

**REGULAR BOARD MEETING
Village Hall, 102 S. Second Street**

**July 2, 2018 – 7:30 pm
Village of West Dundee**

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:36 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscza.

Also present were Finance Director David Danielson, Public Works Director Babcock and one (1) person in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Yuscza led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Price to approve the agenda, as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT’S REPORT:

A. Proclamation – Eagle Scout Award – Devin Hodges

President Nelson asked that the Proclamation be entered into the record. He extended congratulations to Devin Hodges on his accomplishment.

VI. REPORTS AND QUESTIONS FROM TRUSTEES & WORKING GROUPS:

There were none.

VII. VILLAGE STAFF REPORTS:

There were none.

VIII. QUESTIONS FROM THE AUDIENCE:

- A. Items on the Agenda: There were none.
- B. Items not on the Agenda

Mr. Dan Finnegan, a West Dundee resident for fifteen (15) years complimented the Village on a job well done and said West Dundee is “the coolest place” to live.

IX. CONSENT AGENDA:

- A. Approval of Bill List: July 2, 2018
- B. Approval of Minutes: June 18, 2018 Regular Board Meeting

Trustee Kembitzky asked to have the invoice from Grand Pointe HOA removed from the bill list.

MOTION: Moved by Trustee Hanley and seconded by Trustee Kembitzky to approve the Consent Agenda as amended. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Anderley, Wilbrandt, Kembitzky and Price
NAYS: None

X. NEW BUSINESS:

A. Authorization to Purchase Public Works Bucket Truck Replacement

Trustee Yuscka said that Public Works is requesting replacement of a 2000 Chevrolet 3500 one-ton bucket truck/aerial with 73,000 miles. He added that an amount of \$100,000.00 was included in the Fiscal Year 2018/2019 Budget for the replacement of this truck.

Director Babcock said the entirety of the package, including the cab and chassis, service body and aerial life is available through the Village's membership with the National Joint Powers Alliance at a total cost of \$94,791.00.

Director Babcock pointed out that the total cost of the bucket truck assembly is \$107,053.00, but that he is recommending two available deductions, i.e. the removal of the custom school bus yellow paint (-\$7,500.00) and a change from a diesel engine to a gas engine (-\$7,819.00) He added that a recommended additional option is an eight (8) point LED strobe light system. He said that the LED strobe light system will enhance the vehicle's visibility and create a safer environment for staff to work in.

A brief discussion followed on the color of the vehicle (white), which Director Babcock said has a higher resale value than a yellow, black or red one, to see if the cruise control feature could be eliminated and how the logo would be applied (logo is a decal, which is applied in house).

Trustee Kembitzky asked that the motion state "not to exceed a total cost of \$94,791.00.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to authorize Public Works staff to purchase a replacement bucket truck from Altec Industries, Inc. of Birmingham, AL through National Joint Powers Alliance Contract #012418-ALT, not to exceed a total cost of \$94,791.00. Upon roll call motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

B. Authorization to Purchase Public Works Pickup Replacement

Trustee Yuscka said this is a request for the replacement of a 2002 Ford F-250 Super Duty Extended Cab pickup truck with 104,000 miles. He added that an amount of \$45,000.00 was included in the Fiscal Year 2018/2019 budget.

Trustee Yuscka said the truck, lift gate and up fitting are all available through State Bid Contract #4018300 from Landmark Ford, Inc., of Springfield, IL at a total cost of \$43,785.00.

Director Babcock added that the total cost includes the Ford F-250 Super Duty Pickup Truck with standard options, snow plow package, service body and mechanical lift. It will also be white in color.

A brief discussion ensued regarding the snow plowing package (it will be used to plow cul-de-sacs and courts) and a request that the cruise control feature be taken out.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to authorize Public Works staff to purchase a new 2019 Ford F-250 Pickup Truck with up fitting from Landmark Ford, Inc., Springfield, IL through State Bid Contract #4018300 at a total cost not to exceed \$43,785.00. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

C. Recommendation to Award Contract – Public Works Roof Replacement

Trustee Yuscka said that proposals for replacement of the flat roof areas at the Public Works facility ranged from \$123,000.00 to \$242, 800, 00. He said the low proposal was provided by Crowther Roofing & Sheet Metal of Romeoville, Illinois.

Director Babcock said the proposal package and associated specifications requested a lump sum base bid and a specific cost for any potential repairs to the decking that may be identified during the tear off process. He explained that the per square foot price is meant to establish a mutually understood price if such repairs are necessary, but not be heavily considered as an award or recommendation criteria, since the existence and scope of decking repairs is unknown at this time.

Director Babcock said Crowther Roofing & Sheet Metal provided numerous references with their proposal and he will contact their references.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to approve a contract with Crowther Roofing & Sheet Metal of Romeoville, IL for contractual replacement of the flat roof areas at the Public Works facility at a cost of \$123,000.00 and to authorize additional repairs to the decking that may be necessary at a cost of \$4.00 per square foot, not to exceed a total cost of \$130,000.00 without further approval. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

D. Professional Services Agreement with V3 Engineering – Downtown Improvements Stage 2

Trustee Price said that Phase 1 is close to being complete and that the main goal of Stage 2 is to complete the riverbank and parking portions of this project, including permanent curbing necessary for safety and liability purposes, along with completion of the walkway landscaping and lighting.

Trustee Price said for the purpose of minimizing the cost of this project, the redevelopment of the Pump House has been removed at this time, however the basic plan would be to ensure that all potential utility and service needs for this potential future building are facilitated as part of Stage 2 construction, but construction of the building be deferred and considered as part of a Stage 3 contract.

Director Babcock said the project could be bid in late fall for potential spring 2019 construction.

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to authorize a Professional Services Agreement between V3 Engineering and the Village of West Dundee for the

Downtown Improvements Project Stage 2, in an amount not to exceed \$43,000.00. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky

NAYS: None

XI. MISCELLANEOUS AND FUTURE AGENDA ITEMS:

There were none.

XII. ADJOURNMENT:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 7:56 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President