

I. CALL TO ORDER:

The meeting was called to order at 9:05am by West Dundee Fire Fighters Pension Board President, Randal Schultz.

II. ATTENDEES PRESENT:

Randal Schultz
Mark Guth
Dave Danielson
Bill Yoscius
Eric Laughlin
Cary Collins

Frank Burhmann and Michelle Charron were absent

III. REPORT OF INVESTMENT

Morgan Stanley Smith Barney: Eric Laughlin

Mr. Laughlin provided the Fire Fighters Pension Board with a capital market overview and noted that the market performance is weather related and things are improving but at a slow rate. Mr. Laughlin provided the Board with investment and performance summary report of the West Dundee Fire Pension Fund portfolio for the First Quarter 2014 (as of March 31, 2014) with regard to the stock interest rates and bond funds and the overall performance of the Pensions funds and allocation and the Morning Star analysis rating. Mr. Laughlin also provided Randy with a World Index article/report as of 12/31 that he had found and thought might be of interest to him.

Mitchell, Vaught & Taylor: Bill Yoscius

Mr. Yoscius provided the Fire Fighters Pension Board with a summary of the West Dundee Fire Fighters Pension Fund's overall performance for the First Quarter 2014. He noted that the bonds did a decent job and that the target was up on a net basis. Treasurer Danielson asked Mr. Yoscius for the April 30th report.

IV. APPROVAL OF MINUTES:

Pension Board Member Danielson made a motion to approve Meeting Minutes from February 5, 2014 and was seconded by Pension Board Member Schultz. The motion was carried by unanimous voice vote.

V. CORRESPONDENCE:

A. **Doug Erb Reciprocity.** Discussion was held regarding Doug Erb's reciprocity and it was noted that the contribution was paid and the Benefit Calculator Report showed the initial benefit to be \$13,844.16 and that Pension Board President Randy Schultz provided the information to Lake Zurich Fireman Pension and to the Department of Insurance. The letter from Lauterbach & Amen dated April 4, 2014 is attached for the file as Exhibit A.

Treasurer Danielson mentioned that Mr. Sharp should also have a copy for his files and will make sure he receives a copy.

A brief discussion on benefits on retiring at 55 was held.

VI. TREASURER REPORT:

Treasurer Danielson provided the Board with the January-March Treasurer's Report showing a total of \$5,838,891.35 as of March 31, 2014 in pension fund assets. Treasurer Danielson reviewed the Report with the Pension Board and noted there were \$21,671.04 in contributions and \$5,967.59 were paid out in disbursements. Treasurer Danielson also mentioned that the tax money should come in the first week of June.

MOTION: Board Member Guth made a motion to approve the Treasurer's report and was seconded by Board President Schultz. A motion carried by unanimous voice vote.

VII. INVESTMENT ACTIONS

A. **Multi-Bank Securities CD.** Discussion was held regarding how the CD coming due in May should be handled. It was recommended that since the market is strong, it should be put in the bond market by Mitchell, Vaught & Taylor.

MOTION: Board President Schultz Board made a motion to approve the transfer of the Multi-Bank Securities CD in the amount of \$155,427.88 should be transferred to Mitchell, Vaught & Taylor when it expires and was seconded by Board Member Guth. A motion carried by unanimous voice vote.

VIII. UNFINISHED BUSINESS:

A. **Trustee Education.** It was discussed that Pension Board Member Guth completed the FOIA training and will sit down with former Board Member Barreto to transfer paperwork.

B. **Freise Pension Participation.** Discussion was held regarding the Freise pension situation and Attorney Collins rendered his opinion that there is no specific restriction for non participation and recommended that a letter be sent to Freise regarding the exception for participation. Mr. Collins noted that he would draft and send the letter and in the event he doesn't respond, it should be sent Madigan's office.

C. **Municipal Compliance Report.** Pension Board President provided Attorney Collins with some information related to the compliance report in preparation for the June 2013 actuaries' studies.

D. **Tax Report.** Discussion was held regarding the tax levy and that it has been completed.

VIII. NEW BUSINESS:

A. **Trustee Election.** 8-9 ballots were received by unanimous vote, nominating Mark Guth of the newest West Dundee Fireman Pension Board Member, replacing former Board Member Mike Barreto for a term of two (2) years expiring May of 2017.

MOTION: Treasurer Danielson made a motion to certify the election votes and was seconded by Board President Schultz. A motion carried by unanimous voice vote.

B. **Officer Appointments.** Appointments were as follows:

Randy Schultz for President
Mark Guth for Secretary
Dave Danielson for Security/Compliance Officer
Dave Danielson for Treasurer

MOTION: Treasurer Danielson made a motion to approve the appointments as noted and was seconded by Board President Schultz. A motion carried by unanimous voice vote.

Treasurer Danielson mentioned that former Board Member Barreto should be deleted as an authorized check signer and to add newly elected Board Member Guth as the authorized check signer.

MOTION: Board President Schultz made a motion to delete Board Member Barreto as an authorized check signer and to add newly elected Board Member Guth as the authorized check signer and was seconded by Board Member Guth. A motion carried by unanimous voice vote.

It was also recommended that a Resolution also made to authorize both Board President Schultz and Board Member Guth as approved signers for all accounts.

Treasurer Danielson noted that they should get signature cards from the bank and advise Eric Laughlin and Bill Yoscius of the authorized signers. Attorney Collins noted that he would send of a letter to them advising them of the changes.

IX. ATTORNEY REPORT:

Attorney Collins didn't haven any new updates.

X. OTHER BUSINESS:

It was mentioned that Board Member Guth and Board President Schultz will be attending a conference in Rock Island.

XI. ADJOURNMENT:

By consensus, the meeting adjourned at 10:10 a.m.

Christin Mangan
Recording Secretary