

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

November 2, 2015 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Nelson, Trustee Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuska.

Also present were Village Manager Cavallaro, Community Development Director Scott, Finance Director Danielson, Police Chief Wieteska, Fire Chief Freise and thirty (30) people in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Price led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Pflanz and seconded by Trustee Hanley to approve the agenda as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

A. Retirement of Officer Pirtle and Appointment of Officer Herman

Chief Wieteska gave a brief history of the career of 25 year veteran Officer Pirtle, who he said was the most productive traffic enforcement officer in the West Dundee Police Department having issued over 20,000 citations in his career. Officer Breon presented him with a baseball bat signed by all the members of the West Dundee Police Department and Chief Wieteska presented him with his retirement badge. Officer Pirtle thanked the Village for giving him the opportunity to serve on the West Dundee Police Department.

Chief Wieteska gave a brief history of Nathan Herman, the newest full time officer for the Village of West Dundee and Officer Herman introduced his family. Village Clerk Traver administered the Oath of Office to Officer Nathan Herman. Todd Rowling, Police & Fire Commissioner, administered the Law Enforcement Code of Honor to Officer Herman. Officer Herman said that it has been his lifelong dream and an honor to serve in the Village where he was raised.

President Nelson said he and Trustee Wilbrandt hosted a delegation from Dundee Scotland last week. He presented the Board members with jute bags which were a gift from the delegation. He also thanked Executive Secretary Kim Tibbetts for her efforts in putting everything together.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Kembitzky asked about the parking signs which are not being enforced in the Tartans neighborhood. Chief Wieteska said it is the goal to have everything in place by spring.

Trustee Pflanz thanked the West Dundee Police Department for their help on Halloween including the officers passing out candy to the trick or treaters.

VII. VILLAGE STAFF REPORTS:

Manager Cavallaro said the Manager's Report would be ready by Thursday.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: November 2, 2015
- B. Approval of Minutes: October 19, 2015 Joint Special Meeting
- C. Approval of Minutes: October 19, 2015 Regular Board Meeting
- D. Resolution Authorizing the Dickens in Dundee "Spirit of Christmas" Parade

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Pflanz to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Hanley, Yuscka, Pflanz and Wilbrandt

NAYS: None

X. RESOLUTIONS & ORDINANCES:

A. Ordinance Granting a Variation Pertaining to Curb Openings and Driveways for 727 Oregon (Trustee Price)

Trustee Price introduced this item for discussion explaining that the owner is requesting a variation of the standards that regulate the number of permitted curb openings and driveways for residential property in order to construct a secondary driveway off of Oregon Street to an existing garage at the rear of the lot, which currently has access from Route 31.

The new driveway as proposed would be 10 feet in width and would produce a significant grassy buffer of approximately 8 feet in width between the proposed and neighboring driveways and would allow for the extension of the current evergreen hedge between the properties.

Mr. Schueler, the petitioner, said that construction of the new curb and driveway off of Oregon Street would require the removal of a mature tree in the parkway, but he would work with the Public Works Department to replant a tree in an appropriate location closer to Route 31 in the remaining parkway.

A brief discussion took place regarding the size of the new tree to be planted and also the suggestion that another tree or trees be donated to the Village for its use in the public right-of-way.

MOTION: Moved by Trustee Price and seconded by Trustee Hanley to approve an Ordinance Granting a Variation from the West Dundee Municipal Code Pertaining to the Number of Permitted Curb Openings and Driveways for Residential Property Located at 727 Oregon Street subject to the following conditions:

1. Compliance with staff-submitted alternative driveway configuration;

2. Installation of a three-inch caliper parkway tree by Public Works at the property owner's expense;
3. Compliance with documents submitted with Planning and Zoning Application;
4. Compliance with all other applicable Village codes and ordinances.

Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Pflanz, Wilbrandt and Kembitzky
NAYS: None

XI. UNFINISHED BUSINESS:

A. Gardner Capital Senior Residences Concept Plan Review (Trustee Price)

Trustee Price explained that back in March of 2015, Gardner Development, in partnership with the Elgin Housing Authority, proposed construction of independent senior housing residences. This plan was presented to the Board for concept plan review at the March 19, 2015 meeting and was supported.

Mr. Tom Brantley, representing Gardner, said the project just recently received state funding. The \$22 million project will have 85 rental units. He said he will be preparing a preliminary plan for the Planning and Zoning Commission for review and recommendation.

A brief discussion took place regarding parking, height variances, and maintaining the property. Mr. Brantley said that Gardner will be here for an indefinite period of time, and as the plan progresses architect samples, brochures and boards with exterior and interior concepts will be made available.

Director Scott said he has had good working experience with the Gardner's design firm.

MOTION: Moved by Trustee Price and seconded by Trustee Pflanz to direct the applicant to prepare a preliminary plan and refer the preliminary plan to the Planning and Zoning Commission for review and recommendation. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Pflanz
NAYS: None

XII. NEW BUSINESS:

A. 2015 Tax levy Discussion (Trustee Kembitzky)

Trustee Kembitzky presented this item for discussion saying that by State Statute, an Ordinance adopting the 2015 tax levy must be filed with the Kane County Clerk before the last Tuesday in December.

Finance Manager Danielson explained said that for the 2015 tax levy, the total assessed valuation for West Dundee is expected to increase by approximately 7% which will decrease the actual tax rate since the dollar amount of the levy is spread over a smaller assessed valuation. He said that 2015 is the first year that the Village is projecting an increase in the EAV since the 2008 tax levy year.

Director Danielson said that the actuarial information regarding the required contributions for the Police and Fire Pension levies for 2015 tax levy have been received from the Village's actuary, Mr. Timothy Sharpe. He said receiving this information early in the process assists in formulating the 2015 Tax Levy Ordinance as the levy requirements for police and fire pension tend to be the most unpredictable.

Director Danielson said that the proposed tax levy increase would generate \$42,689 more in revenues in the general corporate category which will be used to cover overall salary increases and additional costs for refuse and recycling.

Discussion of this issue ensued with Trustee Wilbrandt saying he would like to keep the general corporate amount consistent with the 2014 levy and freeze property taxes. He would prefer if the Village cut back somewhere else to come up with that money.

Trustee Kembitzky disagreed, saying staff levels are already low and there aren't many areas that can be cut to make up that difference. Trustees Price, Pflanz and Yuscka also said they are comfortable with an overall increase in the total levy of 0.9% and Trustee Hanley said he wants to see the budget when it is presented, but at the present time he is comfortable with 0.9%.

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to recommend that staff be directed to prepare the 2015 Tax Levy Ordinance in an amount of \$3,661,963 for adoption at or prior to the December 15, 2015 Village Board Meeting. Upon roll call, motion was approved 5-1.

AYES: Trustees Price, Hanley, Yuscka, Pflanz and Kembitzky

NAYS: Trustee Wilbrandt

XIII. MISCELLANEOUS: There was none

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Pflanz and seconded by Trustee Price to adjourn the Regular Board Meeting. Motion was unanimous by voice vote.

The Regular Board meeting adjourned at 8:26 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President