

**REGULAR BOARD MEETING  
Village Hall - 102 S. Second Street**

**June 3, 2019 - 7:30 pm  
Village of West Dundee**

**I. CALL TO ORDER:**

President Nelson called the Regular Board Meeting to order at 7:30 pm.

**II. ROLL CALL:**

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Interim Police Chief Tony Gorski, Police Sergeant Dan Haines, Fire Chief Randy Freise, Community Development Director Tim Scott, Finance Director David Danielson and Public Works Director Eric Babcock.

There was no audience.

**III. PLEDGE OF ALLEGIANCE:**

Trustee Hanley led those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Hanley to approve the agenda, as presented. Motion passed unanimously by voice vote.

**V. VILLAGE PRESIDENT'S REPORT:** There was no report.

**VI. REPORTS & QUESTIONS FROM TRUSTEES & WORKING GROUPS:**

Trustee Kembitzky commented that there has been an ice cream truck at Huffman Park and asked if ice cream trucks need a license or permit. Manager Cavallaro said he would check into it.

Chief Freise reported that he attended a meeting regarding the Wall that Heals, which will be on display July 4-7 at Randall Oaks.

Manager Cavallaro said Jerry Christopherson from True Patriots Care will be in attendance at the June 17, 2019 Board Meeting to speak about the Wall that Heals and its events.

**VII. VILLAGE STAFF REPORTS:**

Director Scott said that Casey's has begun construction and Woodfire's masonry and windows should be completed this week.

**VIII. QUESTIONS FROM THE AUDIENCE:**

- A. Items on the Agenda: There were none.
- B. Items not on the Agenda: There were none.

**IX. CONSENT AGENDA:**

- A. Approval of Bill List: June 3, 2019
- B. Approval of Minutes: May 20, 2019 Regular Board Meeting

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Yuscka to approve the Consent Agenda as presented. Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

**NAYS:** None

**X. RESOLUTIONS AND ORDINANCES:**

**A. Consideration of a Resolution Expressing Preliminary Approval Subject to an Annexation Agreement of Rezoning to Special Development District (SDD) Zoning and Granting Variations from the Minimum Development Parcel Area Standard of the SDD for Approximately 13 Acres of Land Commonly Referred to as the Heuser Property**

Trustee Price said the property is located on the north side of Route 72, approximately 1,200 feet west of Randall Road in unincorporated Kane County, and consists of approximately 13 acres of vacant farmland.

Trustee Price said there is no development proposal pending for the 13-acre subject property, but that the Village requested of the Heuser family that both properties, the vacant farmland 13-acre site and the 34-acre site proposed for FRED's development, be annexed into the Village at the same time.

Trustee Price said that with a Special Development District (SDD) being pursued for the 13-acre site, a variation is needed to grant relief for the minimum development parcel area standard for the property.

**MOTION:** Moved by Trustee Price and seconded by Trustee Yuscka to approve a Resolution Expressing Preliminary Approval Subject to an Annexation Agreement of the Rezoning from Kane County Farming to the Village's SDD Special Development District and Granting Variations from the Minimum Development Parcel Area of the Applicable Land Use Areas of the SDD Special Development District. Upon roll call, motion was approved.

**AYES:** Trustees Price, Hanley, Yuscka Anderley, Wilbrandt and Kembitzky

**NAYS:** None

**XI. NEW BUSINESS:**

**A. Authorization to Solicit Proposals – 2019 Street Improvements**

Trustee Yuscka said Baxter & Woodman has completed design work for the 2019 Street Improvements Project and a proposal package is ready for bid.

He added that staff has asked Baxter & Woodman to incorporate construction of the parking lot at 310 W. Main into the overall project scope.

Director Babcock said the bid will be broken down into two options, Option 1 representing a reduced scope that excludes a percentage of crack filing and patching and Option 2 representing the total desired scope of the project.

Director Babcock did say that the patching and crack filling work will be focused entirely in Old Town as the greatest immediate and beneficial pavement maintenance need.

He informed the Board that, when originally conceived at the time of budget preparation, crack filling and patching for the southern portion of Carrington Reserve was part of the project scope, but Baxter & Woodman explained that the investment in crack filling and patching in this area is not advisable due to the current pavement condition and lack of intended benefit.

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Kembitzky to authorize Public Works staff and Baxter & Woodman Consulting Engineers to solicit proposals for the 2019 Street Improvements Project. Upon roll call, motion was approved.

**AYES:** Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

**NAYS:** None

**B. Professional Services Agreement with Concentric Integration – Carrington Lift Station Repair**

Trustee Yuscka said Concentric has completed and provided a proposal to facilitate control system repair and retrofit work at the Carrington Lift Station. He said the proposal includes replacement of the control system with modern, non-proprietary technology that substantially broadens upgrade and repair options moving forward.

In answer to Trustees Price's question on sole sourcing, Director Babcock said that far too much was lost in translation when engineering and control work was being done by separate parties; resulting in a final product that underperformed and required supplemental work.

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Anderley to authorize a Professional Services Agreement between the Village of West Dundee and Concentric Integration, LLC to complete control system repair and retrofit at the Carrington Lift Station at a total cost not to exceed \$24,500. Upon roll call, motion was approved.

**AYES:** Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

**NAYS:** None

**C. Capital Purchase Request – Police Body Worn Camera & Taser Bundle**

Trustee Wilbrandt said that the purchase of Body Worn Cameras were initially planned to be budgeted into the FY2020-21 Capital Projects Budget, but based on a reallocation of existing funding and the Police Department's strong desire to roll out use of the cameras sooner, this is a request for authorization for the 5-year purchase agreement of a 20 unit Axon Enterprise, Inc. Body Worn Camera & Taser Bundle to begin immediately with FY 2019-20.

Trustee Wilbrandt and Interim Police Chief Gorski said that this includes unlimited storage to Axon servers which are accessible to certain Police Department personnel and the Kane County State's Attorney for court/evidence purposes. It also includes software stored on the Axon servers which allow for redaction and certain editing functions in compliance with the Illinois Freedom of Information Act and evidentiary rules and statutes.

Manager Cavallaro said that funding for year 1 of this request would be acquired from the reallocation of a specific Fund 4 request for the purchase of Cyber Crimes Software in the amount of \$14,000. He said that currently Kane County State's Attorney office and the Kane County Sheriff's office provide a shared Cyber Crimes Software service for all Kane County Municipalities, which would continue to fulfill the needs of the West Dundee Police Department.

He added that the additional \$1,000 would be withdrawn from the DUI Fund, which would satisfy the justification requirements of said Fund's expenditures.

**MOTION:** Moved by Trustee Wilbrandt and seconded by Trustee Yuscka to authorize the Police Department to enter into a 5-year agreement with Axon Enterprise, Inc., for the purchase of a 20 unit Body Worn Camera & Taser Bundle, said agreement to commence in FY 2019-2020 and terminate in FY 2023-2024 for a total cost not to exceed \$136,502 with payments as follows:

- Year 1/ FY2019-2020: \$15,000
- Year 2/ FY2020-2021: \$30,375
- Year 3/ FY2021-2022: \$30,375
- Year 4/ FY2022-2023: \$30,375
- Year 5/ FY2023-2024: \$30,375

Upon roll call, motion was approved;

**AYES:** Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Anderley

**NAYS:** None

#### **D. Engine 31 Refurbishment Request**

Trustee Wilbrandt said that the refurbishment of Engine 31 is included in the 2019-2020 Capital Budget. He said \$100,000 is allocated in this current budget year and an additional \$100,000 allocated in the 2020/2021 budget year.

In order to start this project, approval is needed, along with a signed contract and deposit, which Trustee Wilbrandt said will place us on a 6 month waiting list. He said the actual work will take 4-6 months, with the final payment required upon completion on or around May 1 of next year to meet our budget cycle.

Chief Freise said that we recently received a quote from Pierce to refurbish Engine 31 for a cost of \$136,330. He said from experience with the refurbishment of Engine 32, it is anticipated that additional items will need to be addressed once they begin to disassemble the engine and expose hidden areas.

Chief Freise said that \$22,000 of repairs have been completed on Engine 31, which included a new radiator, springs and repairs to the motor. He said these repairs will bring the cost of the refurbishment down, so the total cost should be well below the \$200,000 budgeted.

Chief Freise said that NFPA standards call for an engine to be refurbished after 10 years of service, and Engine 31 has had 15 years of service without any refurbishment.

**MOTION:** Moved by Trustee Wilbrandt and seconded by Trustee Price to authorize the proposal of \$136,330 by Pierce Manufacturing for the refurbishment of Engine 31 for a total cost not to exceed \$150,000, to provide some additional monies for repairs as the refurbishment progresses. Upon roll call, motion was approved.

**AYES:** Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Anderley

**NAYS:** None

**XII. EXECUTIVE SESSION:**

**A. Section 2(c)(1) of the IL Open Meetings Act: Personnel**

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Yuscka to recess to Executive Session. Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

**NAYS:** None

The Regular Board Meeting resumed at 8:22 PM.

**XIII. MISCELLANEOUS / FUTURE AGENDA ITEMS:** There were none.

**XIV. ADJOURNMENT:**

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Anderley to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:24 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Christopher Nelson  
Village President

**EXECUTIVE SESSION**  
**Village Hall - 102 S. Second Street**

**June 3, 2019**  
**Village of West Dundee**

President Nelson called the Executive Session to order at 8:06 PM for the purpose of discussing Personnel, pursuant to Section 2(c)(1) of the IL Open Meetings Act.

Present were Trustees Anderley, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

Also present were Village Manager Cavallaro, Finance Director Danielson and Fire Chief Freise.

Discussion was held regarding a potential personnel separation agreement, and to obtain direction from the Board of Trustees.

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Anderley to adjourn the Executive Session and return to the Regular Board Meeting. Upon roll call, motion was approved.

**AYES:** Trustees Hanley, Yuscka, Anderley, Wilbrandt, Kembitzky and Price.

**NAYS:** None

The Executive Session adjourned at 8:22 PM.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Christopher Nelson  
Village President