

REGULAR BOARD MEETING
Village Hall, 102 S. Second Street

May 20, 2019 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Pat Hanley, and Andy Yuscka. Trustee Price arrived at 7:31 pm.

Also present were Village Manager Joseph Cavallaro, Interim Police Chief Tony Gorski, Police Sergeants Dan Haines and James Breon, Supervisor of Police Administrative Services Kevin Burke, and Public Works Director Eric Babcock. There were three (3) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Anderley led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to approve the agenda, as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

A. Oaths of Office: Trustees Yuscka, Kembitzky and Price

Certified election results from the Kane County Clerk's Office were provided to the Board. Deputy Clerk Tibbetts administered the Oath of Office to Trustee Yuscka, Trustee Kembitzky and Trustee Price.

VI. REPORTS & QUESTIONS FROM TRUSTEES & WORKING GROUPS:

There were none.

VII. VILLAGE STAFF REPORTS:

Deputy Clerk Tibbetts requested to take a new photograph of the Board for the Village's website. President Nelson asked that this be completed at a future meeting.

VIII. QUESTIONS FROM THE AUDIENCE:

- A. Items on the Agenda: There were none.
- B. Items not on the Agenda: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: May 20, 2019
- B. Approval of Minutes: May 6, 2019 Regular Board Meeting
- C. Residential Facade Loan: 410 Washington Street
- D. Release of Parking Easement Agreement: 606 W Main St
- E. Special Event & Daily Liquor Permit Request: VFW, D300 Teachers Event

Trustee Kembitzky asked for clarification regarding the Residential Façade Loan project at 410 Washington Street. Resident/Applicant Maureen Himmel was in attendance and answered the question regarding the potential for additional wall repair beyond the stated project scope.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Yuscka to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Wilbrandt, Price, Hanley, Yuscka and Anderley

NAYS: None

X. UNFINISHED BUSINESS:

A. Contract Renewal Recommendation - C. Singleton Backflow Services (Trustee Yuscka)

Trustee Yuscka noted that the Village has contracted with C. Singleton Backflow for many years to offer backflow inspection services to West Dundee residents, at a fixed cost of \$65 per inspection. Trustee Yuscka noted that an increase is requested in this contract renewal relative to emergency callout inspection fees, from \$65 to \$100. Director Babcock noted that emergency call outs come at an additional cost to the vendor and that \$100 is very reasonable for this service.

President Nelson asked that the vendor be reminded to use new boot covers at every home entered in the course of their inspections.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to approve an extension to the existing contract between the Village of West Dundee and C. Singleton Plumbing of Elgin, IL for backflow inspection and maintenance services through April 30, 2022. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

B. Additional Services Request, Downtown Stage 2 (Trustee Price)

Trustee Price noted that, pursuant to previous Board discussions, direction was provided to facilitate the placement of utility connections for future consideration of constructing a replica of the former Pump House. Based on topography and the flood plain, additional steps may be needed to permit construction of such a facility at grade.

Before the Board is a proposal for additional services to confirm whether permitting for an at-grade facility can be achieved, in order to be more fully informed of future construction costs before expending dollars to facilitate the location of utilities.

Discussion was held regarding the potential future construction costs, anticipated costs of utility placement, and the potential costs of the proposed additional services. Discussion was also held regarding the possibility of utilizing the salvaged Pump House brick to create an architectural feature closer to First and Main, an alternative that is believed would cost less and would not require the additional services proposed.

The Board directed staff to seek additional details in regards to the cost estimate and potential construction alternatives (such as pre-fabrication, or limited use of the salvaged brick material) for the washroom and concessions facility contemplated for future construction, and to develop a utility plan/sketch.

President Nelson asked that this item be tabled until June 20, with more information to be provided at that time.

XI. NEW BUSINESS:

A. Discussion: Eagle Scout Project by Max Marquez (Trustee Hanley)

Trustee Hanley provided an overview of three potential projects presented by resident Max Marquez, as possible options for his Eagle Scout Project, including improvements to the stairs connecting Hillside Drive to Lincoln Ave, installation of a dog park and installation of a community garden.

Mr. Marquez discussed his thoughts on each option, and provided an overview of Eagle Scout Project requirements.

Manager Cavallaro noted that, while improvements to the aforementioned stairs would be beneficial, they lie on private property and would require the participation of the owner, or an easement granting the stairs to the Village for maintenance purposes, and therefore will not likely fit within Mr. Marquez's timeframe for completion of the project.

Mr. Marquez and the Board agreed that installation of a community garden would be the most achievable goal of the three, and would be most useful in the area of Prairie Meadow Park, which is located in close proximity to residents in apartments and condo units that may be interested in participating in a community garden.

Manager Cavallaro stated that he would contact the Dundee Township Park District, who will also need to be in agreement with the project and its location.

Trustee Hanley provided direction to Mr. Marquez to visit the site to determine potential locations, and meet with Director Babcock and Manager Cavallaro to further discuss the project.

B. Kane County Stormwater Ordinance - Village Development Project Exemption List (Trustee Price)

Trustee Price noted that Kane County is currently considering an ordinance amending regulations governing activity that affect storm water management, including construction and development. The Village has the opportunity to submit active development projects to be exempted from the new regulations, and instead be held to the previous storm water standards.

Three active developments would be exempted via the proposed resolution: Spring Hill Senior Residences, Casey's General Store and Fiduciary Real Estate Development's 380-unit multi-family development at Randall Rd and Recreation Drive.

MOTION: Moved by Trustee Price and seconded by Trustee Kemitzky to approve a Resolution exempting various development projects from the new Kane County Stormwater Ordinance. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kemitzky
NAYS: None

C. Police Worn Body Camera Presentation (Trustee Wilbrandt)

Trustee Wilbrandt introduced this item, noting that the Police Department has engaged in an in-depth analysis of the technology and options regarding police-worn body cameras. He noted that the Axon product line recommended by the Police Department is very efficient and effective for use in prosecuting cases.

Interim Chief Gorski and Sargeant Dan Haines presented their findings to the Board. Interim Chief Gorski discussed the benefits of the Axon products in terms of video clarity, ease of use, unlimited cloud-based storage and other details. He also discussed the annual costs for the equipment and service, noting that the program provides a camera for every officer, with scheduled equipment replacements included.

Sargeant Haines presented sample videos from the department's body camera testing, and noted that the department has embraced the use of body cameras through the testing phase. He provided an overview of how video is captured, stored and recalled.

President Nelson thanked the Police Department for performing their due diligence in investigating body camera options. He noted that funding for body cameras has been included in the 5 year Capital Projects budget, beginning next fiscal year.

President Nelson asked that the Police Squad Cars purchase be discussed next.

D. Capital Purchase Request - Squad Cars (Trustee Wilbrandt)

Trustee Wilbrandt noted that the Police Department is requesting authorization to purchase two fully equipped 2020 Ford Interceptor Utility vehicles for patrol use. They would replace two older vehicles, and a third would be converted from patrol use to administrative and other uses. He noted that one of these vehicles was authorized last year, but was not able to be fulfilled. The purchase of these vehicles is included in this year's budget.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Yuscka to authorize the Police Department to purchase two fully equipped 2020 Ford Police Interceptor Utility vehicles, at a total cost not to exceed \$82,764. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Anderley
NAYS: None

E. Professional Services Agreement with Baxter and Woodman - Spring Hill Water Tower Repainting and Repairs (Trustee Yuscka)

Trustee Yuscka noted that the repainting of the Spring Hill Water Tower has been on the capital projects list for several years. This year's budget provides funds for engineering design needs for the project, with the repainting itself scheduled for the 2021/22 fiscal year.

MOTION: Moved by Trustee Price and seconded by Trustee Hanley to authorize a Professional Services Agreement between the Village of West Dundee and Baxter and Woodman to complete design of the Spring Hill Water Tower Repainting and Repairs Project, at a total cost not to exceed \$37,800. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

F. Professional Services Agreement with Baxter and Woodman - Spring Hill Water Tower -Mid Zone Operations Study (Trustee Yuscka)

Director Babcock noted that when Spring Hill Water Tower is repainted next fiscal year, it will be out of service, which poses operational challenges as it is the sole source of water storage, pressure and pressure buffering for the middle zone of the water system. The proposal before the Board is for an engineering study to evaluate and determine the best course of action for cost, reliability and overall operations to operate the middle pressure zone while the water tower is out of service.

He noted that this evaluation is not only critical to the Spring Hill Mall Water Tower Repainting and Repairs Project, but will also be useful when the other two water towers require the same maintenance in the future.

Trustee Price asked if the Village has a hydraulic model of the water system. Director Babcock stated that the Village does not have such a model, but that it would be very useful. He stated that the cost for such would be around \$30,000-\$40,000, and that due to more urgent water system priorities, creation of such a model is in the long range capital plan, between 10-15 years out.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize a Professional Services Agreement between the Village of West Dundee and Baxter and Woodman to complete the Spring Hill Water Tower / Middle Zone Operations Study, at a cost not to exceed \$14,400. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

G. Authorization to Conduct Contractual Roof Repair at Public Safety Center 2 (Trustee Yuscka)

Trustee Yuscka stated that the roof at Public Safety Center #2 is leaking and in need of repair. Three quotes have been secured and it is recommended that the work be completed at the lowest cost quoted.

Director Babcock noted that it is likely that the entire roof will need to be replaced next fiscal year, but that the repairs recommended now should not be postponed, as they are impacting administrative operations in the building.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize Public Works to conduct contractual repairs to the roof leak at Public Safety Center #2, at a cost of \$3,835. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

H. Authorization to Purchase Public Works Light-Duty Pickup Truck Replacement (Trustee Yuscka)

Trustee Yuscka advised that the Village has the opportunity to purchase the budgeted Ford F-150 from Tom Peck Ford rather than through the State Bid Program, which will allow the vehicle to be put into service 5 months sooner for an additional cost of just \$71.81.

A brief discussion was held regarding the decision not to purchase another hybrid vehicle, including disappointing fuel economy and significant cost increases for repairs.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to authorize a waiver to competitive bidding for the purchase of a 2019 Ford F-150 from Tom Peck Ford, due to the vehicle's near identical cost to the Illinois State Bid price and its immediate availability, and to authorize the Public Works Department to purchase a 2019 Ford F-150 from Tom Peck Ford in Huntley, IL at a cost off \$27,246.81. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

XII. MISCELLANEOUS / FUTURE AGENDA ITEMS:

Trustee Kembitzky requested that a future Board Meeting include a tour of Public Safety Center #2, in order to continue evaluation of the needs and availability of space within Village facilities. Manager Cavallaro advised that this would be scheduled for a meeting with a light agenda in June of July.

XIII. ADJOURNMENT:

MOTION: Moved by Trustee Price and seconded by Trustee Anderley to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:52 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Christopher Nelson
Village President