

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 7:35 pm.

II. ROLL CALL:

Present were President Keller, Trustees Voss, Gillam, Osth, Hanley and Yuscka. Trustee Price arrived at 8:16 pm. Also present were Village Manager Cavallaro, Village Attorney Brechin, Fire Chief Buhmann, Public Works Director Babica, Community Development Director Tymoszenko and three (3) persons in the audience.

III. PLEDGE OF ALLEGIANCE:

President Keller led the Board and the audience in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Voss to approve the agenda as presented. Upon roll call, motion was approved unanimously.

V. VILLAGE PRESIDENTS REPORT:

President Keller advised that the VFW Memorial Day Parade will be held Sunday, May 30, with a 2:00 step-off time, asking the Board to participate by handing out candy.

President Keller participated in Congress on Your Corner with Representative Bill Foster and Sleepy Hollow President Stephen Pickett on Saturday, May 15. He noted that while there were some negative comments, the tone of the event was positive overall, with about 30 attendees.

President Keller recently attended the Metro West subcommittee meeting regarding the proposed Prairie Parkway, which is intended to connect I-80 to I-88. He noted that this is a highly contentious subject in the southern part of Kane County.

Earlier today, President Keller and Manager Cavallaro met with representatives of Sleepy Hollow and East Dundee regarding to the compatibility study for the respective communities' Police Departments to be performed by Metropolitan Mayors Caucus. He noted that all parties were open minded and positive about the study and potential future consolidation.

VI. REPORTS AND QUESTIONS FROM TRUSTEES: There were none.

VII. VILLAGE STAFF REPORTS:

Manager, provided that the Police Chiefs and Village Managers of all three communities were in attendance at today's meeting regarding the Police Department compatibility study, as well as consultant Bill Balling. The deadline for the report is July 30 and a preliminary draft is expected by September. He confirmed that the grant from the Metropolitan Mayors Caucus to cover half of the expense of the study for each community has been approved, and that this study is seen as a top priority, as it is the only study being performed regarding Police Departments consolidation.

Chief Buhrmann advised that official notice was received from the ambulance invoice company that its gross collection fee has been reduced, providing the West Dundee with approximately \$1500 in savings.

Director Babica advised that the roof replacement at Public Safety Center II is now complete. Trustee Osth inquired about interior repairs and remodeling, which Manager Cavallaro advised will be handled separately.

Upon inquiry from Trustee Hanely, Director Babica advised that the installation of plants in the rain gardens would be completed next week.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Bill List: Invoices payable by or before April 30, 2010
- B. Bill List: Invoices payable May 1 - May 18, 2010
- C. Approval of Minutes: Regular Board Meeting 5/3/10
- D. Approval of Minutes: Committee of the Whole 5/10/10
- E. Authorization to Bid, 2010 Tree Trim/Removal Program
- F. Ordinance 10-xx: Granting Extensions for Walmart Approvals
- G. Residential Facade Loan-Tietgen 218 N. Fourth
- H. Authorization to Request Proposals- 2010 Downtown Bluestone Removal and Replacement Program
- I. Ordinance 10-xx: Amending the Number of Liquor Licenses

Trustee Hanely requested removal of Item E: Authorization to Bid, 2010 Tree Trim/Removal Program. This item was moved to Unfinished Business.

Trustee Yuscka commented on Item H: Authorization to Request Proposals- 2010 Downtown Bluestone Removal and Replacement Program, inquiring whether proposals incorporating alternative materials, specifically recycled rubber pavers, can be submitted with the presented proposal specifications. Trustee Osth inquired about bluestone salvage value, to which Manager Cavallaro noted the specifications call for the contractor to provide the price they would offer the Village to purchase the salvaged bluestone materials.

Item I: Ordinance 10-xx: Amending the Number of Liquor Licenses was tabled by President Keller.

MOTION: Moved by Trustee Osth and seconded by Trustee Hanley to approve the Consent Agenda with the removal of Item E: Authorization to Bid, 2010 Tree Trim/Removal Program and Item I: Ordinance 10-xx: Amending the Number of Liquor Licenses. Upon roll call, the motion was approved unanimously.

X. RESOLUTIONS AND ORDINANCES:

- A. **Ordinance 10-xx: Amending the Municipal Code regarding Chain of Command (Trustee Hanley)**

Trustee Hanley introduced this item regarding correction of the municipal code to reflect the current hierarchy and chain of command in the various departments. Manager Cavallaro noted that the correction is needed as a housekeeping measure due to promotions and the elimination of vacated positions in recent years.

MOTION: Moved by Trustee Hanley and seconded by Trustee Yuscka to approve an Ordinance Amending the Municipal Code regarding Chain of Command within the Respective Departments. Upon roll call, the motion was approved unanimously.

XI. UNFINISHED BUSINESS:

A. Special Event: Superweek Bike Race (Trustee Voss)

Trustee Voss introduced this item, which was discussed at the May 10 Committee of the Whole Meeting. She stated that the Board is enthusiastic about the concept, but hesitant due to several concerns regarding the short timeframe to organize the event and details that the promoter has been unable to provide, as well as unfavorable results of a survey of communities who have participated in the event previously. In Trustee Price's absence, she noted that he is desirous to have Staff remain in contact with the promoters for consideration next year.

Chad Stites, representative for International Cycling Classic (ICC) and David Koldos, a resident of Elgin who has helped coordinate Elgin Superweek activities in years past, came forward in support of this request. They cited personal turmoil within ICC and with a potential local sponsor that has left them unprepared to present the necessary details of the event, requesting a one week extension to provide further information. President Keller noted that the Board will not meet again for three weeks, which would provide less than five weeks to finalize the event.

Manager Cavallaro noted that the impact on Police, Fire and Public Works, as well as other expenses of the event, were noted by municipalities that have participated to be substantially higher than was suggested by ICC, advising that a complete understanding of the budget is necessary in order to create an appropriate funding mechanism to break even. Further to Mr. Kodos's comment that the event does not draw a substantial crowd, Manager Cavallaro pointed out that, without spectators, an economic benefit would not exist for local businesses.

Trustee Gillam advised that regardless of the Board's enthusiasm, too many questions remain unanswered and the timeframe is insufficient to create a first-class event, noting that the Board has cut funding for other beloved community events this budget year.

The item died for lack of a motion.

Manager Cavallaro thanked Mr. Stites and Mr. Koldos and invited them to come back to the Board earlier next year in order to provide the necessary lead time to understand all obligations.

B. Authorization to Bid, 2010 Tree Trim/Removal Program (Trustee Hanley)

Trustee Hanley inquired whether the bid specifications sufficiently incorporate the extension of unit costs provided to the Village for private tree trimming and removal by West Dundee property owners. He noted some confusion in the existing verbiage and requested that the specifications specifically state that a private property removal or trimming shall be invoiced directly to the property owner and not the Village.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to authorize the Distribution of Bids for the 2010 Tree Trimming/Removal Program. Upon roll call, the motion was approved unanimously.

XI. NEW BUSINESS:

A. Fire Prevention Bureau Officer (Trustee Gillam)

Trustee Gillam cited the recent passing of Lt. Tom Lutzow, who was the designated Fire Prevention Bureau Officer for the Village. Chief Buhrmann explained that Tom was responsible for public education and public relations, as well as inspection services and fire prevention.

Based on the proposal, there would be no change to the public education and public relations programs. Programs will continue to be delivered through on-duty personnel in concert with the Rutland-Dundee Fire Protection District. In the event of a request for emergency services, the program or presentation would be abandoned to fill the emergency request. Chief Buhrmann noted that the annual Dundee Highlands and St. Catherine's school fire prevention education programs have been completed for this year and will not be needed again for nearly 12 months.

The addition of a civilian staff position is proposed for the area of inspection services and fire prevention. Chief Buhrmann highly recommends Mr. Rick Paul, who has recently retired from the Carpentersville Fire Department having served 26 years as a firefighter/paramedic/shift commander, with the last 13 years in the Fire Prevention & Inspection Bureau. Chief Buhrmann noted Mr. Paul is well equipped for the position and would "hit the ground running" to help West Dundee remain on schedule with inspection of the many places of assembly, restaurants, historic structures, apartment buildings, and commercial and retail spaces, as well as fire suppression and alarm systems that exist within the community.

Trustee Osth inquired as to FICA costs, as well as IMRF, Fire Pension, and health insurance, if Mr. Paul is eligible, and how the total cost of employment may compare to that of an outsourced inspection company or an independent contractor. Director Tymoszenko advised that her experience in use of an inspection company for building inspections was that it is costly, and much of the continuity, day-to-day follow up and administrative work, and relationship building with local property owners is lost.

Chief Buhrmann noted that the Memorandum of Understanding between area Fire Departments aims to provide for shared Fire Prevention Officers, however this is at least 2 years down the road. He noted his strong belief that the continuity provided by the proposed civilian hire is critical to maintaining quality service to the community.

It was noted that the funds do exist in the budget to fund the proposed salary for Mr. Paul, based on the discontinuation of salary payments for Lt. Lutzow. Based on the desire to approach the hire in both a timely and economical fashion, discussions with Mr. Paul will include initial salary and benefit parameters with the understanding that they are subject to change. Direction was provided from the Board to proceed under the stated parameters.

XII. EXECUTIVE SESSION: There was none.

XIII. MISCELLANEOUS:

Trustee Yuscka commented that the Village should pursue recovery of grant monies from MT Barrels, given that they did not meet their obligations per the funding agreement. Attorney Brechin will prepare a Demand Letter to begin this process. It was noted that the building has not been foreclosed and that the business owner has been fairly compliant with the Village since operations have ceased, although court orders are sometimes needed to ensure compliance.

Trustee Price asked about an anonymous letter sent to Village Hall that suggested underage drinking has occurred at specific local establishments. Manager Cavallaro noted that Interim Chief Wieteska began an enforcement program with the State Police prior to receipt of this letter.

President Keller requested that the leading of the Pledge of Allegiance be rotated amongst the members of the Board, noting that he has led the Pledge since his first meeting as President. Trustee Osth will begin the Pledge on June 7, 2010 and the responsibility will rotate clockwise at each successive meeting of the Board.

XIV. EXECUTIVE SESSION: There was none.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion was approved unanimously through voice vote.

The Regular Board Meeting adjourned at 9:04 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Larry Keller
Village President