

**REGULAR BOARD MEETING**  
**Village Hall                      7:30 PM**

**Village of West Dundee**  
**March 15, 2010**

**I.        Call To Order:**

President Keller called the Regular Board Meeting to order at 7:30 pm.

**II.       Roll Call:**

Present were President Keller, Trustees Voss, Gillam, Price, Hanley and Yuscka. Trustee Osth was absent. Also present were Village Manager Cavallaro, Village Attorney Brechin, Public Works Director Babica, Community Development Director Tymoszenko, Police Chief Sawyer, Finance Director Danielson and 10 people in the audience.

**III.      Pledge of Allegiance:**

President Keller led the Board and the audience in the Pledge of Allegiance.

**IV.      Approval of Agenda:**

**Motion:** Moved by Trustee Yuscka and seconded by Trustee Voss to approve the agenda. Upon roll call, motion was approved.

**V.       Village President's Report: There was none.**

**VI.      Reports and Questions from Trustees: There were none.**

**VII.     Village Staff Reports:**

Director Danielson said that the December sales tax information was received on March 12, 2010. He said the budgeted amount to receive was \$325,000.00 and the actual amount received was \$306,055.73. He said the difference between the actual and the budgeted amount is \$(2,240.00).

Director Babica reported that IDOT has started working on the 5<sup>th</sup> and Main St. project.

**VIII.    Questions from the Audience:**

Brian McSherry, from Local 265 Sheet Metal Workers of Fox Valley Chicago Building Council, spoke in support of Video Gaming. He noted the 10.9% unemployment, the 2009 State Capitol Plan, the control and revenue and the maximum wager and prizes from Video Gaming.

Peter D'Angelo, 35W111 Frontenac Drive, West Dundee, spoke in support of Video Gaming. He said 1200 communities have opted in and 70 communities have decided against it. He asked the Board to table their vote until all the rules and regulations are completed and noted the benefits that could be derived from Video Gaming,

**IX.      Consent Agenda:**

A. Manual Check: 3/2/10

B. Bill List 3/16/10

C Approval of Minutes: Regular Board Meeting 3/1/10

D. Approval of Minutes: 3/8/2010 Committee of the Whole Meeting

- E. Updated Zoning Map
- F. Resolution 10-08 Special Use Temp. Outdoor Display-DuroShed SHM
- G. Resolution 10-09 Supporting the Creation of the NW Water Planning Area Intergovernmental Agreement

**Motion:** Moved by Trustee Yuscka and seconded by Trustee Voss to approve the Consent Agenda as presented. Upon roll call, the motion was approved.

**X. Unfinished Business:**

**A. Ordinance 10-07 Prohibiting Video Gaming**

Manager Cavallaro explained that at the Board discussion in August, as well as the various newspaper articles and from other discussions, he believed that the consensus for the direction of West Dundee in terms of video gaming is to consider an ordinance which prohibits video gaming with the Village of West Dundee. He also pointed out that both Carpentersville and East Dundee have taken formal action to opt out of video gaming.

Discussion took place regarding the fact that the logistics have not been finalized by the State, as the gaming commission is still working on the rules and regulations, Village concerns about who enforces it, trustee concerns about whether it is good for the community, details which haven't been responded to by the State, whether or not the establishments who would qualify for gaming machines would make the investment in order to facilitate video gaming and other options the state may have to raise revenue, i.e. raise taxes on gasoline, tobacco and liquor. Also discussed was the opportunity to revisit this issue once the logistics are finalized.

It was also decided to couple the Ordinance with a letter to the legislators with reasons why the Board voted to prohibit video gaming in West Dundee.

**Motion:** Moved by Trustee Yuscka and seconded by Trustee Hanley to adopt Ordinance 10-07 an Ordinance Amending Title 6, Chapter 1, to add Section 6-1-18 to the Municipal Code of the Village of West Dundee, Illinois Prohibiting Video Gaming. Upon roll call, the motion was approved.

**Ayes:** Trustees Voss, Gillam, Price, Hanley and Yuscka

**Nays:**

**Absent:** Trustee Osth

**XI. New Business:**

**A. FY2010/11 Initial Budget Presentation**

Trustee Hanley presented this item for discussion. He said it is a balanced budget and realistic in its projections.

Manager Cavallaro said that the budget as proposed is balanced and continues to attempt to implement the policies and guidelines the Village has in place. He did say that unfortunately, this budget, as proposed, does not provide the necessary funding to maintain the high level of Village's services, but does once again continue to strive to fulfill the increasing maintenance, operation and service obligations of the Village within an extremely tight fiscal environment and starts reinstating deferred maintenance and equipment replacement.

Manager Cavallaro said the budget was completed two weeks ago and then redone after Governor Quinn's announcement of a 30% reduction in our State Shared Income Tax. The Village staff had to pare out an additional \$180,000 due to reduced Income Tax revenue projected within the State's budget.

He said that this year's budget projects an overall increase in General Fund revenues over last year of about \$650,000

He said that at the beginning of this fiscal year 2010/11 that the cash flow position of the General Fund will be approximately \$800,000, which is about \$1.2 million less than the goal of \$2 million. He further explained that with the creation of the new Capital/Maintenance line item and funding in the amount of \$300,000, the Village is in the process of rebuilding its cash reserves within the General Fund back to the stated goal.

Manager Cavallaro said there will be a reduction in the transfer of monies from the Community Development Fund to the General Fund for operating expenses by \$100,000. He further stated that the General Fund operational budget does reflect an increase in user fees and service charges to both the residential or business community through the imposition of a utility tax and a property tax increase.

On the expenditure side for the General Fund budget, there is an increase in the overall operational expenses over last year's budget of 1.1% or \$92,000.

He said there are no increases for personnel in the form of an economic adjustment increases to the salary ranges for all employees, including the sworn officers in the Police Department with whom the Village will be renegotiating a new contract this year.

He said the 2010/11 budget proposes no new personnel either full-time or part-time. He said staff is recommending the reduction in this year's tree trimming line item by \$35,000 again and that the tree planting program is deferred for a 3<sup>rd</sup> consecutive year due to budgetary constraints.

He said there is a change in group health insurance, increasing the employee contribution requirement from 10% to 12% of the total cost of our health care costs along with a proposal for a higher percentage increase for those on the PPO plan, in order to encourage individual employees to move from the PPO program to either the HSA or HMO plans, which are less expensive to the Village.

A further reduction will be requiring two furlough days for all exempt employees within the organization and the elimination of movement through the step program for the line employees.

Manager Cavallaro pointed out that in respective departments changes were made including elimination of the contribution to Dial -A-Ride and the seasonal employee line item has been cut by \$30,000 which will reduce the number of seasonal employees previously hired from 7 to 3.

He said that included in the General Fund capital expenditures is \$45,000 for needed roof repairs to PSC#1 that must be done.

Director Danielson followed up on Manager Cavallaro's comments explaining that the numbers were reworked on the expenditure side due to Governor Quinn's announcement of a proposed reduction of 30% in our State Shared Income Tax.

He discussed the Fire Pension and Police Pension Funds explaining that the Fire Pension obligation is fully met for 2010/11. He said that the Police Pension Fund was light, because of dramatic fluctuations.

The next item discussed was sales tax.

Discussion followed regarding what will happen if the sales tax revenues are flat, the increased competition in the surrounding areas and not dipping into our reserves as the Village's goal is to build up the reserve.

Director Danielson discussed property taxes, police pension( levy amount lower due to the very negative equity in the markets that occurred in FY 2007/2008) and the Fire Pension which has met its obligation.

Other areas presented and discussed were building permits, interest income being down considerably, court fines including Red Light Camera violations (which are going down), hotel/motel tax, miscellaneous income, the telecommunications tax, utility and electrical tax, new line item Computer Support Contracts, the Legislative, Legal , Administrative and Finance Departments.

Chief Sawyer presented the budget for the Police Department highlighting the operations of the Police Department. He said the major changes were the retirement of a Records Manager and the replacement of the position with the promotion of a full time Community Service Officer. He listed the services of this department and said one of the main services is providing accessibility for the public to the Police Department services and that it is open to the public 50 hours per week, the most of any Village Department.

He addressed Police Patrol highlighting the major changes within this area over the past year which includes the resignation of one patrolman and the retirement of the Records Supervisor.

Chief Sawyer said one of the main accomplishments of the Department was obtaining \$9,922 in funding to supplement overtime reimbursement when conducting traffic details. He said by participation in the IDOT/NHTSA grant programs the Department has also been able to obtain two portable breath alcohol testers at no cost.

.He also said that the Department implemented toe Administrative Tow Fee policy and ordinance as of January 2010, which he estimated will generate an additional \$30-36,000 a year in fines.

He said the Department was able to obtain two separate grants over the past year: (1) from the Criminal Justice Information Authority in the amount of \$19,200 for the purchase of a hybrid vehicle and (2) a grant for additional equipment which included In-Car video cameras, Mobile Data Computers and Portable Radios.

He highlighted the goals and objectives for 2010-2011 FY as continuing to address the traffic concerns within the community by maintaining the participation in the IDOT/NHTSA grant programs. Application for funding assistance has already been obtained in the amount of \$15,709.64. The other goals are to maintain a service level within the community. To continue to actively search and obtain grant funding for equipment needs as well as salary reimbursement, and to continue to become compliant per State and Federal standards with the NIMS operation.

Community Development Director Tymoszenko gave a brief overview of the department's responsibilities highlighting some of the commercial areas including Oakview Corporate Park which has the existing industrial facilities fully occupied and the commercial building which has had activity with both new office and retail tenants. She added that at the present time, there are no plans for any construction.

Director Tymoszenko said that development is stressed in the core area of the Village with Spring Hill Mall expansion including Wal-Mart stalled due to litigation. Spring Hill Gateway has increased its occupancy, but still has a way to go toward the completion of the scheduled improvements and full occupancy.

She said there are a few commercial projects expected this year including the redevelopment of the Shell Station and the O'Brien Furrier building.

She said the department has implemented a new ordinance for shed separation, focused on improving the sign ordinance, with the Fire Department updated the Fire Code and with IT improved our electronic zoning map.

She concluded by saying that her department is working to insure that the Village is receiving all appropriate tax dollars by focusing on an effort to identify delinquent or misapplied sales tax dollars, as well as performing census preparatory work including updates to maps, address lists and public relations efforts.

Director Babica presented the Street and Bridge Fund, explaining that the Public Works Department is responsible for maintaining and improving over 52 miles of Village streets, 50 miles of sidewalks, 4,450 parkway trees, vehicle fleet, storm sewer collection, water distribution, sanitary system collection, maintenance of publicly owned buildings, and other capital projects.

Under refuse services, he informed the Board that the contract runs through August 2011.

Director Babica said that over the winter months there were 46 snow/ice events and over 1000 tons of roadway salt and abrasives were applied to the Village's roads. He also said the use of pre-wet saddle tanks onto the snow plow fleet to utilize liquid chemical de-icers enhanced the road salt effectiveness.

Director Babica spoke about the grants which were received by this division including a \$54,000 grant with the IEPA to install two bioinfiltration storm water galleries at South End Park and at the eastern end of Oregon Street, a \$404,000 grant from IDOT to install streetscape along IL RT 72 from Second Street east to the Fox River, a \$8,900 grant from the Illinois Department of Commerce and Economic Opportunity to install modern traffic signal heads at Boncosky Road and IL RT 31 and securing \$152,000 for re-surfacing of Boncosky Road.

The next budget discussed was Building and Grounds. Director Babica said that he is anticipating further problems with the emerald ash borer, whose presence was confirmed in trees along Market Loop and Village Quarter Road. He said that even with budget constraints, staff will comply with the Illinois Department of Agriculture's regulations as they remove and restore sites where Emerald Ash Borer infested trees are removed.

He said there are significant changes for this fiscal year including challenges incorporating rising fuel, electrical and material costs while maintaining the various Village facilities. He pointed out that contractual services have been eliminated, including mosquito adulticide spraying, carpet

cleaning, window washing and pesticide control at all buildings, downtown, Riverwalk landscaping services and the Neighborhood Parkway Tree Trimming Program.

Manager Cavallaro presented the Motor Fuel Tax Fund, which are funds collected by the State's Motor fuel taxes and distributed to local government on a per capita basis. He said the latest estimate is that the actual collections for FY 2010 will be approximately \$27.00 per capita. He did say that the State is estimating that FY2011 revenues for Motor Fuel Taxes will drop to \$26.07 per capita and based on this estimate our 2010 budgeted amount is \$190,000.

Manager Cavallaro presented the Capital Project Fund, which accounts for the funding and expenses related to the construction and improvement of the Village's facilities, infrastructure and/or property. He said the major source for revenue for this fund is the 1% home rule sales tax. He also said that, not unlike Fund 1 (General Fund), the financial strength of the Capital Projects Fund is highly dependent upon the strength of the local economy and the development projects occurring within the Village.

He reminded the Board that the Village is budgeting to receive \$1,800,000 in sales tax revenue, which represents a decrease of \$400,000 from last year's budgeted amount of \$2,200,000. Based on the current financial situation, only limited capital expenditures are included in the 2010/11 budget.

He did say the included in the FY 2010/11 budget is the sum of \$120,000 for the Village's portion of the Downtown Streetscape Project as well as \$45,000 for a needed roof replacement for a portion of Public Safety Center #1.

Discussion was held on putting together a street and infrastructure program for his year.

The next Fund discussed was Community Development. This Fund from the additional 0.05% home rule sales tax that went into effect as of January 1, 2004 and for the upcoming fiscal year, this additional revenue source is expected to generate \$950,000.

Manager Cavallaro noted that a budgeted transfer of \$650,000 to the General Fund is again being recommended for the FY 2010/11 and that it should be noted that this transfer is \$100,000 lower than the amount for FY 2009/10.

Manager Cavallaro said that Heritage Fest revenues and expenses are tracked through this Fund as well as National Night Out. He said that included in this budget is the sum of \$100,000 for the proposed installment purchase contract of the former Ace Hardware site and its potential demolition.

The Debt Service Fund is used to track the long-term debt obligations of the Village. Manager Cavallaro said that as a home-rule unit of government, the Village has the power to issue debt and provide for its repayment through property taxes without restriction. He said, the Village, however, has chosen to pay its debt service obligations not through property taxes, but through collections received from the home rule sales taxes accounted for in Fund 4.

Manager Cavallaro said that Fund 7-Springhill Gateway TIF was created to track the proceeds from TIF #2 (Springhill Gateway), which show a reimbursement to the Village over the next 20 years.

The final Fund discussed was Fund C – Carrington Reserve Special Service Area which has been created to track the proceeds received from the SSA that was formed to provide for funding for SSA#4. Manager Cavallaro said this Fund provides funding for the maintenance of the wetlands located within Pulte’s Carrington Reserve Subdivision.

At the April 5<sup>th</sup> Board Meeting the Sewer and Water Fund will be presented and discussed including a recommendation for a 3 year incremental increase of 3%.as well as the Fire Department budget. A Public Hearing on the Budget will be held at the Committee of the Whole Meeting on April 12<sup>th</sup> and the adoption of the budget at the Regular Board Meeting, April 19<sup>th</sup>.

**XII. Executive Session: There was none.**

**XIII. Miscellaneous:**

President Keller informed the Board that it is time for the yearly evaluation of the Village Manager and he will get something out to the Board next week regarding this. He said there will be an Executive Session on April 5, 2010.

Trustee Gillam said she received a detailed letter from the same resident regarding recreational burning.

Manager Cavallaro will draft a response.

**XIV. Adjournment:**

**Motion:** Moved by Trustee Hanley and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 9:50 p.m.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Larry Keller  
Village President

**REGULAR BOARD MEETING  
EXECUTIVE SESSION**

**March 1, 2010**

The Executive Session was called to order at 9:08 p.m.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin and Community Development Tymoszenko.

Discussion was held regarding Land Acquisition.

**Motion:** Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Executive Session. Upon roll call, motion was approved.

The Executive Session adjourned at 9:48 p.m.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Larry Keller  
Village President