

I. CALL TO ORDER:

The meeting was called to order at 9:00am by West Dundee Fire Fighters Pension Board President Randy Schultz.

II. ATTENDEES PRESENT:

Randy Schultz
Mark Guth
Frank Burhmann
Dave Danielson
Bill Yocius
Eric Laughlin
Attorney Cary Collins

Michelle Charron was absent

III. AUDIENCE PRESENT

There was none.

IV. REPORT OF INVESTMENT

Morgan Stanley Smith Barney: Eric Laughlin

Mr. Laughlin provided the Fire Fighters Pension Board with a capital market overview Mr. Laughlin also provided the Board with investment and performance summary report of the West Dundee Fire Pension Fund portfolio for the fourth Quarter 2015 with regard to the stock interest rates and bond funds and the overall performance of the Pensions fund and allocation

Mr. Laughlin presented to the board a schedule of fees that President Schultz had requested in the last meeting.

Mitchell, Vaught & Taylor: Bill Yocius

Mr. Yocius provided the Fire Fighters Pension Board with a summary of the West Dundee Fire Fighters Pension Fund's overall performance for the fourth Quarter 2015.

V. APPROVAL OF MINUTES:

Pension Board Member Buhrmann made a motion to approve the Meeting Minutes from November 4, 2015. The motion was seconded by Pension Board Member Danielson. The motion was carried by unanimous voice vote.

VI. CORRESPONDENCE:

VII. TREASURER REPORT:

Treasurer Danielson provided the Board with the October - December Treasurer's Report showing a total of \$6,183,075.61 as of December 31, 2015 in pension fund assets.

MOTION: Board Member Buhrmann made a motion to approve the Treasurer's report and was seconded by Board Member Guth. The motion carried by unanimous voice vote.

MOTION: Board Member Buhrmann made a motion to ratify the disbursements and reimbursements for October to December. Board Member Danielson seconded. The motion was carried by unanimous voice vote.

MOTION: Board Member Danielson made a motion to approve the Investment reports from Mr. Yocius (Mitchell, Vaught & Taylor) and Mr. Laughlin (Morgan Stanley Smith Barney) and was seconded by Board Member Buhrmann. The motion carried by unanimous voice vote.

VIII. INVESTMENT ACTIONS

Board members reviewed the funds balances and determined that the equities portion of the fund is weighted heavy. No adjustments will be made to the funding at this time and no new investments in equities will be made.

Discussion on a recommendation from Eric Laughlin to transfer equities from Washington Mutual to Euro Pacific.

IX. UNFINISHED BUSINESS:

- A. **Trustee Education.** President Schultz and Board Members Guth, Danielson and Buhrmann have completed the required annual education for the year. Board member Charron has not yet completed the required courses or obtain required certificates.
- B. Discussion was held in regard to Randy Freises' participation in the fund. The board feels it has met the obligation of disclosure to be a member of the fund.

- C. Discussion held on the need for Fiduciary Liability Insurance. Attorney Collins stated that only two companies provide this type of insurance, ULICO and UCLID. Attorney Collins will acquire quotes.
- D. The DOI desk audit of the fund is under way. Requested information has been electronically sent.

X. NEW BUSINESS

- A. The actuarial reports from DOI (Foster & Foster) and Tim Sharpe were reviewed and it was determined that the Tim Sharpe report does meet the minimum of 90% of the 2040 mandated requirement
- B. Annual cost of living adjustment was reviewed. A motion to ratify the increase was made by Board member Guth and seconded by President Schultz. The motion passed by unanimous roll call vote.
- C. Attorney Collins presented the revised version of the Investment Policy and reviewed the portions that were changed or updated.
- D. Board member Buhrmann's position will be up for election in April. Secretary Guth will conduct an election process. President Schultz will have dialog with the Mayor on the affirmation / appointment of the Mayoral appointees.

IX. ATTORNEY REPORT:

Attorney Collins nothing further to report.

X. ADJOURNMENT:

By consensus, the meeting adjourned at 11:00 a.m.

Mark Guth
Board Secretary