

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

October 20, 2014, 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:32 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Billy Pflanz, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Community Development Director Cathleen Tymoszenko, Fire Chief Randy Freise, Police Chief Andrew Wieteska, Village Attorney John Brechin and three (3) people in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Pflanz led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Pflanz to approve the agenda. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson provided a reminder that the West Dundee Halloween Party will take place on Saturday, October 25 at Grafelman Park.

VI. REPORTS AND QUESTIONS FROM TRUSTEES: There were none.

VII. VILLAGE STAFF REPORTS:

Chief Wieteska advised that Sergeant Riggle will retire effective November 26, 2014 after 27 years of service to the West Dundee Police Department. The department will be looking to hire an additional officer sometime next year.

Chief Wieteska also advised that the department is participating in the Narcan program. Narcan is used to treat narcotic drug overdose in an emergency situation. Training will begin next month for certification, and will be coordinated by Sergeant Gorksi.

Manager Cavallaro advised that leaf collection began last week. With respect to the tree planting program, stumps are being removed, the final list of planting and species locations identified, and sites prepared. Sites will be field staked next week and tree planting is expected to begin the first week of November. Based on the recommendation of the nursery, planting of Oak trees will be completed in the spring in order to ensure their best chance of success.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: October 20, 2014
- B. Ratification of Debit Purchases: September, 2014
- C. Approval of Minutes: October 6, 2014 Regular Board Meeting
- D. Authorization to Award Contract - Replacement of Boiler at PSC #1

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to approve the Consent Agenda as amended. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Pflanz
NAYS: None

X. UNFINISHED BUSINESS:

A. Huntley Road Phase II Engineering (Trustee Yuscka)

Trustee Yuscka stated that a Request for Qualifications for Huntley Road Phase II Engineering was posted pursuant to the Government Professional Services Selection Act and one submittal has been received, from Baxter & Woodman Engineering.

Baxter & Woodman completed much of the Phase I Engineering work, have worked closely with both West Dundee and Carpentersville on this project and were integral in assisting to secure the nearly \$5,000,000 in STP grant funding for the project.

Manager Cavallaro stated that the Huntley Road Widening and Reconstruction project consists of the roadway between Sleepy Hollow Road and Elm, but does not include the intersection of Sleepy Hollow Road and Huntley Road. West Dundee's section is from Sleepy Hollow Road to Tartans and Carpentersville's section is from Tartans to Elm. An Intergovernmental Agreement with the Village of Carpentersville will be drafted.

The project schedule anticipates construction beginning in April of 2016.

John Ambrose of Baxter & Woodman stated that Carpentersville is also working toward roadway improvements from Elm to Washington, including the intersections of Route 31 and Huntley Road and Washington Street and Main Street.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Wilbrandt to accept the Statement of Qualifications as submitted and begin developing and negotiating an Engineering Services Agreement for Huntley Road Widening and Reconstruction Phase II with Baxter & Woodman, Inc. of Crystal Lake, IL. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

B. MAP Police Union Contract Authorization (Trustee Wilbrandt)

Trustee Wilbrandt provided some background regarding the collective bargaining process, which has been ongoing for 2 years. He noted that the primary negotiation points, including wages, health insurance contributions, vacation for senior officers, part-time officers language, officer-in-charge compensation, uniform benefits and holiday pay, have been resolved.

Chief Wieteska provided additional commentary regarding the negotiation process, stating that the resulting contract changes are fair and equitable for both the MAP union and the Village.

Trustee Kembitzky inquired about the health insurance aspect of the negotiations. Manager Cavallaro advised that the agreed upon provision maintains consistency among all of the employee groups of the Village and noted that, for nearly two decades, plan changes have been made through a majority vote of plan-eligible employees.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Price to authorize the execution of a negotiated agreement with the Metropolitan Alliance of Police West Dundee Chapter #153 for the period of May 1, 2013 through April 30, 2016. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

XI. NEW BUSINESS:

A. Self-Contained Breathing Apparatus: Authorization to Pursue RFP's (Trustee Wilbrandt)

Trustee Wilbrandt advised that the existing SCBAs, which provide breathable air to firefighting personnel, are at the end of their 15 year service life and \$162,000 has been budgeted for their replacement.

Chief Freise advised that attempts have been made to secure Federal grants to help fund these replacements, without success. Two vendors are being evaluated at this time, Scott and MSA. Both are widely used by fire departments throughout the area, which is important in terms of compatibility and familiarity in mutual aid situations and sharing/interchanging of parts with neighboring departments as necessary.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to authorize the West Dundee Fire Department to pursue RFPs from both Scott and MSA for the replacement of approximately 20 Fire Department SCBAs. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Pflanz

NAYS: None

B. Approval: Carpentersville Mechanic Agreement (Trustee Wilbrandt)

Trustee Wilbrandt presented a draft agreement for sharing the services of West Dundee's Fire Mechanic Jeff Bober with the Carpentersville Fire Department, noting that similar agreements already exist with Rutland-Dundee and East Dundee & Countryside Fire Protection Districts.

Chief Freise added that this arrangement is economical for both parties for maintenance of fire apparatus. They are working on streamlining the communication process for requests for services through a computerized work order system. Mr. Bober remains a part-time employee of the Village of West Dundee, working as needed for West Dundee and the various contracted entities.

It was noted that this is another step toward cooperation and consolidation of services between the area departments, which is a stated policy directive of the Village Board.

Trustee Kembitzky inquired as to the reciprocal benefits that West Dundee receives based on our relationship with the Carpentersville Fire Department. Chief Freise indicated that Carpentersville shares their Battalion Chief and Training Officer, and has offered the new Carpentersville Public Works Facility as a workspace for apparatus repair, as it is a large facility with heavy duty lifts.

Chief Freise noted that the draft agreement will be presented to the Carpentersville Village Board for approval at their meeting tomorrow night.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to approve the Fire Mechanic Agreement between the Village of West Dundee and the Village of Carpentersville. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Pflanz

NAYS: None

C. Creation of West Dundee Ambassadors Program (President Nelson)

President Nelson introduced the concept of the West Dundee Ambassador Program, stating that its intention is to engage volunteers in a variety of community service opportunities in a more formally structured program. The Village Manager's Office will maintain a roster of individuals who wish to lend a helping hand and who will be called upon for projects large and small.

D. West Dundee 2020 Economic Development Plan (President Nelson)

President Nelson walked through a Power Point presentation outlining the basic structure of a West Dundee 2020 Economic Development 5-year Plan. The EDP incorporates and expands upon programs and strategies already in place, as well as introducing new concepts, and provides an overview of the Village's economic development efforts and offerings in one central document.

Discussion was held regarding the concept of a Business Incubator, including where it might be located and potential partnerships with educational institutions. Discussion was held regarding locations for new residential units to support the business community.

Trustee Price provided several suggestions for additions or modifications to sections of the draft EDP. A workshop will be held after the first of the year to further engage the Board in continuing to develop the EDP. President Nelson requested that the Board further review the document and provide comments back to Manager Cavallaro for inclusion in a revised draft.

XII. EXECUTIVE SESSION:

A. Section 2(c)(11) of Open Meetings Act: Litigation

MOTION: Moved by Trustee Pflanz and seconded by Trustee Kembitzky to recess to Executive Session for the purpose of discussing Litigation pursuant to Section 2(c)(11) of Open Meetings Act. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

The Regular Board Meeting was recessed at 8:37 pm. The Regular Board Meeting resumed at 9:22 pm.

XIII. MISCELANEOUS:

Comments were provided relative to staff volunteerism and expectations during the Heritage Fest weekend.

XIV. ITEMS SCHEDULED FOR FUTURE MEETING DATE:

- Economic Development Plan Workshop, to be scheduled on the second or third Saturday in January, 2015.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board meeting adjourned at 9:25 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION
Village Hall, 102 S. Second Street

October 20, 2014
Village of West Dundee

President Nelson called the Executive Session to order at 8:37 pm for the purpose of discussing Litigation pursuant to Section 2(c)(11) of Open Meetings Act.

Present were Village President Christopher Nelson, Trustees Billy Pflanz, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka. Also present was Village Attorney John Brechin and Community Development Director Cathleen Tymoszenko.

Discussion took place regarding ongoing litigation related to property maintenance violations at 310 W. Main Street.

MOTION: Moved by Trustee Pflanz and seconded by Trustee Hanley to adjourn the Executive Session. Upon roll call, motion was approved.

AYES: Trustees Price, Yuscka, Hanley, Pflanz, Wilbrandt and Kembitzky

NAYS: None

ABSENT: None

The Executive Session adjourned at 9:22 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Christopher Nelson
Village President