

REGULAR BOARD MEETING
Via Video Conference and In-Person
Pursuant to Governor Pritzker's Executive Order
to Social Distance to fight the spread of COVID-19

August 3, 2020 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:33 pm.

II. ROLL CALL:

Present in-person were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt and Michelle Kembitzky at the Village Hall. Trustees Pat Hanley, Andy Yuscka and Tom Price attended via video conference.

Also present in-person was Village Manager Joseph Cavallaro. Police Chief Tony Gorski, Community Development Director Tim Scott, Public Works Director Eric Babcock, Fire Chief Lance Harris and Finance Director David Danielson were present via video conference.

There was no audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Wilbrandt led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Wilbrandt to approve the agenda, as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

V. VILLAGE PRESIDENT'S REPORT:

President Nelson welcomed the Trustees who were attending the in-person meeting.

VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:

Trustee Kembitzky commented that the residents on Glenmoor are excited about the road work being done on their street.

VII. STAFF REPORTS: There were no reports other than items on the Agenda.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

A. Approval of Bill List: August 3, 2020

B. Approval of Minutes: July 20, 2020 Regular Board Meeting

In reference to the July 20, 2020 Board Meeting Minutes, Trustee Kembitzky said that Manager Cavallaro talked about the bollards at the July 13th meeting, not Trustee Price.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Wilbrandt to approve the Consent Agenda as amended. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

X. UNFINISHED BUSINESS:

A. Village Hall Board Room Audio/Visual System Upgrades

Trustee Kembitzky said as part of the Board Room upgrades, additions and upgrades to the A/V system are needed.

Manager Cavallaro said that the control board has not been working properly for approximately 6 months and needs to be replaced. He added that there will be updates to the recording capabilities, as well as the monitor in the back of the room, and video switching and interface devices.

Manager Cavallaro said the projector, screen and microphones do not have to be upgraded.

President Nelson asked Manager Cavallaro to also look into the cost to replace the chairs for the Trustees.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to execute a professional services contract with Allen Visual for Board Room Audio/Visual System upgrades, at an amount not to exceed \$23,025. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

Trustee Yuscka left the meeting at 7:43 pm.

Trustee Hanley arrived at the in-person Board Meeting at 7:45 pm.

XI. NEW BUSINESS:

A. Recommendation to Authorize HVAC Repair at PSC#2

President Nelson said Public Works has solicited quotes for the replacement of the air conditioning unit that serves the kitchen and bunk area of Public Safety Center #2. He added that, upon inspection, the system was found to have a failed coil and compressor, necessitating replacement of the entire cooling portion.

A brief discussion took place on whether or not to replace the furnace at this time and the difference in cost if it were to be done. Director Babcock said at the present time there is nothing wrong with the furnace.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to authorize contractual repair of one air conditioning system at Public Safety Center #2 through Leith Heating & Cooling at a cost of \$4,889.70. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Anderley and Wilbrandt

NAYS: None

ABSENT: Trustee Yuscka

B. FY20 Police and Fire Pension Funds – Actuarial Reports

Trustee Kembitzky said the Village’s actuarial firm Nyhart LLC has submitted their final actuarial reports for the Police and Fire Pension Funds for the period ending April 30, 2020. She added that she agrees with the recommendations by Nyhart LLC for the 2020 tax levy contributions to change the assumed rates of returns for both Funds to 7%.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to accept the 2020 Actuarial Reports from the Firm of Nyhart, LLC as presented to include the assumed rate of return to 7% for both Funds. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Anderley and Wilbrandt
NAYS: Trustee None
ABSENT: Trustee Yuscka

XII. EXECUTIVE SESSION

A. Section 2(c)(5) of Open Meetings Act: Land Acquisition

MOTION: Moved by Trustee Hanley and seconded by Trustee Anderley to recess to Executive Session. Upon roll call, motion was approved.

AYES: Trustees Hanley, Anderley, Wilbrandt, Kembitzky and Price
NAYS: None
ABSENT: Trustee Yuscka

The Regular Board Meeting resumed at 8:12 pm.

XIII. MISCELLANEOUS: There was none.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Anderley to adjourn the Regular Board Meeting. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Anderley and Wilbrandt
NAYS: None
ABSENT: Trustee Yuscka

The Regular Board Meeting adjourned at 8:15 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION
Via Video Conference and In-Person
Pursuant to Governor Pritzker's Executive Order
To Stay at Home to fight the spread of COVID -19

August 3, 2020
Village of West Dundee

President Nelson called the Executive Session to order at 7:50 pm.

Present in-person were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky and Pat Hanley. Present via video conference was Trustee Tom Price.

Also present in-person was Village Manager Joseph Cavallaro.

Discussion was held regarding potential acquisition of a specific property in the Village of West Dundee.

MOTION: Moved by Trustee Hanley and seconded by Trustee Anderley to return to the Regular Board Meeting. Upon rollcall, motion was approved.

AYES: Trustees Hanley, Anderley, Wilbrandt, Kembitzky and Price

NAYS: None

ABSENT: Trustee Yuscka

The Executive Session adjourned at 8:12 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President