

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

May 4, 2015, 6:00 pm
Village of West Dundee

I. CALL TO ORDER:

Village Clerk Traver called the Regular Board Meeting to order at 6:19 pm.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Price to appoint Trustee Yuscka as President Pro Tem. Upon roll call, motion was unanimous.

II. ROLL CALL:

Present were President Pro Tem Yuscka, Trustees Pflanz, Wilbrandt, Kembitzky, Price and Hanley. Also present were Village Manager Cavallaro and Finance Director Danielson. Village Attorney Brechin was absent. President Nelson arrived at 7:07 pm.

III. PLEDGE OF ALLEGIENCE:

Trustee Pflanz led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Pflanz to approve the agenda as presented. Motion passed unanimously by voice vote.

V. EXECUTIVE SESSION:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Pflanz to recess to Executive Session. Upon roll call, motion was unanimous.

The Regular Board Meeting resumed at 8:17 pm. In addition to Village Manager Cavallaro, Finance Director Danielson, President Nelson, Public Works Director Babcock, Police Chief Wieteska and four (4) people in the audience were present.

VI. VILLAGE PRESIDENT'S REPORT:

A. Oaths of Office: Trustees Yuscka, Price and Kembitzky

Village Clerk Traver administered the Oath of Office to newly re-elected Trustees Yuscka, Price and Kembitzky.

B. Proclamation: Preeclampsia Awareness Day – May 17, 2015

President Nelson read the Proclamation proclaiming May 17, 2015 as Preeclampsia Awareness Day. President Nelson said the Proclamation will be on the Village's website.

C. Proclamation: Motorcycle Awareness Month – May 2015

President Nelson read the Proclamation proclaiming the month of May as Motorcycle Awareness Month. President Nelson said the Proclamation will be on the Village's website.

VII. REPORTS AND QUESTIONS FROM TRUSTEES: None

VIII. VILLAGE STAFF REPORTS:

Manager Cavallaro said Village Attorney Brechin was absent from the meeting due to illness.

IX. QUESTIONS FROM THE AUDIENCE: There were none.

X. CONSENT AGENDA:

- A. Approval of Bill List: April 30, 2015
- B. Approval of Minutes: April 13, 2015 Committee of the Whole Meeting
- C. Approval of Minutes: April 20, 2015 Regular Board Meeting
- D. Purchase Approval-Police Vehicles

MOTION: Moved by Trustee Hanley and seconded by Trustee Kembitzky to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Pflanz, Wilbrandt, Kembitzky and Price

NAYS: None

XI. RESOLUTIONS AND ORDINANCES:

A. Resolution Adopting the West Dundee 2020 Economic Development Plan

Trustee Price said the plan was discussed at the last meeting and that it has been updated as requested and that the Downtown Redevelopment Plan has also been completed as well.

MOTION: Moved by Trustee Price and seconded by Trustee Pflanz to adopt Resolution 2015-07, A Resolution Adopting the West Dundee 2020 Economic Development Plan. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley Yuscka, Pflanz, Wilbrandt and Kembitzky.

NAYS: None

XII. NEW BUSINESS:

A. 2015/2016 Tree Trimming and Removal Program Contract Extension with Homer Tree Care

Trustee Yuscka brought this item before the Board for discussion. He said Homer Tree Care has submitted a proposal to continue this service for the 2015/16 Fiscal Year, which represents the sixth consecutive extension of the contract between Homer Tree Care and the Village of West Dundee. He said the increases to cover the rising costs are modest.

Manager Cavallaro said that Homer Tree Care has performed admirably for the Village of West Dundee for several years, and staff has been very pleased with the quality and timeliness of their work. He said because of the expenditures associated with the 2015/16 Tree Trimming and Removal Program which will exceed \$20,000, a waiver to competitive bidding will be necessary to approve this contract extension.

Trustee Wilbrandt expressed some concerns and felt staff should look at other firms before renewing again.

After a brief discussion, Manager Cavallaro said staff will look into this and bring it back to the Board for the May 18, 2015 meeting.

B. Professional Services Agreement with Baxter & Woodman – Angle Tarn Water Treatment Plan Inspection

Trustee Yuscka explained that Baxter & Woodman has submitted a scope of services letter which proposes a complete inspection of the Angle Tarn Water Treatment Plant. He said it is a good plan to do this in the wake of the recent failures of the ion exchange softening system and would be a significant benefit in taking an in depth look at the entirety of the treatment system to further safeguard against similar problems in the future.

Public Works Director Babcock answered questions from the Board on the reasons for the failures and said that Baxter and Woodman's scope of services consists of a thorough inspection of the plant and all of its processes, along with a cost estimate for any improvement and deficiencies.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to authorize a Professional Services Agreement between the Village of West Dundee and Baxter and Woodman for the Angle Tarn Water Treatment Plant Inspection as identified in the scope of services letter dated March 12, 2015 in an amount not to exceed \$13,500. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

C. Grinder Replacement at the Third Street Lift Station

Trustee Yuscka said that the grinder at the Third Street Lift Station had failed. He said the grinder is crucial to the operation as the lift station, as it protects the pumping equipment from being plugged with rags and other pieces of large debris.

Trustee Yuscka said that the problem with the grinder was found to be a failure related to its obsolete chain-driven system, which is reportedly prone to breaking over time. He said due to its criticality, it has been recommended that a modern, gear-driven replacement grinder be installed at the same the current system is removed. Trustee Yuscka explained because the need to get this done as soon as possible, a waiver to competitive bidding will be necessary to approve the work.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to authorize a waiver to competitive bidding to approve a proposal from JWC Environmental of Buford, Georgia to replace the grinder at the Third Street Lift Station at a cost of \$22,926. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky Price and Hanley

NAYS: None

XII. MISCELLANEOUS:

President Nelson said that in June, he would like to resume the mobile meetings concept, having one of the Board Meetings be a tour of Fairhills and talking to the residents of that area.

XIII. ITEMS FOR FUTURE DISCUSSION:

- 2015/2016 Tree Trimming and Removal Program Contract Extension with Homer Tree Care, Inc.
- Scheduling of a meeting in June for a walking tour of Fairhills.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Pflanz and seconded by Trustee Wilbrandt to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board meeting adjourned at 8:48 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION
Village Hall, 102 S. Second Street

May 4, 2015
Village of West Dundee

President Pro Tem Yuscka called the Executive Session to order at 6:21 pm for the purpose of discussing Section 2(c)(1) of the IL Open Meetings Act: Personnel: Director of Community Development Interviews.

Present were President Pro Tem Yuscka, Trustees Pflanz, Wilbrandt, Kembitzky, Price and Hanley. Also present were Village Manager Cavallaro, Finance Director Danielson and Lee Szymborski (GovHR).

Interviews were conducted by the Board of Trustees for the Director of Community Development.

President Nelson arrived at 7:07 pm.

MOTION: Moved by Trustee Pflanz and seconded by Trustee Yuscka to adjourn the Executive Session and resume the Regular Board Meeting. Upon roll call, motion was unanimous.

The Executive Session adjourned at 8:15 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President