

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Fire Chief Buhmann, Finance Director Danielson, Public Works Director Babica, Community Development Director Tymoszenko, and four (4) persons in the audience.

III. PLEDGE OF ALLEGIANCE:

President Keller led the Board and the audience in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Voss to approve the agenda as presented. Upon roll call, motion was approved unanimously.

V. VILLAGE PRESIDENTS REPORT: There was none.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Hanley inquired about wood chips that were laid in the parks by Dundee Township Park District and whether they may include material from trees infested with the Emerald Ash Borer.

VII. VILLAGE STAFF REPORTS:

Director Babica made a presentation to the Board regarding the Project of the Year award in the environmental category for projects under \$5,000,000, which the Village received from the Chicago Metropolitan Chapter of the American Public Works Association for the Randall Road Water Treatment Plant. The project will now be submitted for national consideration.

VIII. QUESTIONS FROM THE AUDIENCE:

Mr. David Fait, 2840 Carrington Drive, followed up on his recent email requesting consideration of allowing the keeping of bees, currently prohibited by section 10-4-1 of the municipal code. Manager Cavallaro advised that this topic is slated for discussion at the April 12, 2010 Committee of the Whole Meeting and invited Mr. Fait to return and join in the discussion at that time.

Mr. Mark Johnson, 216 South First Street, and Ms. Donna Patterson of Sleepy Hollow invited the Board to attend the opening day of the Tri-Cities Little League Challenger Division's second season on May 2 at noon. Trustee Voss requested additional flyers to pass out to special needs students at area schools.

IX. CONSENT AGENDA:

- A. Bill List: 4/6/2010
- B. Manual Check: Newsletter Postage Replenishment
- C. Approval of Minutes: Regular Board Meeting 3/15/2010
- D. Special Event Approval: St. Catherine's School Olympic Field Day
- E. Amend Parking Regulations for Challenger Baseball

MOTION: Moved by Trustee Yuscka and seconded by Trustee Gillam to approve the Consent Agenda as presented. Upon roll call, the motion was approved unanimously.

X. RESOLUTIONS AND ORDINANCES:

A. Ordinance 2010-11: Authorizing an Agreement for the Purchase of Property (Trustee Osth)

Pursuant to previous discussions in executive session regarding land acquisition, an ordinance was presented to formally authorize the execution of a real estate contract between the Village of West Dundee and Z Investments, L.L.C. for the purchase of 118 South First Street, generally known as Ace Hardware, which closed for business in 2009.

It was noted the acquisition of the property has been a long term goal for the Village with respect to redevelopment opportunities and that extremely favorable terms are being provided to facilitate the acquisition at this time, including a purchase price of 50% of the appraised value and an annual payment plan arrangement with very low interest. Trustee Price commented that he has uncertainty regarding the expenditure, but noted that the payment plan as presented fits the proposed budget.

Adaptive reuse of the property will be considered. If no such use is identified, demolition will be pursued for additional parking for the downtown business district. The closing is tentatively set for May 4, 2010.

MOTION: Moved by Trustee Osth and seconded by Trustee Hanley to approve an ordinance authorizing an agreement for the purchase of property located at 118 South First Street. Upon roll call, the motion was approved unanimously.

B. Ordinance 2010-12: Amending Title 8, Chapter 6 - Water and Wastewater (Trustee Yuscka)

At the May 18, 2009 Regular Board Meeting, Ordinance 2009-10 was passed amending the Village Code at the request of Illinois Environmental Protection Agency (IEPA) as the result of on-going remediation efforts at Family Pride Cleaners, 537 South Eighth Street. Ordinance 2010-12 is a result of another dry cleaning remediation site effort at Kane County Cleaners, 102 West Main Street.

It was noted that IEPA is addressing the sites by order of magnitude, and that the Kane County Cleaners remediation site constitutes a much smaller geographic area than the former, and does not reach the Fox River. The purpose of the ordinances is for permanent recording of the remediation sites to ensure safe groundwater use for future generations.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Voss to approve an ordinance amending Title 8, Chapter 6 of the West Dundee Village Code and prohibiting the use of groundwater as a potable water supply by the installation or use of potable water supply wells or by any other method, as specified. Upon roll call, the motion was approved unanimously.

C. Resolution 2010-11: Opposing Reduction of Local Government Distributive Fund (Trustee Hanley)

Resolution 2010-11 opposes the reduction of state shared revenues to local municipalities, as proposed by Governor Pat Quinn within the State of Illinois 2010/11 Fiscal Year Budget. Governor Quinn's proposal would reduce the Local Government Distributive Fund shares by 30%, which result in a \$168,000+ budget reduction to the Village of West Dundee.

MOTION: Moved by Trustee Hanley and seconded by Trustee Osth to approve a resolution opposing the reduction of the Local Government Distributive Fund. Upon roll call, the motion was approved unanimously.

XI. UNFINISHED BUSINESS:

A. FY 2010/11 Budget Discussion continued (Trustee Hanley)

Chief Buhrmann presented the budget for the Fire Department, highlighting the major operations and responsibilities of the department, as well as percentage breakdown of budgetary allocations. He touched on a few of the noted accomplishments for the department, including the sponsorship of 3 fire cadets at MCC, the Memorandum of Understanding entered into with the neighboring Fire Departments and the *Second Due Practice* policy being placed into service.

Chief Buhrmann made note of the department's continued participation in the Assistance to Firefighters Grant Program and planning for commemoration of the Fire Department's 120th anniversary in 2011. Some of the significant changes noted from the department's FY 2009/10 budget request included the continuation of numerous cost saving efforts and the downgrading of the fire engine located at Public Safety Center II to a *Basic Life Support Fire Engine* due to heart/defibrillation equipment no longer being current with pre-hospital medical care technology. It was noted that current equipment is maintained in the Village of West Dundee's ambulance, and that if the ambulance should be need to be placed out of service for repairs, Rutland-Dundee has an extra ambulance that may be utilized.

No major apparatus purchase has been requested on behalf of the Fire Department. Ambulance replacement has been deferred for a third fiscal year. It was noted that the department fleet is meticulously maintained by part-time firefighter and mechanic Jeff Bober, which keeps costs down significantly and extends the useful life of department apparatus.

Director Danielson presented budgeted revenues, noting that the Water and Sewer Fund continues to be in a negative cash position, with FY 2009/10 budgeted revenues expected to fall \$100,000 short, and that meeting the \$1,800,000 budgeted revenues for FY 2010/11 would require either an increase in consumption or increase in the rate charged for usage. A comparison of water and sewer service costs across neighboring communities was provided, noting that West Dundee carries one of the lowest costs to its residents.

Several ideas were raised regarding encouraging conservation of resources while attempting to increase fund revenues to a sufficient level to cover the necessary fund expenditures, including billing less often or electronically, as well as establishing a tiered rate structure. Staff was directed to prepare a rate restructuring proposal for Board discussion at the April 12, 2010 Committee of the Whole Meeting.

Director Danielson continued his presentation in concert with Director Babica, discussing the budgeted expenditures for the Water and Sewer Fund Treatment Division. Many of the costs associated with water and sewer treatment, such as salt and chemicals, are fixed, highly regulated and outside of the Village's control. It was noted that the purchase of a new sludge press through

eBay translates into \$35,000 annual savings. Several questions were raised regarding other ways to reduce costs, however in reality the suggestions made would not translate into savings.

B. Water/Sewer Rate Increase (Trustee Hanley)

Discussion of a water/sewer rate increase was postponed until the April 12, 2010 Committee of the Whole Meeting.

XII. NEW BUSINESS:

A. Grand Pointe Storm Water Detention & Wetlands Maintenance Contract (Trustee Yuscka)

Manager Cavallaro and Director Babica advised that the proposed contract authorizes Trinity Landscaping and Down to Earth Environmental to complete the necessary work in the Grand Pointe Meadows subdivision to bring the detention area into compliance in order to close out the wetland permit in 2011 to the satisfaction of the Army Corps of Engineers. Both firms have worked on this project from the beginning and have the knowledge and relationships necessary to complete the work in an efficient and timely manner.

It was noted that once the permit is closed out, there will be an ongoing maintenance obligation, anticipated to cost between \$5,000 and \$6,000 annually, which will be the responsibility of the Master Homeowners Association.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Osth to authorize a contract with Trinity Landscaping and Down to Earth Environmental not to exceed \$34,075 to complete out the wetland permit for Grand Pointe Meadows and complete the necessary work for the enhancement of the detention and wetland area, and to waive any requirement for competitive bidding. Upon roll call, the motion was approved unanimously.

XIII. MISCELLANEOUS:

Manager Cavallaro advised that he and President Keller met recently with their counterparts from the Village of East Dundee regarding the potential for consolidation of Police Departments. The Metropolitan Mayors Caucus has in the past provided a service delivery report on consolidation, and the next step is a Phase 1 evaluation of compatibility by Balling, LLC. Pursuant to Chief Sawyer's upcoming retirement, an Interim Police Chief who has technical expertise regarding mergers is being sought from the Illinois Association of Chiefs of Police.

Trustee Osth requested to amend the motion to approve Ordinance 2010-11, authorizing an agreement for the purchase of property located at 118 S. First Street, to include the following: (i) initiate a letter to the downtown area businesses allowing temporary parking on the parcel; (ii) providing for a 90 day window for potential reuse; and (iii) that payments are made from Fund 5.

Manager Cavallaro left the meeting at 9:49 pm.

XIV. EXECUTIVE SESSION:

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to recess to Executive Session to discuss Personnel.

The Regular Board Meeting resumed at 10:55 p.m.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Gillam to adjourn the Committee of the Whole Meeting. Motion was approved unanimously through voice vote.

The Regular Board Meeting adjourned at 10:56 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Larry Keller
Village President

**REGULAR BOARD MEETING
EXECUTIVE SESSION**

**Village of West Dundee
April 5, 2010**

The Executive Session was called to order at 9:49 p.m.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

Discussion was held regarding Personnel.

Motion: Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Executive Session. Upon roll call, motion was approved unanimously.

The Executive Session adjourned at 10:55 p.m.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Larry Keller
Village President