

**Regular Board Meeting**  
Village Hall 7:30 pm

Village of West Dundee  
March 2, 2009

**I. Call to Order:**

President Keller called the Regular Board Meeting to order at 7:30 pm.

**II. Roll Call:**

Present were President Keller, Trustees Motyl, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Community Development Director Tymoszenko and 10 people in the audience.

**III. Pledge of Allegiance:**

President Keller led the Board and the audience in the Pledge of Allegiance.

**IV. Approval of Agenda**

**Motion:** Moved by Trustee Hanley and seconded by Trustee Yuscka to approve the agenda amending it to place New Business ahead of Resolutions and Ordinances. Upon roll call, motion was approved.

**V. Village President's Report:**

President Keller reported that he attended the CMAP Conference Selection Committee which extended the amount of money on projects because of increasing prices. He said the closest project is in Geneva.

President Keller then introduced Jennifer McClure, the Registrar from Elgin Community College who presented information on the reason for the Elgin Community College Referendum on the April 7, 2009 ballot.

She addressed the need for the referendum citing the rising attendance and the poor economy saying the construction and expansion projects would create space for current and new programs. She said these projects would create an estimated 4,000 new jobs and would infuse more that \$530 million into the local economy.

She explained the need to bring up to standard the academic library, expand the health careers center, the regional public safety training facilities and renovation to the student resource center. She also said that if passed, none of the money would be used for college operating expenses, but would be invested back into the local economy through building and other capital projects.

Trustee Gillam asked if Elgin Community College has seen a rise in students due to the economy. Dr. McClure said the student population is increasing and many are looking into new careers.

Trustee Price asked if state funds were being used for capital projects or deferred maintenance. Dr. McClure said no state funds are being used.

She concluded her presentation by saying that for every \$1 invested in Elgin Community College, the local economy gets \$3 back and that businesses who find skilled workers move into the area and stay there. She said Elgin Community College must continue to build a skilled workforce, attract economic investment and reduce unemployment. She said the referendum would create immediate demand for skilled construction workers, supplies, and services in our region. She concluded by saying that community colleges serve 74.5% of the Illinois post-secondary students but only receive 14.1% of state education dollars.

President Keller welcomed the Boy Scouts in the audience who were attending the Board meeting for their Citizenship Merit Badge.

**VI. Reports and Questions from Trustees:** There were none.

**VII. Village Staff Reports:**

Manager Cavallaro announced that the budget meeting is scheduled for March 21, 2009 at 8am. Budget packets for that meeting will be available at the March 16, 2009 meeting.

Director Tymoszenko announced an Appearance Review Commission Meeting for Tuesday, March 3, 2009 on a new business downtown - Romantica.

**VIII. Questions from the Audience:** There were none.

**IX. Consent Agenda:**

**Motion:** Moved by Trustee Hanley and seconded by Trustee Yuscka to approve the Consent Agenda as presented. Upon roll call, motion was approved.

The items on the Consent Agenda are:

**A. Approval of Minutes: 2-16-09**

**B. Bill List: 3-2-09**

**X. New Business:**

**A. Emmett's St. Patrick's Day Celebration**

Trustee Price introduced Andy Burns and Rob Kiviatek from Emmett's who presented their request for a big wheel rally beginning at 10 am and ending no later than 11:30 am.

They are also requesting that Washington Street be blocked off from Fourth Street to Second Street and from Washington to just north of the bank entrance on Second Street.

Discussion took place regarding safety issues and the location of the finish line. It was also discussed and requested that a waiver of liability for the Village of West Dundee be required from Emmett's. Attorney Brechin had some other suggestions and he will get them to Emmett's.

**Motion:** Moved by Trustee Price and seconded by Trustee Osth to authorize the Emmett's St. Patrick's Day activities, including the street closure of Washington Street from Fourth Street to Second Street for Saturday morning, March 14, 2009 until noon with no parking subject to attorney review of the liability waiver including suggestions from Attorney Brechin. Upon roll call, motion was approved.

## **XI. Resolutions and Ordinances:**

### **A. Resolution to Accept Public Utility Easement at Oakview Corporate Park**

**Motion:** Moved by Trustee Motyl and seconded by Trustee Yuscka to approve Resolution 2009-04 A Resolution Authorizing the Acceptance of a Public Utility Easement Contained within the East Side of Wesemann Drive in Oakview Corporate Park. Upon roll call, motion was approved.

## **XII. A. Review of Temporary Sign Regulations**

Trustee Osth said this discussion was to receive Board input and give Board direction before passing this Ordinance.

Director Tymoszenko said that temporary signs are defined as "any sign designed to be portable or disposable and is on display for only a short period of time." Temporary signs included banners, easel signs, A-Frame or sandwich board signs, plywood board signs, and any other type of similar signs not expressly prohibited by the code.

Director Tymoszenko said the draft ordinance includes the following modifications:

1. Not for Profit Organizations: As requested and to help with the analysis, she provided a chart to depict what neighboring communities are regulating with respect to these signs. She said that our sign ordinance also includes a 30 day time period between the displays of the same sign which is also a common theme with the comparison communities.
2. Daily Temporary Signs: Location, number and size regulations have been modified for these types of signs. In addition, there are regulated materials and fonts.

3. Business Promotional Signs: A new category of signs is introduced to the ordinance in an effort to assist businesses with communication and promotion. Strict guidelines pertaining to number, duration, size and location have been detailed.

Discussion took place on #4 in the draft ordinance that not for profit organizations, clubs and churches shall be allowed a no fee permit for temporary signs not to exceed 32 square feet in area, not to be displayed longer than thirty days and in conformance to the setback requirements for the location installed. Director Tymoszenko said there are two options for the Board to consider.

Option 1: There shall be a limit of two such signs displayed at the same time. If a permanent changeable copy sign exists on the premises, the number signs shall be limited to one.

Option 2: The number of signs shall be limited to street frontage. Permitted signs must be displayed adjacent to such frontage.

After discussion, it was the direction of the Board to go with Option 1.

The next discussion took part on the daily temporary sign which is placed in front of a business on a daily basis and taken in nightly. Discussion took place on placing signs on the back of businesses, enforcement issues, balance, letting businesses promote, yet protect visual issues, A-frame signs not as visible with angle parking, safety situations with moveable objects on signs, specifying the font and the permitted materials, and limiting the message to the main message.

After discussion, consensus was to allow signs on back of businesses that have rear entrances in the B1 area; size of sandwich board signs 24x36 inches with display copy on 2 sides, and three legged easel signs with a single side display area of 36x36, with all signs constructed with compositional materials, no paper displays permitted, and no other materials designed to draw further attention may be attached to the sign. It was also decided to keep the font on the sign at least 3" per letter to aid in visibility.

The next discussion took place on a new category of signs Business promotional signs. Discussion took place on the number (4 signs permitted a year), duration (30 days periods with 30 days between and no sequential signs), and Special Event signs permitted for 14 days prior to the event and taken down immediately after the event.

Further discussion took place on the size of banner signs which can be no larger than 2'x8', with other signs limited to 32 square feet. Also discussed was the location of the banner signs and the restrictions. It was decided that banner signs must be affixed to the building walls in a non-projecting manner and may not exceed the height of the first floor of the building or 12 feet from grade whichever is higher. Banners must be firmly attached with all four corners pinned down, and no banner sign may attached to a stationary or moving vehicle, trailer or be a moving sign carried by a sign walker or other mechanism.

Further locational restrictions were discussed including all promotional business signs must be displayed on the side of the building by the store or businesses' main entrance or on the side of the building facing the public street and signs must be within 10' of the front entrance not blocking any ingress/egress if not affixed to the building. In order to accommodate businesses within large parks and/or retail areas whose frontage is not located adjacent to a public street, signs may be placed in common areas near to or secured to park or shopping center signs, with one such sign permitted at a time with landlord/owner approval.

Lastly, discussion regarded the time period for the business promotional signs to be enacted, the addition of a sunset clause in the ordinance, allowing the signs for 18 months from the day the Ordinance is enacted and the ability to have it come back to the Board in 18 months to either revise or extend it.

The Sign Ordinance will be brought back before the Board with the suggested changes for the next meeting.

**XIII. Miscellaneous:** There was none.

**XIV. Adjournment:**

**Motion:** Moved by Trustee Osth and seconded by Trustee Gillam to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 8:58 pm.

**Attest:**

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Barbara Traver  
Village Clerk

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Larry Keller  
Village President