

REGULAR BOARD MEETING
Via Video Conference
Pursuant to Governor Pritzker's Executive Order
to Social Distance to fight the spread of COVID-19

October 5, 2020 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka attended via video conference.

Village Manager Joseph Cavallaro, Police Lieutenant Jay Antonacci, Community Development Director Tim Scott, Finance Director David Danielson, Finance Assistant II Barbara Cleary and Edward Tracy, Executive Vice-President of Seldon Fox were present via video conference.

There was no audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Wilbrandt led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Anderley to approve the agenda, as presented. Motion was approved.

AYES: Trustees Hanley, Yuscka, Anderley, Wilbrandt, Kembitzky and Price

NAYS: None

V. VILLAGE PRESIDENT'S REPORT: There was no report.

VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:

There were no reports.

VII. STAFF REPORTS: There were no reports other than items on the Agenda.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

A. Approval of Bill List: October 5, 2020

B. Approval of Minutes: September 21, 2020 Regular Board Meeting

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to approve the Consent Agenda. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

X. RESOLUTIONS AND ORDINANCES:

A. Ordinance Changing Name of South Seventh Boulevard to South Seventh Street

Trustee Price said the proposed ordinance is intended to rectify the issues of confusion over the lack of consistency in the naming of South Seventh and the technological challenge posed by this street's multiple names. (South Seventh Street – South Seventh Boulevard)

MOTION: Moved by Trustee Price and seconded by Trustee Hanley to Approve an Ordinance Changing the Name of the Street Known as South Seventh Boulevard to South Seventh Street. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky
NAYS: None

XI. UNFINISHED BUSINESS:

A. Recommendation to Facilitate Trick or Treat Hours

Trustee Hanley said this is a recommendation and a provision for community guidance for individuals to make a personal choice regarding whether or not to participate in either handing out candy or taking their children door to door.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to authorize Trick or Treat Hours as 3:00 to 7:00 pm on Saturday, October 31, 2020, acknowledging that participation in this activity is a personal choice. Upon roll, motion was approved.

AYES: Trustees Price, Hanley, Anderley and Wilbrandt
NAYS: Trustees Kembitzky and Yuscka

XII. NEW BUSINESS:

A. FY 2019-20 Comprehensive Annual Financial Report

Trustee Kembitzky said this is a draft report of the CAFR asked Finance Manager Danielson to go over the report.

Director Danielson said that the total net position for the Village increased by \$2,601,165 to \$27,505,143. He added that total capital assets for government activities increased by approximately \$4.5 million and total cash/investments all funds increased from \$6.0 million to \$6.7 million.

Director Danielson commented that the total revenues within the General Fund increased from \$10,224,255 in FY 19 to \$10,950,883 in FY 20. He said this is an increase of \$705,628 and is due to the significant one-time revenue that was collected for The Seasons apartment complex currently under construction.

He stated that sales tax collections realized an annual increase of \$1,810 in FY20 and that in FY19, a total of \$1,554,992 was collected from sales taxes within the General Fund and in FY 20, this total increased marginally to \$1,556,802.

Director Danielson said that total expenditures within the General Fund increased from \$9,693,496 in FY19 to \$9,917,722 in FY 20. He said it should be noted that revenues were over expenditures for the fiscal year in the amount of \$1,033,161 and after transfers were taken into consideration, the General Fund's fund balance for the year was decreased by \$410,783. He added that the primary reason for this decrease is due to the fact that the General Fund transferred all of the one-time development revenue sources that were collected during the fiscal year to the Village Facilities Fund, which were in excess of \$1,000,000.

Director Danielson said that total operating revenues for the Village's Water and Sewer Fund increased from \$2,417,082 in FY19 to \$3,568,741 in FY 20 and the total operating expenditures for the Water and Sewer Fund were \$2,267,243 in FY 20.

Director Danielson stated that the net position totals of the Village's Fire and Police Pensions Funds decreased from \$19,646,369 in FY19 to \$19,452,969 in FY20, which represents a decrease of 1.0%. He added that these lower than anticipated rates of returns for the fiscal year can be attributed to the market adjustment that occurred in March 2020 due to the COVID-19 pandemic.

Director Danielson concluded by stating that the long-term General Obligation Debt for the Village was \$7,810,000 as of April 30, 2020, which is a total decrease of \$1,300,000 from last year's total of \$9,110,000.

Edward Tracy, from the accounting firm of Seldon Fox, thanked Director Danielson and his Staff for their help noting that there were no significant difficulties in dealing with management in performing and completing the audit. He said overall it was a strong year for the Village and addressed the Police and Fire Pension which were down and attributable to the market as a result of the pandemic.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to approve the Village of West Dundee's Comprehensive Annual Financial Report, include the TIF Reports for TIF Funds 2 and 4 for the fiscal year ended April 30, 2020 as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt
NAYS: None

XIII. MISCELLANEOUS: There was none.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to adjourn the Regular Board Meeting. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Anderley, Wilbrandt, Kembitzky and Price
NAYS: None

The Regular Board Meeting adjourned at 7:49 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President