

**REGULAR BOARD MEETING**  
**Village Hall                      7:30 PM**

**Village of West Dundee**  
**June 6, 2011**

**I.        CALL TO ORDER:**

President Keller called the Regular Board Meeting to order at 7:30 pm.

**II.       ROLL CALL:**

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Community Development Director Tymoszenko, Public Works Director Babica and three (3) people in the audience.

**III.      PLEDGE OF ALLEGIENCE:**

Trustee Yuscka led the Board and the audience in the Pledge of Allegiance.

**IV.      APPROVAL OF AGENDA:**

**MOTION:**        Moved by Trustee Yuscka and seconded by Trustee Price to approve the agenda as presented. Upon roll call, motion was approved.

**AYES:**            Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

**NAYS:**

**V.        VILLAGE PRESIDENTS REPORT:**

President Keller introduced Brian Slovacek whose name has been placed in nomination for the Planning & Zoning Commission vacancy. He gave Brian's background as a land planner and landscape architect, along his experience and understanding of municipal ordinances as they apply to site and landscape design.

**MOTION:**        Moved by Trustee Osth and seconded by Trustee Gillam to approve the nomination of Brian Slovacek to the Planning & Zoning Commission. Upon roll call, motion was approved.

**AYES:**            Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

**NAYS:**

President Keller reported that of late last week the LDGF funds have been left untouched by the State. He thanked everyone who contacted their legislators to voice their opposition to the funds not being taken from the municipalities.

**VI.       REPORTS AND QUESTIONS FROM TRUSTEES:**

Trustee Gillam announced the next gardening work day will be June 25<sup>th</sup>. Volunteers will meet at the Village Hall at 9am and proceed to the area by the costume shop to the parking lot.

**VII.      VILLAGE STAFF REPORTS:**

Director Babica asked if the Board received the current update for the ash borer survey.

Director Tymoszenko welcomed new Planning & Zoning Commissioner Brian Slovacek. She said she has three (3) potential items for later this summer for the Planning & Zoning Commission.

**VIII. QUESTIONS FROM THE AUDIENCE:** There were none.

**IX. CONSENT AGENDA:**

- A. Approval of Minutes: May 16, 2011 Regular Board Meeting
- B. Bill List: April 30, 2011 Fiscal Year End
- C. Bill List: May 17, 2011
- D. Bill List: May 24, 2011
- E. Bill List: June 7, 2011.
- F. Oakview Corporate Park Easement Lots C and 1
- G. Adoption-Resolution 2011-07 A Resolution for Maintenance of Streets and Highway by Municipality Under the Illinois Highway Code
- H. Ordinance 11-06 Establishing Prevailing Wage Rates for the Village of West Dundee
- I. Ordinance 11-07 Amending the Number of Liquor Licenses
- J. Daily Liquor Permit Request & Special Event Application: St. Catherine's Fox Valley Irish Fest

**MOTION:** Moved by Trustee Price and seconded by Trustee Voss to approve the Consent Agenda as presented. Upon roll call motion was approved.

**AYES:** Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

**NAYS:**

**X. UNFINISHED BUSINESS:**

**A. Discussion – Emerald Ash Borer Update**

Director Babica briefed the Board on the Emerald Ash Borer (EAB) Management Plan that the Village has in place. He said staff has been conducting tree inspections and has already identified and removed 14 parkway trees. He said the current trend indicates that the Village Quarter, Tartans and Grand Pointe Subdivisions will be heavily impacted this season and that there will be well over 60 trees removed due to EAB. He said the goal is to remove the affected EAB trees before July 4<sup>th</sup>, when the ash borer's larva morphs into adults. He added that affected EAB trees must be removed and properly disposed of in accordance with Illinois Department of Agriculture guidelines within 30 days of being identified.

Director Babica said he sent form letters to residents who have ash trees and will meet with them to discuss options. He also said he would ask for approval to purchase a stump grinder.

Discussion took place regarding purchase versus the rental of a stump grinder. Also discussed was the amount for the rental (\$1000 per week) versus the purchase \$6900. In answer to Trustees questions, Director Babica said the rental can grind seven (7) tree stumps per day, maintenance is done by the rental company and availability issues. It was decided to discuss the purchase of a stump grinder at a later date.

Director Babica said he currently has 239 homeowners on a waiting list for replacement trees. He explained that he has applied for two grant programs, but that the applications are weighted and

that the Village must have the designation as a “tree city” to be eligible. He said that in the 2011/12 Operating Budget, \$15,000 has been budgeted to replace 65 parkway trees.

Discussion was held regarding looking to see what trees are available at local nurseries, diameters of replacement trees, formulating a game plan for the replacement of trees and obtaining a cost analysis for a stump grinder.

## **B. Draft IGA with the Village of Sleepy Hollow for Wastewater Services**

Trustee Yuscka presented this item to the Board regarding the draft Intergovernmental Governmental Agreement (IGA) which proposes to amend the 1982 Service Agreement between the two communities.

He outlined some of the concerns that Village Staff has raised including receiving accurate meter readings at four locations with the Village of Sleepy Hollow on a consistent basis. He also identified two principle areas of concern with the initial draft IGA as prepared by Sleepy Hollow regarding that there was no requirement to ensure that an annual calibration of the metering equipment would be done and that the Village of West Dundee should also have the right to calibrate the meters annually at our expense to ensure their accuracy. Staff suggested that the calibration of the meters be done twice a year, once at our expense and once at Sleepy Hollow’s expense.

The second concern was that in the event of the malfunction of the meter, Sleepy Hollow was initially requesting that we use an average of the last 12 months for billing purposes. He said this does not offer any incentive to the Village of Sleepy Hollow to ensure that the meters are working properly and recording actual usage.

Village Staff asked that this proviso be added to the IGA that if the meters are not functioning in excess of 2 months consecutively, then the highest monthly average within the previous 12 month period be used for the missing months’ calculation.

Director Babica said that the Locust Street metering device will be replaced within 60 days of the date of the agreement, subject to the Village of Sleepy Hollow’s selection of make and model.

Discussion took place regarding the replacement of the meter (which is 30 years old), the desire that the selection of the make and model for the new meter be done with the consent of the Village of West Dundee and that there should be an effort to standardize meters for wastewater usage throughout the communities for ease of maintenance and consistency.

## **XI. NEW BUSINESS:**

### **A. ARC Appeal Olive Garden**

Director Tymoszenko told the Board that the ARC had approved the exterior renovation plans for the Olive Garden in April, but after consideration of the ARC’s modification requests, a request for an appeal has been submitted by Darden Group on behalf of the Olive Garden.

She said that the ARC approved the following elevations with modification. The first was that the Commission requested that the stone on each side of the main entrance door be extended to the edge of the recessed area to further highlight his aesthetic feature and the second was to have the canopy feature to be reinstalled to further accentuate the entrance feature, to enhance the relationship to the street and to provide patrons with protection from the elements.

Darden (owners of the Olive Garden Restaurants) appealed based on the fact that the West Dundee remodeling project is one of several upgrades scheduled nationally and therefore budget demands as well as a concern for a standardized approach to preserve brand image and consistencies must take precedent.

Director Tymoszenko said that it has been determined that the Olive Garden elevations do meet the published Appearance for Criteria outside the historic district and even though we appreciate the ARC's attempt to modify the elevations and provide a more custom look to the West Dundee restaurant, it is understandable that Darden's need to carry forward a consistent brand image to provide a signature change to provide passersby with design expectations and to tailor the design for various types of elevations nationwide while staying within a predetermined budget.

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Osth to approval the appeal as requested. Upon roll call, motion was approved.

**AYES:** Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

**NAYS:**

## **XII. EXECUTIVE SESSION:**

**MOTION:** Moved by Trustee Voss and seconded by Trustee Price to recess to Executive Session regarding litigation. Upon roll call, motion was approved.

**AYES:** Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

**NAYS:**

The Regular Board Meeting resumed at 9:02pm.

## **XIII. MISCELLANEOUS:**

Trustee Gillam asked about property maintenance regarding a building in downtown Dundee with having overhanging tree limbs and overgrown landscaping.

Director Tymoszenko said she would contact the owners. She also said that we are citing businesses and residents regarding property maintenance.

## **XIV. ADJOURNMENT:**

**MOTION:** Moved by Trustee Voss and seconded by Trustee Osth to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 9:09 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Larry Keller  
Village President

**REGULAR BOARD MEETING  
EXECUTIVE SESSION**

**VILLAGE OF WEST DUNDEE  
June 6, 2011**

President Keller called the Executive Session to order at 8:47 pm for the purpose of discussing litigation.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin and Director Tymoszenko.

Discussion took place regarding litigation.

**MOTION:** Moved by Trustee Osth and seconded by Trustee Price to adjourn from Executive Session. Upon roll call, motion was approved.

**AYES:** Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

**NAYS:**

The Executive Session adjourned at 9:01 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Larry Keller  
Village President