

Minutes of the West Dundee  
Police and Fire Commission meeting held  
Thursday, February 11, 2010

Meeting called to order at 7:05 p.m.

1. Roll call.

Present; Fred Kleeburg, Jeff Mack, Jeff Golden

2. Approval of Minutes.

The minutes of the previous meeting held December 1, 2009 were read for approval. Jeff Mack moved to accept the minutes as presented, Jeff Golden seconded. Motion passed.

3. Approval of expenditures.

None

4. Old Business.

None

5. New Business.

A. The Police Department entry level eligibility list will expire on February 27, 2010. Fred Kleeburg will check with COPS Testing Service tomorrow to target dates in early May or late April. Fred will do an Excel timeline spreadsheet to aid in the scheduling of the various stages of the testing process. We will ask Chief Sawyer to assist with securing a site for the exam.

B. The Fire Department promotional list expires on January 19, 2010. The current list cannot be extended. Chief Buhrmann has advised us which members currently meet the existing standards with which to challenge a promotional exam. He had previously advised us there would be no promotions, or eligibility hiring in the 2010-2011 budget. The Board's intent is to administer an examination process consistent with the Fireman's Promotional Act as soon as practical. Aspects of the examination process may include:

- Chief's points- continue with promotional potential rating system?
- Oral interview with the Commission- use fresh questions
- Ascertained merit- Fred and Jeff Golden will discuss categories and weights
- Seniority- i.e. after 3 years ½ point for each full year, max 10 points
- Written exam- contact RMA after discussing reference material with Chief Buhrmann

Weighting of each aspect and respective multipliers, as well as other aspects of scoring will be determined in the future. We will have discussion with Chief Buhrmann regarding ascertained merit in an effort to gain perspective of what level of training, education and experiences exists within the department and formulate realistic attainable goals for the candidates. There was discussion about changing the three year minimum requirement to reflect three years of experience with West Dundee Fire Department specifically. Fred will do an excel timeline

spreadsheet to aid in the scheduling of the various aspects of the testing process as well as the posting of scores in accordance with the Promotional Act.

6. Recess.

Jeff Mack moved to recess at 8:05 p.m., Jeff Golden seconded. Motion passed. The meeting will reconvene on February 23, 2010 at 1900 hours at Public Safety Building #2.

Submitted,

Approved,

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Frederick V. Kleeburg  
Secretary

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Jeffrey J. Mack  
Chairman