

**REGULAR BOARD MEETING  
Village Hall - 102 S. Second Street**

**March 2, 2020 – 7:30 pm  
Village of West Dundee**

**I. CALL TO ORDER:**

President Nelson called the Regular Board Meeting to order at 7:30 pm.

**II. ROLL CALL:**

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Police Chief Tony Gorski, Public Works Director Eric Babcock, Community Development Director Tim Scott and four (4) people in the audience.

**III. PLEDGE OF ALLEGIANCE:**

Trustee Yuscka led the Board and those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Anderley and seconded by Trustee Hanley to approve the agenda, as presented. Motion passed unanimously by voice vote.

**V. VILLAGE PRESIDENT'S REPORT:**

President Nelson said he was a participant in a conference call with the Metro Mayor's Caucus regarding COVID -19 (Coronavirus), which he said was very helpful and informative.

**VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:**

Trustee Wilbrandt announced the birth of his daughter, Katia Wilbrandt.

**VII. VILLAGE STAFF REPORTS:**

Police Chief Gorski said that Sergeant Haines was nominated for Kane County Office of the Year and while he did not win, the nomination was well deserved and the Department is proud of him.

**VIII. QUESTIONS FROM THE AUDIENCE:** There were none.

**IX. CONSENT AGENDA:**

- A. Ratification of Manual Check: February 18, 2020
- B. Approval of Invoices: March 2, 2020
- C. Approval of Minutes: February 17, 2020 Regular Board Meeting
- D. Release of Land Cash Monies – Fox River Library District
- E. Daily Liquor Permit Request – St. Catherine of Siena St. Patrick's Dinner Dance
- F. Resolution Authorizing a Memorial Day Parade

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Yuscka to approve the Consent Agenda as presented. Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt  
**NAYS:** None

**X. RESOLUTIONS AND ORDINANCES:**

- A. Resolution to Induce the Development of the Westbrook at Canterfield assisted Living and Memory Care Facility Pursuant to the TIF Redevelopment Act**
- B. SW Corner of Angle Tarn and IL Route 31: Consideration of an Ordinance approving a Zoning Variation for Driveway Curb Cut Width and a Final Plat of Subdivision for a 126-Unit Senior Housing Development Known as Westbrook at Canterfield**

**MOTION:** Moved by Trustee Anderley and seconded by Trustee Yuscka to table these items to the March 16, 2020 Regular Board Meeting. Upon roll call, motion was approved.

**AYES:** Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka  
**NAYS:** None

- C. Ordinance Establishing the Number of Allowable Video Gaming Terminals per Establishment**

Trustee Hanley said that the State statute regarding Video Gaming and the State of Illinois' authorization to increase the allowable number of gaming machines per establishment by one, from the original number of five, up to six has resulted in a number of requests from businesses with gaming machines.

He reiterated that the Village's stated policy is not to authorize video gaming at any location without a full service bar and liquor privileges along with food service, meaning that gaming cafes have not been entertained or authorized as an acceptable use within the community.

Based on the discussion at the Local Liquor Commission Meeting held March 2, 2020, it was recommended that the Village keep the number of games per establishment limited to a maximum of five.

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Anderley to adopt an Ordinance Amending Title 6, Chapter 1, Section 18, Video Gaming, of the Municipal Code of the Village of West Dundee, establishing the Number of Allowable Video Gaming Devices per Establishment to no more than five. Upon roll call, motion was approved.

**AYES:** Trustees Hanley, Yuscka, Anderley, Wilbrandt, Kembitzky and Price  
**NAYS:** None

**XI. NEW BUSINESS:**

- A. Recommendation to Award 2020 Contractual Tree Trimming**

Trustee Yuscka said the sealed proposals were opened on February 18, 2020 and the low proposal was provided by McGinty Bros., Inc. of Long Grove, IL. He said all of McGinty's references had positive things to say about both the quality and timeliness of their work.

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Hanley to award a contract to McGinty Bros., Inc. of Long Grove, IL for contractual large-scale tree trimming services at a total cost of \$38,120.00. Upon roll, motion was approved.

**AYES:** Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

**NAYS:** None

**B. Recommendation to Award Professional Tree Care Services Contract**

Director Babcock said sealed bids were opened on February 18, 2020 for professional tree care services and the low bid for all of the individual services requested was provided by Landscape Concepts Management, Inc. of Grayslake, IL. He added that Staff has received nothing but positive feedback from the contractor's references.

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Kembitzky to award the 2020/2021 Professional Tree Care Services Contract to Landscape Concepts Management, Inc. of Grayslake, IL. Upon roll call, motion was approved.

**AYES:** Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

**NAYS:** None

**C. Professional Services Agreement with Baxter & Woodman – Additional Traffic Data and Pursuit of Conceptual Improvements**

Trustee Wilbrandt said direction was provided to engage Baxter & Woodman to collect additional data and pursue several potential safety improvements regarding residential traffic concerns and pedestrian safety along Route 72.

Trustee Wilbrandt said Baxter & Woodman has prepared an additional Professional Services Agreement specifically for the collection of additional data and to pursue several potential safety improvements.

A resident commented that instead of speed counts at 6<sup>th</sup> Street just north of Kane Street, in front of the Union School Apartments that a traffic count would be better.

Trustee Hanley asked to have someone look into why the stop sign at 3<sup>rd</sup> Street in front of the park was removed, as that area is a main cut through for traffic. Manager Cavallaro said he would look into it.

**MOTION:** Moved by Trustee Wilbrandt and seconded by Trustee Kembitzky to authorize a Professional Services Agreement between the Village of West Dundee and Baxter & Woodman to: (1) Conduct a traffic count and speed survey at specified locations in north Old Town; (2) Assist in development of a conceptual turn restriction and one-way street plan for north Old Town; (3) Present the concept regarding pedestrian safety improvements along Route 72 at 1<sup>st</sup>, 2<sup>nd</sup> and 5<sup>th</sup> Street, and facilitate a meeting with IDOT for consideration, in an amount not to exceed \$10,180. Upon roll call, Motion was approved.

**AYES:** Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Anderley

**NAYS:** None

**XII. MISCELLANEOUS:**

Trustee Kembitzky said the new lights for crossing Huntley Road at the entrance to Raceway Woods are great.

**XIII. ADJOURNMENT:**

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Hanley to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 7:48 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Christopher Nelson  
Village President