

REGULAR BOARD MEETING
Village Hall 7:30 PM

Village of West Dundee
April 4, 2011

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Finance Director Danielson, Interim Police Chief Wieteska, Fire Chief Buhrmann, Community Development Director Tymoszenko and two (2) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Yuscka led the Board and the audience in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Osth and seconded by Trustee Yuscka to approve the agenda as presented. Upon roll call, motion was approved unanimously.

V. VILLAGE PRESIDENTS REPORT:

President Keller informed the Board that the Village and its Finance Department has been awarded the GFOA Award for the 17th year in a row.

VI. REPORTS AND QUESTIONS FROM TRUSTEES: There were none.

VII. VILLAGE STAFF REPORTS:

Director Tymoszenko said the Appearance Review Commission Meeting has been moved from the Village Hall to Public Safety Center #2 at 7:30 pm, Tuesday, April 5th. She said there are elevation changes for both the Red Lobster and the Olive Garden along with about \$200,000 of renovations.

Director Babica announced that this is the tenth year that Public Works has been awarded the Acknowledgement of Perfect Compliance from the State of Illinois for the Fluoridation Law.

Director Babica said he attended a FEMA and IEMA meeting on March 30, 2011, where he initiated paperwork for the blizzard of 2010.

VIII. QUESTIONS FROM THE AUDIENCE:

Dundee Township Supervisor, Susan Harney addressed the Board on the Ride in Kane program. She said she is asking for any funding to support this program and presented statistics in support of the program.

IX. CONSENT AGENDA:

- A. Bill List: March 23, 2011
- B. Bill List: April 4, 2011

- C. Approval of Minutes: March 21, 2011 Regular Board Meeting
- D. Adoption – Resolution 2011-05, Acceptance of Public Improvements, King Shan Distribution Center, Oakview Corporate Park
- E. Approval- 201 Carrington Natural Areas Maintenance Contract, Applied Ecological Services
- F. Approval – Riverbank Stabilization Contract, Applied Ecological Services
- G. Approval – Downtown Streetscape Material Purchase, Trinity Landscape, Inc.

MOTION: Moved by Trustee Voss and seconded by Trustee Voss to approve the Consent Agenda with the removal of items F and G. Upon roll call motion was approved.

X. UNFINISHED BUSINESS:

A. Item F: Consent Agenda – Riverbank Stabilization Contract

Trustee Gillam asked that this item be removed from the Consent Agenda for discussion. The intent of the riverbank stabilization pursuant to the plans as presented by Applied Ecological would begin at the plaza area and working north as based on the budget parameters. The Village of West Dundee received a grant from the Fox River Trust in the amount of \$15,000 to help with this project.

Discussion took place regarding when the warranty of the materials would begin (Manager Cavallaro said he would check with Applied Ecological on this), when installation would take place (as soon as the river levels are acceptable) and questions about the watering of the plantings and seedlings.

MOTION: Moved by Trustee Gillam and seconded by Trustee Voss to execute a contract between the Village of West Dundee and Applied Ecological Services in the amount of \$22,000. Upon roll call, motion was approved.

B. Item G: Consent Agenda – Downtown Streetscape Landscape Material

Trustee Osth asked that this item be removed from the Consent Agenda for further discussion.

Discussion was held on plant materials, the use of perennials in the boxes, recommendations for the plant materials for the boxes, the lowest bidding process and the use of volunteers to do the planting. Manager Cavallaro said he would contact Wilson Nurseries to see if the coreopsis could be delivered at a later date.

MOTION: Moved by Trustee Gillam and seconded by Trustee Osth to not exceed \$3,500 for plant material purchase to be installed by volunteers or the Village. Upon roll call, motion was approved.

C. Fiscal Year 2011/12 Budget Proposal Discussion Continued

Manager Cavallaro presented the issues within the Water and Sewer Fund. He explained that the reliance on ongoing one-time tap-on fees to fund significant maintenance obligations that have existed within the sewer and water fund throughout the last few years is over. In the last three years there has been no significant revenue from tap-on fees and therefore no funds to pay for capital maintenance of the systems.

Manager Cavallaro said that a 3.5% increase in the water and sewer fund will cover the operating expenses needed for this year, but will do nothing to affect the deficit position of the Sewer and Water Fund or the needed capital maintenance items.

Director Danielson explained the restructuring of the water and sewer rates which took effect last May and said that this year the Village would have met the targeted balance, however, the Village was assessed additional fees from the Fox River Water Reclamation District in the amount of \$118,000 for the year, which projects a deficit of \$71,810 for the fiscal year.

Discussion was held regarding the water and sewer rates, meters and installation of new meters, the distribution fee and ways to clear up the deficit in this Fund.

Director Babica presented the operating expenses for the Water and Wastewater Division. He addressed the operating expenses and included the accomplishments for 2010 as well as the goals and objectives for 2011.

He listed the nine maintenance items for consideration for funding within the 2011/12 budget including a Cross Connection Survey Program, replacement of the Third Street Lift Station Pump, replacement of the Electrical Switch Gear/Control Cabinet at the Fifth Street Water Booster Station, updating of the Water System SCADA software, servicing Well #1, replacing the Chlorine Analyzer at the Angle Tarn Water Treatment Plant, resumption of the MXU Device Installation Program, replacing the roof over the Angle Tarn Water Treatment Plant pump room and modifying the Kittridge Booster Station to allow for water flow to the east.

Director Danielson presented the Motor Fuel Tax Fund which is anticipated to have a projected cash balance of \$242,300 as of April 30, 2012.

Manager Cavallaro presented the Capital Projects Fund which accounts for funding and expenses related to the construction and improvement of the Village's facilities, infrastructure, and/or property and equipment over \$75,000.

Manager Cavallaro presented the Community Development Fund which was established in fiscal year 2004/05 to separately track the proceeds from the additional 0.50% home rule sales tax that went into effect as of January 1, 2004. He said for the upcoming fiscal year, this additional revenue source is expected to generate \$950,000. He noted that a reduced budgeted transfer of \$600,000 to the General Fund is being recommended for the 2011/12 fiscal year. He said revenues and expenses for Heritage Feat and National Night Out program will be tracked through this Fund

The proposed budget document is available at the Village Hall.

A Public Hearing on the 2011/12 fiscal year budget will be held on April 11, 2011 at the Committee of the Whole Meeting.

XII. EXECUTIVE SESSION:

MOTION: Moved by Trustee Gillam and seconded by Trustee Voss to recess to Executive Session to discuss personnel. Upon roll call, motion was approved.

The Regular Board Meeting resumed at 10:32 pm.

XIII. MISCELLANEOUS:

Trustee Yuscka asked if there has been any feedback on the house next door to the Village Hall which is for sale. There has been no feedback.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Price to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 10:34 pm.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President

**REGULAR BOARD MEETING
EXECUTIVE SESSION**

**VILLAGE OF WEST DUNDEE
April 4, 2011**

President Keller called the Executive Session to order at 10:10 pm for the purpose of discussing personnel, probable and imminent litigation and Village Manager Performance Evaluation.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin and Finance Director Danielson.

Discussion took place regarding personnel and probable and imminent litigation. The discussion on the Village Manager Performance Evaluation was tabled and will be on the April 11th agenda.

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to adjourn from Executive Session. Upon roll call, motion was approved.

The Executive Session adjourned at 10:31 pm.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President