

**I. Call To Order:**

President Keller called the Regular Board Meeting to order at 7:30 pm.

**II. Roll Call:**

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Attorney Kathleen Orr, Public Works Director Babica, Community Development Director Tymoszenko and 2 persons in the audience.

**III. Pledge of Allegiance:**

President Keller led the Board and the audience in the Pledge of Allegiance.

**IV. Approval of Agenda:**

**Motion:** Moved by Trustee Hanley and seconded by Trustee Voss to approve the agenda. Upon roll call, motion was approved unanimously.

**V. Village President's Report:**

President Keller reported attending a ribbon cutting on Friday morning for the recently remodeled Country Financial at 501 West Main Street. Trustee Gillam and Director Tymoszenko were also in attendance.

**VI. Reports and Questions from Trustees:** There were none.

**VII. Village Staff Reports:**

Manager Cavallaro advised that staff is moving forward with public improvements within Grand Pointe. A contract is being executed with Lake County Grading. For an estimated \$15,560, the contractor will remove any debris and will grade and level the 9 vacant lot areas that remain within the subdivision. The work is expected to be completed within 3 weeks.

A large pile of soil is scheduled to be relocated from between the existing homes at 1421 and 1429 Walnut. A quote of \$15,000 was received from Lake County Grading to relocate this material. In an effort to stretch the available funds, Public Works will relocate the material using village staff and equipment. The Village will be reimbursed \$10,000 (two-thirds of the lowest quote) from the Letter of Credit proceeds for the employee time and effort.

Work will begin October 20 and should take 3 days, weather permitting. During this time, fall leaf collection will be suspended. The soil will be relocated to the end of Acorn Court, after which the area will be planted with prairie grasses. The goal is to complete the soil relocation and lot grading prior to the start of final street surfacing by Curran Contracting.

**VIII. Questions from the Audience:** There were none.

**IX. Consent Agenda:**

- A. Manual Check: 10/12/09
- B. Debit Card Purchases: September 2009
- C. Approval of Minutes: 10/5/09 Regular Board Meeting
- D. Approval- Local Agency Agreement for Federal Participation (Trustee Yuscka)
- E. Bill List: 10/19/09

**Motion:** Moved by Trustee Hanley and seconded by Trustee Gillam to approve the Consent Agenda as presented. Upon roll call, the motion was approved unanimously.

**X. Resolutions and Ordinances:**

**A. Ordinance Approving Variance for Electronic Sign: John's Mobile, 527 S. Eighth (Trustee Osth)**

Pursuant to a positive recommendation by the Planning & Zoning Commission and approval by the Appearance Review Commission, Board approval was requested for a variance allowing an electronic changeable display panel on the existing freestanding sign of John's Mobil service station located at 8<sup>th</sup> Street and Eichler. The panel includes automatic brightness control technology that adjusts the brightness of the display based on natural light levels.

A brief discussion was held regarding whether the sign Ordinance should be amended to allow certain types of electronic changeable signs. Director Tymoszenko advised that a draft revision is in the works and should be available for Board review by year's end.

**Motion:** Moved by Trustee Osth and seconded by Trustee Hanley to adopt an ordinance granting a variance from the West Dundee Zoning Ordinance for property located at 527 S. Eighth Street, for operation of a gasoline station. Upon roll call, motion was approved unanimously.

**B. Ordinance Granting Extension for Final Plan and Plat Approval Hillcrest Subdivision (Trustee Osth)**

Director Tymoszenko advised that Sequel Development is seeking an extension for the submission of the final plat document for the development of Hillcrest subdivision, a 35-acre site locate at the northeast corner of Route 72 and Sleepy Hollow Road.

The preliminary plan and plat were approved by the Village Board in December of 2007. Unforeseen challenges in the design phase and the economic slowdown in the residential marketplace have slowed progress, but planning and review have been ongoing. At present, the developer is near completion of final engineering plans and final plat documents.

While a 24 month extension is requested, it is believed that the final plan and plat will be completed well before this deadline.

**Motion:** Moved by Trustee Osth and seconded by Trustee Price to adopt an ordinance granting an extension for final plan approval and final plat of subdivision for the Hillcrest planned unit development. Upon roll call, motion was approved unanimously.

## **XI. Unfinished Business:**

### **A. Fifth Street Traffic Signals (Trustee Yuscka)**

At the June 6, 2009 Regular Board Meeting, the Board discussed improvements to the Main & Fifth Streets traffic signals planned by IDOT. At that time, staff was directed to participate in IDOT's planned improvements by having the Emergency Vehicle Pre-Emption (EVP) devices replaced and pursue the optional cost for having the signals painted black through the State bid letting process.

Director Babica reported that the State has awarded the contract to Home Towne Electric in the amount of \$250,415, that the cost to paint the signals black to match existing fixtures in the Main Street corridor is \$4328, and the cost to replace the EVP is \$3200. While the Village is obligated to pay for the EVP replacement, painting the signals black is optional.

Director Babica advised that due to state wide contracts and IDOT regulations, the Village cannot paint the traffic signals, it must be done by IDOT or their chosen contractor. The standard color is yellow. The Village may be able to request that the signals be painted black at a later date.

The consensus of the Board was to forego the \$4328 expense to paint the signals black at this time.

## **XII. New Business:**

### **A. Reusable Water Bottle / Conservation Initiative (Trustee Yuscka)**

In an effort to further the Board's mission of encouraging environmental responsibility, Trustee Yuscka introduced a conceptual program with the aim of reducing the consumption of disposable plastic bottles. The concept is to provide one reusable aluminum beverage container to each single family household in the community, along with educational materials advising of the adverse health and environmental impacts of single-use bottles and conversely the benefit of reusable containers.

Manager Cavallaro advised that, with this program, the message is more important than the product, and that grant opportunities may be available to assist with the cost of the bottles. Discussion was held as to the effectiveness of the program as introduced. Suggestions that were made to improve the concept include: Distributing the educational flyer with a coupon for a free bottle available for pick-up at Village offices, purchasing a smaller quantity to make available for purchase, and identifying a product that is manufactured in the US.

The concept, which compliments recent eco-friendly initiatives such as the use of green janitorial products and the purchase of hybrid vehicles, was favorably received by the Board. Staff will continue to investigate the concept.

### **B. Dickens In Dundee (Trustee Voss)**

Trustee Voss reported that staff is seeking direction from the Board to maintain the \$5000 allocation included in this year's budget to put on the weekend-long Dickens in Dundee activities. The event schedule would closely mirror that which has been done in past years, including Living Windows, the Spirit of Christmas Parade, kids' activities at the park including a visit from Santa and Santa's petting zoo, a Christmas tree decorating contest hosted by the Lion's Club and more.

Trustee Voss and President Keller noted the residents look forward to this annual winter event and it would be sorely missed if the Village did not take the initiative to continue it. The consensus of the Board was to maintain the \$5000 budget allocation to continue to host Dickens in Dundee.

**Motion:** Moved by Trustee Voss and seconded by Trustee Osth to adopt a resolution granting the “Dickens in Dundee” Christmas Parade. Upon roll call, motion was approved unanimously.

**XIII. Executive Session:** There was none.

**XIV. Miscellaneous:**

Trustee Yuscka reminded the Board of the Halloween Party being held in Grafelman Park on Saturday, October 31 from 12-2 pm, with trick-or-treat hours to follow from 2-7 pm.

On November 1<sup>st</sup>, the Dundee Township Historical Society will present a plaque to the Village as the Village Hall turns 100 years old. A ceremony will be held at the Historical Society Museum, 426 Highland Ave, at 2:00 on November 1<sup>st</sup>. President Keller requested that the Trustees attend if possible.

**XIV. Adjournment:**

**Motion:** Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 8:34 pm.

**ATTEST:**

Kim Tibbetts

Larry Keller

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Deputy Village Clerk

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Village President