

I. CALL TO ORDER:

President Keller called the Committee of the Whole Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were President Keller, Trustees Gillam, Price, Osth, Hanley and Yuscka. Trustee Voss was absent. Also present were Village Manager Cavallaro, Village Attorney Brechin, Finance Director Danielson, Public Works Director Babica and three (3) persons in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Yuscka led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Yuscka to approve the agenda as presented. Upon roll call, motion was approved.

V. VILLAGE PRESIDENTS REPORT:

President Keller attended the Kane/Kendall Council of Mayors meeting last week regarding the Sterns Road Corridor Bridge. He stated that the project is near completion. Trustee Osth advised that the bike path bridge from this location is being moved to Raceway Woods.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Gillam advised that her neighbor recently suffered a heart attack that required paramedic support. She relayed that the gentleman spoke very highly of the service provided by the paramedic staff, commenting that they saved his life.

VII. VILLAGE STAFF REPORTS:

Director Babica advised that final surface paving has been completed as part of the Streets and Infrastructure Program. Parkway restoration remains, as well as thermal plastic markings, which may be done in Spring due to weather constraints.

Director Babica reported that the Huntley Road Walking Path and the concrete work at Grand Pointe have been completed. Parkway tree restoration at Grand Pointe will occur next Thursday.

Director Babica advised of several other items including a successful meeting with the IEPA regarding Well 5, a main break on Royal Lane which is scheduled for repair beginning at 10pm this evening, and the continued collection of leaves at a rate of approximately 6 loads per day. He also noted that CMAP has just put out a call for bike path projects, which may be of use to the Village for desired bike path connectivity projects.

Attorney Brechin advised that the Illinois Municipal League voted last Friday on their legislative initiatives. A copy of these initiatives has been provided to Manager Cavallaro.

VIII. ITEMS FOR DISCUSSION:

A. Downtown Paver Project - Change Order Requests (Trustee Yuscka)

Trustee Yuscka directed the Board's attention to 12 change order items outlined in a memo from Manager Cavallaro, totaling \$27,398.

Several items were clarified. Trustee Osth asked Kurt Cina of Trinity Landscape to speak to the additional \$4,000 requested for sub base removal. Mr. Cina advised that unanticipated conditions, specifically wire mesh and monolithic pours at five corners, resulted in additional man hours. Payment for an additional 122 hours is requested. Director Babica added that, in his opinion, the cost is justified.

Clarification was requested regarding installation of an additional 1,754 square feet of pavers. Mr. Cina noted that the initial specs from the Village called for 12,500 square feet of pavers and did not account for waste, although the layout of the pavers required many to be cut to size. Manager Cavallaro noted that pavers were cut two and three times to minimize waste. The \$12,278 requested includes disposal of waste material in addition to paver cost and labor.

Manager Cavallaro reiterated that the project specifications were put together without the benefit or expense of an independent engineering firm in order to meet the deadline for grant funding. While some of the change orders may have been avoided with an engineering study, many would not due to unknowable circumstances. Trustee Osth commented that the cost-savings made the lack of formal engineering on this project worthwhile.

President Keller noted that he has received more compliments on the new streetscape than almost any other project during his time on the Board and reminded the Board that the paver material carries a lifetime guarantee.

A. Six Month Financial Report (Trustee Hanley)

Director Danielson noted that the Village financials are very stable at this time, commenting on several aspects of the budget:

Six-month transfers have already been made from the General Fund, as have IEPA debt obligation payments. Regarding General Fund Revenues, 97% of property taxes have been collected, sales tax is 4% above the budgeted amount, state income tax payments are lagging, building permit fees and hotel/motel tax are on target, interest income continues to be disappointing, court fines and red light fines are down, and utility tax collection is expected to be on target at the end of the fiscal year. In total, revenues are up \$60,300, presenting a positive outlook in comparison to the past 2 years. General Fund expenditures are on track at 49.8%. Director Danielson also noted that pension obligations have already been met for this fiscal year.

Water & Sewer Fund Revenues are slightly ahead due to the rate restructuring that went into effect in June. Expenditures are expected to increase based on an audit by FRWRD for actual cost of treatment. The Village will be billed retroactively for the past year at the increased rate. It was noted that the rate for treatment with East Dundee is tied to the FRWRD rate.

The Motor Fuel Tax Fund is ahead slightly at the six-month mark. The Capital Projects Fund is near its target due to home rule sales tax revenue. An unbudgeted amount of \$700,000 was expended for the Streets & Infrastructure program, which will be reimbursed to the Capital Projects Fund through the General Obligation Bond issue.

With respect to the Developer Contribution Fund, Director Danielson noted that these monies are not the Village's to use, but are held for the School, Park and Library Districts. A request for distribution of funds to D300 will be on the next Board Agenda.

All in all, the budget is on target with a good outlook. Director Danielson expects the budget process for Fiscal Year 2011/12 to be very similar to the past few years.

C. 2010 Tax Levy Discussion (Trustee Hanley)

Director Danielson advised that the State statute requires the tax levy ordinance to be filed by the last Monday in December.

Director Danielson recommends a \$3,000,000 levy, the same amount levied for the current year. Due to a 7% decrease in EAV estimates as provided by Kane County, the tax rate will increase from \$1.019 to about \$1.09 per \$100 of EAV even though the same dollar amount will be collected, however the difference will be negligible to the individual property owner.

Trustee Hanley inquired whether it would be worth the approximate \$.01 rate increase to fully fund Police and Fire Pension obligations. Director Danielson noted that savings would be realized next year based on the affect of former Police Chief Sawyer's retirement to payroll numbers. Manager Cavallaro reiterated that continuing to build fund balances is the priority.

Director Danielson will prepare a draft ordinance for the first meeting in December. He noted that a Public Hearing would not be required, as the levy amount was not being increased.

Trustee Yuscka inquired when the utility tax increases could be reevaluated. Manager Cavallaro advised that this could be addressed as part of the FY 2011/12 budget process.

IX. EXECUTIVE SESSION: There was none.

X. MISCELLANEOUS:

Trustee Price asked about Ace Hardware demolition, noting that a community group had inquired about a charitable rummage sale use. Manager Cavallaro advised that 1-2 additional demolition quotes are expected and that the non-profit S.M.I.L.E. is still interested in the space.

Trustee Osth asked about several items, including Gateway Center signage, Bethlehem Lutheran Parsonage and the Police Consolidation Study.

XI. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Price to adjourn the Committee of the Whole Meeting. Motion was unanimous.

The Committee of the Whole Meeting adjourned at 9:01 p.m.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

President Keller
Village President