

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

September 22, 2014, 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Billy Pflanz, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Village Attorney John Brechin and three (3) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Yuscka led the Board and the audience in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Pflanz and seconded by Trustee Kembitzky to approve the agenda. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson thanked the Village staff for their work on Heritage Fest, noting that feedback regarding the event was very positive.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Hanley discussed the possibility of facilitating dog training/tracking trials at Prairie Meadow Park, noting the tourism benefits of such an activity. Manager Cavallaro noted that approval would need to be jointly provided by the Village and the Park District. Trustee Hanley will provide contact information for the interest group to Manager Cavallaro.

VII. VILLAGE STAFF REPORTS:

Manager Cavallaro introduced Interim Public Works Director Chuck Behm. He stated that Mr. Behm had worked for the Village of West Dundee as Assistant Public Works Director just prior to spending 10 years as Director of Public Works for South Elgin. Administrative Analyst Sean McNally will supplement the administrative leadership of the department 2 days per week.

Attorney Brechin advised that he and Director Tymoszenko will be in court beginning Wednesday regarding the First United Methodist Church parsonage code violations.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: September 22, 2014
- B. Ratification of Manual Check: US Treasury, Shipping of Rifles
- C. Approval of Minutes: September 8, 2014 Regular Board Meeting
- D. Resolution Accepting the Water Main Public Improvements for the Randall Oaks Recreation Center
- E. Authorization - IGA with Carpentersville for Binnie Rd Resurfacing
- F. State of Illinois Fire Equipment Grant Application

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to approve the Consent Agenda as amended. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Pflanz

NAYS: None

X. UNFINISHED BUSINESS:

A. Approval: 2014 Parkway Tree Replacement Program (Trustee Yuscka)

Trustee Yuscka provided a summary of the previous Board discussion and allocation of additional dollars to the 2014 Parkway Tree Replacement Program, and the participation of area Homeowners Associations in the 50/50 Program.

He noted that the 50/50 program allows for a significant increase in the number of trees to be planted throughout the community. The initial budget would have provided for approximately 140 trees, versus approximately 245 trees that can be planted utilizing the matching funds of the HOAs and the approximately 30 trees would be made available for individual 50/50 participation.

Manager Cavallaro recommended that the 50/50 program notification be sent via the Village Newslist email blast, website and social media to save the cost of postage to approximately 600 households. The Board was in agreement.

An overview of the 50/50 program guidelines was provided, with questions asked and answered.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Pflanz to enter into a contract with the TLC Group of Clarendon Hills for the installation of parkway trees, and to approve the purchase of parkway tree stock from St. Aubin Nursery of Kirkland, IL, Wilson Nurseries of Hampshire, IL, Ohana Farms of Marengo, IL and Goodmark Nurseries of Wonder Lake, IL to complete the 2014 Tree Replacement Program, for a total amount not to exceed \$33,000 including installation. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

XI. NEW BUSINESS:

A. Authorization to Execute a Professional Services with GovHR USA for Public Works Director Recruitment (Trustee Yuscka)

Trustee Yuscka noted that the use of a recruiting firm is recommended to fill the position of Public Works Director, as has been done with senior staff in past practice.

It was noted that this practice has served the Village well in recruiting and hiring high quality department managers that have remained with the Village over an extended period of time.

Trustee Hanley stated that a restructuring of the Public Works Department in advance of the recruitment process would aid in ensuring that appropriate individuals are recommended for consideration. Discussion was held regarding this concept and the desired timing to undertake such a restructuring.

Trustee Wilbrandt inquired whether the cost-savings related to employment of the Interim Director of Public Works versus the former Director would provide the necessary funding for the recruitment services. The staff provided a rough estimate and will work up an analysis for the Board's information and review.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize the execution of a professional services agreement with GovHR USA for the recruitment of the Director of Public Works for the Village of West Dundee in an amount not to exceed \$16,800. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

B. Tree Removal Survey Discussion (Trustee Yuscka)

Trustee Yuscka noted that approximately 40 identified trees must be removed by the contractor, as based on their size or location near utility lines they exceed the abilities or resources of the Public Works Department. Eight of the identified trees are located on the Riverwalk.

It is recommended the Riverwalk trees not be removed this year based on budget restrictions. Based on this recommendation and estimated pricing per tree removal, it is anticipated that an additional \$5,000 would need to be allocated to tree removals at the expense of the tree trimming budget.

Manager Cavallaro noted that this year's tree trimming program focuses on the areas north of Route 72 and east of Route 31. He stated that it has been the goal of the tree trimming program to trim trees throughout the Village on a 7-year cycle.

Trustee Hanley stated that the risk of property damage or power outages caused by dead or dying trees is greater than by limbs that may fall from an otherwise healthy tree, and therefore tree removal should be the higher priority.

The Board provided direction to staff to reallocate \$5,000 from the tree trimming budget to the tree removal budget and proceed with the identified tree removals. These programs are both funded within the Forestry line item.

XII. MISCELANEOUS:

Trustee Wilbrandt noted that the LED lights recently installed on the 100 block of South Second Street are very bright, and a cause for concern in terms of visibility from the second story of his adjacent residence.

XIII. ADJOURNMENT:

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board meeting adjourned at 8:23 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Christopher Nelson
Village President