

## **CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by President Randy Schultz.

**PRESENT:** Randal Schultz  
Michael Barreto (left meeting @ 9:05)  
Mark Guth  
Frank Buhrmann  
Dave Danielson  
Bill Yocius  
Cary Collins

**ABSENT:** None

## **REPORT OF INVESTMENT MANAGERS**

Dave Danielson gave a brief history of the fixed income management of the pension fund. He also explained the relationship Mitchell, Vaught, & Taylor has with the Police Pension Fund and the savings gained from combining assets for management pricing.

**Mitchell, Vaught, & Taylor:** Bill Yocius of Mitchell, Vaught, & Taylor introduced himself to the board. He will be managing the pension board's account. Bill discussed fixed income principals and talked about challenges going forward with the markets. He also talked about strategies of investing with bonds.

**Morgan Stanley Smith Barney:** Eric Laughlin was not present at the meeting but provided a Capital Markets Overview and the fourth quarter 2012 report on the investments with Morgan Stanley Smith Barney.

## **APPROVAL OF MINUTES**

Frank moved to approve the minutes of November 7, 2012. Mark seconded the motion, and it carried by unanimous voice vote.

## **CORRESPONDENCE**

Illinois DOI Levy Report – To be discussed in New Business

## **TREASURER'S REPORT**

The Treasurer's report (October '12 – December '12) was presented by Dave Danielson showing a gain of \$52,576.54. Dave pointed out the balance in our cash account and said he was comfortable with the level given typical income and expenses.

**MOTION:** Mark moved to approve the treasurer's report as presented. Frank seconded the motion, and it carried by unanimous voice vote.

**MOTION:** Frank moved to ratify the disbursements of \$2,342.44. Mark seconded the motion, and it carried by unanimous voice vote.

## **INVESTMENT ACTIONS**

**Investment Committee Activity:** None

## **UNFINISHED BUSINESS**

**Rules and Regulations Update:** Updated copies of the Rules & Regulations have been distributed to the current membership. Mike Barreto will be collecting signature pages. Copies will be mailed to those who are currently receiving benefits.

**Trustee Education:** No report

**Recording Secretary:** No action – tabled until next meeting.

**Village President Appointments:** Still pending.

**Investment Policy Review & Update:** The current policy will be reviewed by Attorney Collins for review and discussion at the May meeting.

## **NEW BUSINESS**

**Illinois Department of Insurance Tax Levy Report:** The board reviewed the report showing a recommended tax levy of \$261,080.00. Dave noted this number was different than the levy suggested by Tim Sharpe. Dave suggested further discussion with Tim Sharpe regarding both reports. Dave and Randy will schedule a meeting with Tim in the future.

**Fund Annual Report:** Randy reported after reviewing the details of the report Eric Smith was still listed as a terminated employee leaving accumulated contribution with the fund. Will confirm Eric's contributions have been refunded and correct for the next report.

**Scanner Purchase:** Randy presented a request from Mike Barreto to purchase a scanner for the purpose of archiving older records to digital copies.

**MOTION:** Mark moved to approve the purchase of a scanner not to exceed \$400.00. Dave seconded the motion, and it carried by unanimous roll call vote (4-0).

**Annual Benefits Increases:** The board discussed the process of annual cost of living increases for those receiving benefits. During a review it was discovered that Larry McManaman's salary was calculated based on a separation agreement that was different than the published pay for his rank. Increase was granted based on current benefits. No action at this time – pending discussion with attorney.

## **OTHER BUSINESS**

None

## **ADJOURNMENT**

By consensus, the meeting adjourned at 10:11 a.m.