Property Tax rate for Tax Year 2017 (due in 2018) has decreased from \$1.89 to \$1.88 per \$100 of Equalized Assessed Value. General Fund Sales Tax is projected at \$1,565,000. State Shared Revenue is projected to decrease from \$152.05 to \$147.85 per resident due to changes in the state's distribution formula.

In regards to the Capital Projects Fund, \$550,000 has been allocated for a Streets & Infrastructure Program, with a total Capital Projects budget of \$800,000.

The transfer from the Sewer and Water Fund to the General Fund has been amended to \$70,000 to more accurately reflect the staff costs allocated to water and sewer utility operations, based on discussion and direction provided. A Sewer and Water billing rate increase has been recommended based on increased costs, primarily attributed to increases from the Fox River Water Reclamation District (FRWRD).

Upon conclusion of the presentation, President Nelson opened the floor for questions from Trustees. There were none.

The floor was then opened to questions from the audience. There were none.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to close the Public Hearing. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

The Public Hearing was closed at 7:43 pm.

VI. REPORTS AND QUESTIONS FROM TRUSTEES & WORKING GROUPS:

Trustee Hanley inquired about removal of the tree rings around parkway trees in the downtown area, stating that the trees have gotten too large. Manager Cavallaro stated that the Public Works Department will conduct a survey, make the necessary adjustments and report back.

VII. VILLAGE STAFF REPORTS:

Director Danielson noted that ComEd released their summer electrical supply rate, at an increase from 7.2 cents to 7.7 cents per kilowatt hour (kwh) as of June 1. This makes West Dundee's electrical aggregation program an even better value for residents, which is available at a rate of

7.05 cents per kwh. This program will expire in October of this year. Residents who have opted out may opt back in at any time. Information regarding this rate change will be provided via the Village website and news outlets.

VIII. QUESTIONS FROM THE AUDIENCE:

- A. Items on the Agenda:** There were none.
- B. Items not on the Agenda:** There were none.

IX. CONSENT AGENDA:

- A. Ratification of Manual Check: April 12, 2018
- B. Approval of Bill List: April 16, 2018
- C. Approval of Minutes: March 19, 2018 Regular Board Meeting
- D. Approval of Minutes: April 2, 2018 Regular Board Meeting
- E. Approval of Minutes: April 9, 2018 Special Regular Board Meeting Minutes
- F. Ordinance Granting Variations Regarding Setbacks for a Detached Garage at 84 Edwards

Trustee Kembitzky requested that Item F be removed from the Consent Agenda and placed under New Business.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to approve the Consent Agenda as amended. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

X. RESOLUTIONS AND ORDINANCES:

A. Ordinance Amending Water and Sewer Rates (Trustee Kembitzky)

Trustee Kembitzky stated that the goal is to make the Sewer and Water Fund a true enterprise fund that pays its own expenses. She noted a required increase to FRWRD of \$200,000 this year for sewer related costs is impacting the Sewer and Water Fund, and there is a need for increased rates to keep pace. She further noted that, despite the proposed rate increase, West Dundee continues to have the 3rd lowest water and sewer billing rate of the area municipalities.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Yuskca to adopt an Ordinance Amending the Water and Sewer Rates as outlined in Title 8, Chapter 6 of the West Dundee Village Code, with amended rates going into effect with the May 2018 billing cycle. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Kembitzky, Price and Hanley
NAYS: Trustee Wilbrandt

B. Ordinance Approving the Annual Budget for FY 2018-19 (Trustee Kembitzky)

Trustee Kembitzky reviewed the major highlights to the proposed budget, as outlined in the Public Hearing.

Manager Cavallaro noted that there have been 6 changes made since the initial budget presentation, as follows:

Line item # and Description	Original Request	Revised
1-00-3-0200 Sewer and Water Fund Transfer	\$ 30,000	\$ 70,000
2-00-0-0300 Sewer and Water Bills	\$2,125,000	\$2,165,000
2-21-9-0100 Transfer to General Fund	\$ 15,000	\$ 35,000
2-22-9-0100 Transfer to General Fund	\$ 15,000	\$ 35,000
5-00-3-3800 Economic Incentives	\$ 100,000	\$ 92,500
5-00-3-3810 Eco Group Contribution	\$ 7,500	\$ 10,000

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Yuscka to adopt an Ordinance Approving the Village of West Dundee’s Annual Budget for FY 2018/19 as presented. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

C. Ordinance Amending the Plumbing Code (Trustee Price)

Trustee Price noted that a request was made by Gardner Capital, to allow PEX tubing to be used in construction of the Spring Hill Senior Residences.

Director Scott noted that the Board previously adopted an ordinance to allow for Chlorinated Polyvinyl Chloride Pipe (CPVC) and had discussed including Cross Linked Polyethylene (PEX) at that time, but as it was not being requested at that time, elected to exclude it. As with the allowance for CPVC, the allowance for PEX is recommended for use only on large projects of 50 units of more on 5 or more acres when approved by the Board. He added that PEX is an approved material within the Illinois Plumbing Code.

Trustee Price inquired about the necessity for Board approval on a case by case basis. Manager Cavallaro noted that the use of this material elevates itself to the need for Board approval, but requests for such could be placed on the Consent Agenda in the future.

MOTION: Moved by Trustee Price and seconded by Trustee Kembitzky to adopt an Ordinance amending Title 9, Building Regulations, Chapter One, Article C of the Plumbing Code to allow use of Cross Linked Polyethylene (PEX) as a plumbing material for Gardner Capital’s Spring Hill Senior Residences. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

XI. UNFINISHED BUSINESS:

A. Special Event Request: West Dundee River Challenge / Intelligentsia Cup Bike Race (Trustee Price)

Trustee Price advised that Prairie State Cycling has requested to continue the West Dundee River Challenge for a third year, on July 25, 2018, as part of the Intelligentsia Cup.

He advised that the event would essentially mirror last year's, with all-day races and a community event in the evening with food and beverage sales by Emmett's and live music in the Gazebo. Staff and Michael Dewey will work on the associated activities and volunteers for the event.

Tom Schuler, partner with Intelligentsia Cup, stated that the 10-day series is now nearly the largest cycling race in the country in terms of number of entries. He also spoke regarding the host housing program.

Trustee Kembitzky requested that additional publicity and signage be utilized to promote the event.

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to authorize the Prairie State Cycling Series to conduct the West Dundee River Challenge on July 25, 2018, as part of the Intelligentsia Cup bike racing series, pursuant to course layout as presented, and authorize a maximum budget allocation of \$5,000 for sponsorship of the event, plus \$1,000 toward a corresponding community event at Grafelman Park. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

B. Authorization to Purchase Replacement Banners for Main Street (Trustee Price)

Trustee Price noted that the existing light pole banners are 18 years old and in need of replacement. The proposed banner designs for each season, bearing the Discover Dundee name, as well as specialty banners in patriotic and historic West Dundee themes, were designed by Tom Baldoni and are included in the Board's packet.

The cost of the banners is \$17,376, available within this fiscal year's budget. It is also recommended that Tom Baldoni be compensated \$2,000 for his professional design services.

MOTION: Moved by Trustee Price and seconded by Trustee Kembitzky to authorize a sales order from Temple Display in an amount not to exceed \$17,376 for the purchase of replacement light pole banners and a payment of \$2,000 to Tom Baldoni for professional design services. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

XII. NEW BUSINESS:

A. Ordinance Granting Variations Regarding Setbacks for a Detached Garage at 84 Edwards

Trustee Kembitzky inquired about the placement of the garage as proposed. Trustee Price commented that he was also concerned among first observation of the proposal and spoke to Director Scott, who thoroughly explained the special circumstances of the lot.

Mr. James Juengling, petitioner, noted that the lot slopes in two different directions and that the sewer line placement is not able to be unequivocally identified, which limits the options. He also stated that the lot is improved with substantial mature landscaping and hardscaping, which would have to be removed in order to place the garage farther back on the lot.

Director Scott noted that the property faces multiple hardships, including a double slope and existing improvements. He indicated that a similar recommendation would only be made for future variations of this nature if the conditions of the specific property warranted such.

Trustee Price noted that the neighboring properties look out onto mature landscaping in Mr. Juengling's yard, instead of looking out onto a driveway and vehicles, as they would if the garage were toward the back of the lot.

President Nelson noted that the variation request received unanimous support from the Planning and Zoning Commission, based on the conditions of the property.

MOTION: Moved by Trustee Price and seconded by Trustee Anderley to approve an ordinance granting variations from the West Dundee Zoning Ordinance pertaining to (1) the front setback requirement for accessory motor vehicle storage structure and (2) minimum 15' setback from the front principal structure for a front loaded detached garage for property located at 84 Edwards Ave in the Village of West Dundee, Illinois, subject to the following conditions:

1. Compliance with documents including site plan as submitted with the Planning and Zoning Application; and
2. Compliance with all other applicable Village codes and ordinances.

Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

B. Authorization to Replace Variable Frequency Drive at the Angle Tarn Water Treatment Plant (Trustee Yuscka)

Trustee Yuscka stated that a replacement of the variable frequency drive (VFD) for high service pump #3 at the Angle Tarn Water Treatment Plant is needed. The equipment is aging, obsolete, fails often, and is no longer supported by the manufacturer.

Director Babcock noted that very few options are available for purchase and installation of the VFD as a complete package, making competitive quoting difficult. As such, it is recommended that the VFD be purchased within FY 2017-18 at the low bid amount of \$7,104.82, plus an estimated \$200 freight delivery charge, and that installation and integration be contracted as soon as possible in FY 2018-19. Installation and integration are estimated at between \$3,000 and \$4,000, bring the entire project in under the initial \$12,000 projection.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to purchase a variable frequency drive for the Angle Tarn Water Treatment Plant from LAI, Ltd. At a cost of \$7,104.82, plus an additional estimated \$200 in freight. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

XIII. MISCELLANEOUS / FUTURE AGENDA ITEMS:

There was none.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Price to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:17 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Christopher Nelson
Village President