

REGULAR BOARD MEETING
Village Hall, 102 S. Second Street

November 19, 2018 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Community Development Director Tim Scott and Public Works Director Babcock. There were five (5) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Yuscka led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Anderley to approve the agenda as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT: There was none.

VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:

Trustee Kembitzky inquired about when the corner sidewalks on Spaulding Court would be completed. She also mentioned that are 10 upright barricades against the trees on Spaulding Court. Director Babcock said he would look into it.

Trustee Wilbrandt said his microphone is not working.

VII. VILLAGE STAFF REPORTS:

Director Babcock and John Ambrose (Baxter & Woodman) addressed the pavement installation concerns for the 2018 street improvements.

Both Mr. Ambrose and Director Babcock said that there was a breakdown in communication and sharing of information. He said the predominant point being that despite all technical information the Village was given about why the surface installation was allowed to occur and/or why it was appropriate relative to project quality, and all of that information should have been provided in advance of the work; not after.

Mr. Ambrose said that Baxter & Woodman has advised staff that they remain confident in the quality of the pavement installation and its longevity; just the same as if it had been done in accordance with the IDOT temperature standard and just the same as if it had been installed in the heat of the summer. He added that the basis for that confidence is that specific safeguards were put in place, alternate cold weather tactics were employed, proper asphalt compaction was achieved and testing was done that verified the quality of the result.

Mr. Ambrose said that asphalt is applied at a temperature near 290 degrees and in the higher temperatures of the summer; they have to intentionally delay rolling of the material until it cools down. In the case of the recent work done in freezing temperatures, the delay was essentially non-existent. Mr. Ambrose then explained the cold weather procedures that were utilized.

A brief discussion was help regarding the tack coat between layers, taking random core samples to see if pavement has bonded, delamination, compaction, attempting to extend the warranty (contractor only gives a one year guarantee), going out for bids earlier (usually get better numbers at the end of the construction season), doing the engineering within this fiscal year for next year, and doing random core samples now.

After the discussion, it was recommended that the Village authorize the engineering work for the upcoming fiscal year's street & infrastructure budget to be done this fiscal year, which would allow the engineering work to be completed and bid solicitation to occur in February or March in an attempt to garner better pricing for the start up of the construction season. It would also be desirable to schedule the work to be done in early fall, rather than at the end of the season.

Manager Cavallaro said leaf collection has been slow due to the weather, but will continue through the 30th of November, weather permitting.

Manager Cavallaro said the refuse collection will be the 24th of November (Saturday) due to the Thanksgiving holiday.

VIII. QUESTIONS FROM THE AUDIENCE:

- A. Items on the Agenda: There were none.
- B. Items not on the Agenda: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: November 19, 2018
- B. Intergovernmental Agreement for Continuation of Electronics Recycling in 2019

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Yuscka to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt
NAYS: None.

X. RESOLUTIONS AND ORDINANCES:

- A. Ordinance Approving Annexation of Property at River Valley Memorial Gardens**

Trustee Price said that two parcels in the recently-established Main Street Route 31 Tax Increment Financing District were never officially annexed into West Dundee. He said the missing properties were discovered by the Kane County GIS Department as part of their review of the TIFs legal description.

Trustee Price's said that signed petitions have been submitted for their annexation by their sole legal owner and notice was provided by the Village to the Trustees of the West Dundee Fire Protection District. He added that there were no objections from either the owner or the Fire Protection District.

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to approve an Ordinance annexing Property at River Valley Memorial Gardens. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kemitzky
NAYS: None

XI. UNFINISHED BUSINESS:

A. Downtown Redevelopment Project, Stage 1 – Change Order #4 - Final

Trustee Price said that there are three additional change orders that have been submitted by Copenhaver and are agreed to by the Village staff and V3. He added that the Village will also receive a credit from Copenhaver for the removal of a retaining wall by the Village.

The three items are: (1) additional topsoil to ensure an appropriate depth within the landscape areas, as well as expansion of the landscape areas, (2) significant additional excavation that was needed and required, particularly along the Route 72 sidewalk, adjacent to the river, and (3) additional (10) bushes along the west staircase from Route 72 down to the public area along with the same plantings at the entrance to the South Parking Lot entrance from Second Street in order to provide for appropriate identification of the drop off and elevation changes at both these locations.

MOTION: Moved by Trustee Price and seconded by Trustee Anderley to approve Change Order #4 to the Downtown Redevelopment Stage 1 Contract with Copenhaver Construction, Inc. in the amount of \$12,914.40 to complete all known additional items beyond the scope of the contract as described above; increasing the total contract amount from \$1,228,124.44 to \$1,241,038.84. Upon roll call, motion was approved. .

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kemitzky
NAYS: None

XII. NEW BUSINESS:

A. 2nd Quarter Financial Report

Finance Director Danielson and that the Village of West Dundee’s Revenue and Expense Report for the period ending October 31, 2018 is on target.

He said the Village’s six month revenues/expenditures appear to be in overall excellent condition. He said total revenue receipts and expenditures amounts are currently projected to be the following:

FY 2018/19	Projected General Fund Revenues	\$10,842,566.
FY 2018/19	Projected General Fund Expenditures	\$10,754,700
	Estimated Surplus (Deficit)	\$ 87,866

XII. MISCELLANEOUS AND FUTURE AGENDA ITEMS:

Trustee Price asked about the Ford Escape being used by the Public Works Department and the problem with the brakes.

Director Babcock said that there is no warranty due to the age of the vehicle.

A question about whether or not a hybrid is better than a combustion engine is better for in town and for short distances.

Director Babcock said he would do an analysis and get the results back to the Board.

XIII. ADJOURNMENT:

MOTION: Moved by Trustee Kemitzky and seconded by Trustee Price to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:11 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President