

REGULAR BOARD MEETING
Village Hall, 102 S. Second Street

December 3, 2018 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Village Attorney Kathy Orr, Finance Director Dave Danielson, Community Development Director Tim Scott and Police Chief Andy Wieteska. There were eight (8) people in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Anderley led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Yuscka to approve the agenda as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson extended his thanks to the Board and Staff for their work on Dickens in Dundee.

President Nelson also extended his thanks to the Public Works Department for their efforts in cleaning up the leaves last Sunday before the snow storm and for their efforts in keeping the streets cleaned during the snowstorm.

VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:

Trustee Kembitzky reported that there were plenty of cookies for the open house for Dickens.

Trustee Hanley asked if there could be better amplification for the choir at the tree lighting ceremony, so everyone could hear them.

Trustee Price commented that the sidewalks were packed for the Living Windows and that the entertainment and venue at RocHaus was great.

Director Scott said that the fiber cement siding is being installed at the Spring Hill Senior Residences.

VII. VILLAGE STAFF REPORTS: There were none.

VIII. QUESTIONS FROM THE AUDIENCE:

- A. Items on the Agenda: There were none.
- B. Items not on the Agenda: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: December 3, 2018
- B. Approval of Minutes: November 12, 2018 Special Board Meeting
- C. Approval of Minutes: November 19, 2018 Regular Board Meeting
- D. Ordinance Amending the Number of Liquor Licenses

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Anderley, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

X. RESOLUTIONS AND ORDINANCES:

A. 2018 Tax Levy Ordinance

Trustee Kembitzky said the tax levy is a projection of the monies that the unit of government will obtain through the annual property tax cycle. She added that the Board will adopt what is known as the Tax Levy Ordinance and this document must be filed with the Kane County Clerk by the last Tuesday in December. She said the funds identified in the tax levy and collected through the property tax process are utilized by the Village, along with the other revenue sources, to fund the annual Village Budget.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Price to approve the adoption of an Ordinance for the levy and assessment of taxes for the fiscal year commencing May 01, 2018 and ending April 30, 2019 in the amount of \$4,725,560 for the Village of West Dundee as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka and Anderley
NAYS: Trustee Wilbrandt

B. 2018 Tax Levy – Special Service Area #4

Trustee Kembitzky said this was created in 2001 to reimburse the Village for the costs associated with the maintenance of the open spaces within the Carrington Reserve Subdivision. She added that maximum annual tax that be collected for Special Service Area #4 is 0.2% of the equalized assessed valuation of the properties within the Service Area.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to recommend that the 2018 Tax Levy Ordinance for Special Service Area #4, levying the amount of \$40,000 be adopted and filed with the Office of Kane County Clerk. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt
NAYS: None

C. 2018 Tax Levy Ordinance – Special Service Area #6

Trustee Kembitzky said this Special Service Area was established to reimburse the Village for the costs associated with the \$12,500,000 bond issue the Village authorized in 2010 for the Spring Hill Gateway project.

Trustee Kembitzky said the amount of the debt service for the upcoming fiscal year (on which the 2018 tax levy is based) is the sum of \$99,165 and is paid solely by those properties that are in this Area

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Price to adopt an Ordinance establishing the 2018 tax levy for Special Service Area #6, levying in the amount of \$99,165. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

D. 2018 Tax Levy Ordinance – Special Service Area #9

Trustee Kembitzky said Special Service Area #9 was established to assist in the financing of the economic development activities in the downtown area as well as to provide partial funding for the unique services that are received by this area (e.g. sidewalk and parking lot snow removal, upkeep of the planter boxes, maintenance of the brick walkways, parking lot maintenance and landscaping services).

Trustee Kembitzky said the Ordinance which created Special Service Area #9 establishes a maximum rate of \$0.80. She said that because tax levies must be filed requesting actual dollars (not rates) the sum of \$40,000 has been recommended for tax levy year 2018.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Yuscka to adopt an Ordinance establishing the 2018 tax levy for Special Service Area #9 in the amount of \$40,000. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka and Anderley

NAYS: Trustee Wilbrandt

E. 2018 Abatement Resolution – 2010 G.O. Bonds Series A/B

Trustee Kembitzky said this Resolution abates the property tax levy for the \$4,000,000 General Obligation Bond issue that was approved by the Board in December 2010.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley a Resolution formally abating the 2018 tax levy requirements for the 2010 Series A/B bond issue in the amount of \$482,138 be adopted and filed with the Offices of Kane County. Upon roll call, motion was passed.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt

NAYS: None

F. 2018 Abatement Resolution – 2015 G.O. Refunding Bonds

Trustee Kembitzky said that as stipulated in the Bond Ordinance, the Village is to levy property taxes for the purpose of bond and interest payments. The amount to be levied for 2018 is \$1,065,500.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Price to adopt a Resolution formally abating the 2018 tax levy requirements for the 2015 General Obligation Refunding Bond in the amount of \$1,065,500 and filed with the Offices of Kane County. Upon roll call, motion was approved.

AYES: Trustee Kembitzky, Price, Hanley, Yuscka, Anderley and Wilbrandt
NAYS: None

G. Ordinance Amending the Municipal Code Related to Rental of Residential Property

Trustee Price said the Board approved a text amendment to address short-term rental in September 2018. He said upon review by the Village Attorney the further text amendments need to be added which are intended to clarify and confirm that rental of less than an entire dwelling unit in any residential district is prohibited.

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to approve an Ordinance Amending the Municipal Code Related to Rental of Residential Property. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky
NAYS: None

H. Ordinance Amending Traffic Controls on Dunning Ave and Strom

Trustee Wilbrandt said the Police Department has conducted a traffic study in the area of Strom Drive due to the concerns about speeding and safety.

Trustee Wilbrandt said the study recommends that the intersection of South Third and Dunning be controlled with a 2-Way Stop for South Third (reversed from current configuration) and that the intersection of Strom/Dunning/Royal/7th be changed to a 4-Way Stop from a 2 Way Stop.

Chief Wieteska said the changes will improve safety and traffic flow. He added that cautionary flags would be installed at the intersections for at least 30 days after installation of the stop signs.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Kembitzky to approve n Ordinance Revising Title 7 Motor Vehicles and Traffic Chapter 1-14 making South Third Street a TWO WAY STOP northbound and southbound at Dunning and making South Seventh Street at Dunning Avenue at Strom Drive at Ryan Lane a FOUR WAY STOP. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Anderley
NAYS: None

XI. MISCELLANEOUS/FUTURE AGENDA ITEMS: There were none

XII. ADJOURNMENT:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 7:54 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President