

Minutes of the West Dundee  
Police and Fire Commission meeting held  
Wednesday, December 5, 2012

Meeting Called to order at 7:03 p.m.

1. Roll call.

Present; Fred Kleeburg, Jeff Mack, Todd Rohlwing

2. Approval of Minutes

A. Jeff Mack moved to accept the minutes of the May 7, 2012 meeting with the previously noted amendments. Todd Rohlwing seconded. Motion passed.

B. Jeff Mack moved to accept the minutes of the September 18, 2012 meeting. Todd Rohlwing seconded. Motion passed.

3. Treasurer's report.

A. IFPCA invoice #242001 in the amount of \$1200.00 for the fall seminar attended by Fred Kleeburg, Todd Rohlwing and Fire Chief Freise on November 3, 2012. Chief Freise will pay \$400.00 from his budget. Jeff Mack moved to approve payment of \$800.00, Todd Rohlwing seconded. Motion passed.

B. Research Management Associates (RMA) has not yet sent an invoice for the Police Department promotional exam. The price is expected to be approximately \$900.00.

C. COPS Testing Services invoice #102430 in the amount of \$7221.72 for the Police Department entry level exam. There was a \$3630.00 offset realized from applicant downloads, which leaves a balance due of \$3591.72. Jeff Mack moved to approve payment of the balance due, Todd Rohlwing seconded. Motion passed.

4. Old Business.

A. The police department entry test was conducted on Saturday, November 10, 2012, with a total of 72 applicants participating in the process. Jeff Mack moved to accept the results of the written exam, Todd Rohlwing seconded. Motion passed.

B. The police department sergeant promotional exam was conducted on December 1, 2012, with 8 candidates participating in the process. Fred Kleeburg shipped the answer sheets and test booklets back to RMA on December 5, 2012 from Village Hall via FedEx. Oral interviews will be conducted December 11 and 13, 2012. We will use some of our existing questions for oral interviews unless Police Chief Wieteska has some suggestions.

5. New Business.

A. The Board positions are up for election. After discussion, no positions were contested and all positions will remain the same; Jeff Mack (Chairman), Fred Kleeburg (Secretary), Todd Rohlwing (Trustee).

B. Meeting dates for 2013; February 19, May 14, September 17, December 3. Fred Kleeburg will notify Village Hall and have them notify the local newspaper and post the dates on the Village website.

6. Adjournment.

Jeff Mack moved to adjourn at 8:03 p.m., Todd Rohlwing seconded. Motion passed. The next regular business meeting is scheduled for February 19, 2013 at 7:00 p.m. at WDPSB #2.

Submitted,

Approved,

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Frederick V. Kleeburg  
Secretary

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Jeffrey J. Mack  
Chairman