

Minutes of the West Dundee
Police and Fire Commission special meeting held
Wednesday, March 4, 2015

1. Meeting Called to order at 7:05 p.m.
2. Roll call;
Present; Fred Kleeburg, Todd Rohlwing, Jeff Mack.
Also present; Police Chief Andy Wieteska and Fire Chief Randy Freise
3. Public Forum; None
4. Approval of Minutes; None
5. Correspondence; None
6. Old Business;
 - A. Police Department eligibility exam
 1. Process will be administered by Stanard and Associates. Applications will be \$45.00 to the applicant.
 2. Will require NIPSTA/Triton power test card as of the date of the written exam.
 3. Written exam and orientation will be on May 30, 2015.
 4. Ads will run on April 2, 2015. Jeff Mack will work out ad specifics with Chief Wieteska and Stanard and Associate representative.
 6. Applications will be available from April 16 to April 30. Number of applications will be capped at 100.
 7. Chief Wieteska has indicated that Dave Wagner is still doing polygraphs. He will call him to find out his availability and cost.
 8. Need to work out details for the fact sheet.
 - B. Fire Department promotional exam
 1. Oral interviews will be held on Wednesday, April 15, 2015. Each interview will be 30 minutes starting at 6:00 pm. Oral interview and Administrative evaluation scores will be posted by 5:00 pm on Friday, April 17, 2015.
 2. Fact sheet will be posted no later than March 6, 2015.
 3. Written exam will be held on Saturday, May 1, 2015 beginning at 10:00 am. Written scores and the preliminary promotion list will be posted by Friday, May 8, 2015.
 4. Candidates must file for military preference by Monday, May 18, 2015 with the Final Adjusted promotion list posted by May 25, 2015.
7. New Business;
 None
8. Executive Session;
 None

9. Adjournment;

Jeff Mack moved to adjourn at 8:40 pm. Todd Rohlwing seconded. Motion passed. Next regular business meeting is scheduled for Tuesday, May 12, 2015.

Submitted,

Approved,

Frederick V. Kleeburg
Secretary

Jeff Mack
Chairman