

REGULAR BOARD MEETING
Village Hall 6:00 PM

Village of West Dundee
November 7, 2011

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 6:04 pm.

II. ROLL CALL:

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Public Works Director Babica, Community Development Director Tymoszenko, Finance Director Danielson, Attorney Arevalo and fifty-five (55) people in the audience.

III. EXECUTIVE SESSION:

MOTION: Moved by Trustee Voss and seconded by Trustee Gillam to recess to Executive Session for the purpose of discussing litigation and possible acquisition of property. Upon roll call, motion was approved.

The Regular Board meeting resumed at 7:34 pm.

IV. PLEDGE OF ALLEGIANCE:

Trustee Voss led those in attendance in the Pledge of Allegiance.

V. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Osth and seconded by Trustee Yuscka to approve the agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka.

NAYS: None

VI. VILLAGE PRESIDENT'S REPORT:

A. Police Department Promotions

Chief Wieteska said that the promotions were reestablishing structure and accountability in the Police Department.

Chief Wieteska introduced Officer Antonacci who is being promoted to Sergeant and gave a brief biography of his career with the Police Department. He said he will be a front line supervisor on the night team beginning January 1, 2012.

Jeff Mack, Police Commissioner, administered the oath to Sergeant Antonacci.

Chief Wieteska introduced Sergeant Rich Riggle who is being promoted to Lieutenant and gave a brief biography of his career with the Police Department. Chief Wieteska administered the oath to Lieutenant Riggle.

President Keller read and administered the Law Enforcement Oath of Honor to all the Police Department officers present at the meeting.

B. Public Hearing Special Service Area #7 Oakview Corporate Park

MOTION: Moved by Trustee Voss and seconded by Trustee Gillam to recess to a Public Hearing for Special Service Area #7 Oakview Corporate Park. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

The Public Hearing opened at 8:09 pm.

Director Tymoszenko said that the notice for the public hearing was in the Daily Herald, October 15, 2011 and was mailed to all land owners within the subdivision in compliance with state statues.

There were no petitioners, formal objectors or public comment at the Public Hearing.

Manager Cavallaro said that Special Service Area #7 for Oakview Corporate Park is designed to be a back-up, or dormant Special Service Area, only to be activated in if the Property Owner's Association fails to maintain the detention pond and wetland conservancy areas.

MOTION: Moved by Trustee Voss and seconded by Trustee Price to close the Public Hearing. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

The Public Hearing closed at 8:11 pm.

MOTION: Moved by Trustee Voss and seconded by Trustee Gillam to recess to a Public Hearing for Special Service #8 Carrington Crossing. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

The Public Hearing opened at 8:12 pm.

Director Tymoszenko said that the notice for the Public Hearing was in the Daily Herald, October 15, 2011 and was mailed to all land owners within the subdivision in compliance with state statues.

There were no petitioners, formal objectors or public comment at the Public Hearing.

Manager Cavallaro said Special Service Area #8 for Carrington Crossing Subdivision will be activated immediately for the wetland and conservancy area maintenance fund. He said this provides base funding in anticipation of the turnover of the property to the Village after the initial five year maintenance period expires.

MOTION: Moved by Trustee Voss and seconded by Trustee Hanley to close the Public Hearing. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka.

NAYS: None

The Public Hearing closed at 8:14 pm.

President Keller reported that he attended the CMAC meeting where a discussion was held regarding the 48 projects which are eligible to be withdrawn and given back to Staff.

President Keller announced a Kane County meeting on November 15th at the Centre in Elgin to discuss a mass transportation plan.

VII. REPORTS AND QUESTIONS FROM TRUSTEES: There were none.

VIII. VILLAGE STAFF REPORTS:

Manager Cavallaro said the interviews for the position of Fire Chief will be held at 6 pm on Monday, November 14, 2011.

He said the next Regular Board Meeting will be on November 21, 2011 at 7:30 pm.

Director Babica called attention to his memo regarding Bonkosky and Huntley Roads widening which are on the expansion program for 2016.

Director Babica also said that the 2011 tree planting program will be finished this week and that the South End Footbridge will be closed Wednesday for removal of trees.

IX. QUESTIONS FROM THE AUDIENCE: There were none.

X. CONSENT AGENDA:

- A. Approval of Minutes: October 17, 2011 Regular Board Meeting
- B. Approval of Debit Purchases: October 2011
- C. Approval of Bill List: November 7, 2011

MOTION: Moved by Trustee Voss and seconded by Trustee Gillam to approve the Consent Agenda. Upon roll call motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

XI. RESOLUTIONS AND ORDINANCES:

A. An Ordinance Amending Title 8, Chapter 6- Water & Wastewater

Trustee Yuscka introduced this item to the Board explaining that this course of action was the result of on-going remediation efforts at the Family Pride Cleaners. The IEPA had requested that the area located within 1,550 foot radius of this site be banned from utilizing groundwater as a potable water source.

He said there is a similar situation at the Kane County Cleaners site and the Village was requested to adopt an ordinance prohibiting the installation of potable wells within this zone. Based on a consultant working on behalf of the IEPA instruction was given to extend the boundaries of the exclusion zone to 400 feet centered on Kane County Cleaners. The Village Attorney and the consultant working on behalf of Kane County Cleaners have reviewed these changes and found them to be acceptable.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Voss to adopt an Ordinance Amending Title 8, Chapter 6 of the Village of West Dundee Village Code and Prohibiting the Use of Groundwater as a Potable Water Supply by the Installation or Use of Potable Water Supply Wells or by any other Method. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

XII. UNFINISHED BUSINESS:

A. Approval MAP #153 Negotiated Agreement

Trustee Gillam introduced this item to the Board explaining that the last remaining issues with the contract were agreed upon including wages, group health insurance and part-time employment. She said the stipulation for part-time employment states that the Village may not employ more part-time officers than 25% of our full-time officers.

Manager Cavallaro thanked Officers Breon and Hicks for their diligent work on this agreement.

MOTION: Moved by Trustee Gillam and seconded by Trustee Voss that the Village of West Dundee accept the proposed contract provisions between the Village of West Dundee and MAP Chapter #153 as negotiated. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

B. FUM Parsonage (Alfred Edwards House) Public Private Partnership

Trustee Price introduced this item for discussion stating that we have been looking at this issue for some time. He said letters were sent out in September and October to the First United Methodist Church representatives outlining a public private partnership to preserve the historic landmark at 310 Main Street.

Steven Buchs, representing the First United Methodist Church, said that the Church representatives want clarification on the language of the partnership including partnership, joint ownership and acquisition. He also asked about insurance, access to the building, maintenance and parking.

Trustee Osth asked if the Church Trustees have changed their philosophy from demolishing the building to preserving it pursuant to the items in the public private partnership proposal.

Mr. Buchs replied that the primary goal of the church is to demolish the building.

Discussion centered on establishing a middle ground partnership, achieving it within the next 60 days, stabilizing the roof, changing the direction of the downspouts to direct water away from the building, and asking Mr. Buchs to present the items discussed at this meeting to the Church Trustees.

XIII. NEW BUSINESS:

A. 2010/2011 Comprehensive Annual Financial Report

Finance Director Danielson presented the 2010-2011 Comprehensive Annual Financial Report to the Board. He said the format of the document remains unchanged and called the Board's

attention to the transmittal letter and the management discussion. He said overall he is pleased with the report and that the Village has made some headway on issues of importance. He said that the General Fund revenues for the year were generally strong and exceeded the budgeted amounts. He noted one exception in the revenues which were Police Fines. He said \$175,000 was budgeted and in actuality only \$97, 132 was received. This amount can be attributed to the dramatic decrease in revenues from the two red light cameras within the Village.

Director Danielson said the General Fund Expenditures had a savings of \$175,893 which can be attributed to all areas of the organization adhering to the budget parameters.

He pointed out that total expenditures for all governmental funds (excluding Water & Sewer) were \$11,396, 088 which is an increase from last year. He said that a large percentage of this increase can be attributed to the fact that in FY2010/11, the Village undertook a street and infrastructure program, which had not been done the previous year.

Director Danielson said that the General Fund sales taxes totaled \$2,292,199 which is an increase of \$59,436 over last year, and that this is the first year over year increase realized in five years.

He addressed the operating revenues for Water & Sewer which had an increase of 11.34% over the last year. He attributed this to an unanticipated audit adjustment during the year form FRWRD in the amount of \$118,281.

Director Danielson introduced Ms Karen Haas from the accounting firm of Selden Fox. She went over the report noting that there were not a lot of changes and that everything was done within the government accounting principals. She lauded the Village of West Dundee and Director Danielson for receiving the GFOA (Certificate of Achievement for Excellence in Financial Reporting) award for the last 10 years. She explained that this is quite an achievement as only 300 are awarded by the State and this covers not only municipalities, but other units of government, i.e. park district, water reclamation district, etc.

President Keller complimented Manager Cavallaro, Director Danielson and the Department Managers for their diligence.

XIV. MISCELLANEOUS:

Trustee Price inquired about the proposal for Spring Hill Gateway. Manager Cavallaro said there would be a formal memo to the Board on the new proposal, as well as to the Planning and Zoning and Appearance Review Commissions.

Manager Cavallaro asked the Board for feedback on the Heritage Fest memo.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 9:35 pm.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President

**REGULAR BOARD MEETING
EXECUTIVE SESSION**

**Village of West Dundee
November 7, 2011**

President Keller called the Executive Session to order at 6:06 pm for the purpose of discussing litigation and possible acquisition of property.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Attorney Arevalo, Finance Director Danielson and Community Development Director Tymoszenko.

Discussion took place regarding litigation and possible acquisition of property.

MOTION: Moved by Trustee Voss and seconded by Trustee Gillam to adjourn the Executive Session. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

NAYS: None

The Executive Session adjourned at 7:29 pm.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President