

**REGULAR BOARD MEETING  
Village Hall, 102 S. Second Street**

**April 10, 2017 - 7:30 pm  
Village of West Dundee**

**I. CALL TO ORDER:**

President Pro Tem Yuscka called the Regular Board Meeting to order at 7:30 pm.

**II. ROLL CALL:**

Present were President Pro Tem Yuscka, Trustees Pflanz, Wilbrandt, Kembitzky, Price and Hanley.

Also present were Village Manager Cavallaro, Finance Director Danielson, Community and Development Director Scott and approximately ten (10) people in the audience. President Nelson and Village Attorney Brechin were absent.

**III. PLEDGE OF ALLEGIENCE:**

The Girl Scouts from Troop 1032 led those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Pflanz and seconded by Trustee Kembitzky to approve the agenda as presented. Motion passed unanimously by voice vote.

**V. VILLAGE PRESIDENT'S REPORT:**

President Pro Tem Yuscka introduced the Girl Scouts from Troop 1032 who presented their proposal to build and install a Little Library at Grafelman Park. Their theme is "take a book, leave a book". They would like to have the Little Library placed near a bench and hope to have it installed in June.

Manager Cavallaro said this item would be placed on the April 24, 2017 agenda for formal consideration.

**A. Public Hearing-FY 2017-18 Budget**

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Pflanz to open the Public Hearing for the 2017-18 FY Budget. Upon roll call, motion was approved.

**AYES:** Trustees Hanley, Yuscka, Pflanz, Wilbrandt, Kembitzky and Price

**NAYS:** None

The Public Hearing opened at 7:34 pm.

Director Danielson said that the notice for the Public Hearing was published as a legal notice in the March 31, 2017 issue of the Daily Herald and was also on the Village's website..

Director Danielson said the total General Fund Budgeted Revenues have been increased from \$9,589,463 in FY 16/17 to \$10,463,218 in FY 17/18. He added that increases to the Village's property tax levy comprise \$533,055 of this amount with the remainder being from increases in development revenue, fines and reimbursed revenue for the Police and Fire Departments.

Director Danielson said the General Fund Budgeted Expenditures have been increased from \$9,730,669 in FY 16/17 to \$10,462,060 in FY17/18. He added that an increase of \$134,032 is for statutorily required increases in the Police Pension Fund contribution and \$99,023 for the Fire Pension Fund contribution.

Director Danielson said the greatest increase in expenditures for 2017/2018 is the transfer from the General Fund to the Capital Projects Fund in FY 2016/17 and this transfer amount was \$660,000 and as presented for 2017/18, this amount was increased by \$490,000 to \$1,150,000.

Director Danielson said the General Fund sales tax revenue budgeted to be received for FY17/18 is \$1,565,000. He said this represents a small decrease in budgeted sales tax dollars for the fiscal year of \$10,000. He said as of this date sales tax revenue is flat.

He said that State shared revenues for the Village of West Dundee on a per capita basis, are increasing from \$151.50 in FY 16/17 to \$153.05 in FY 17/18. This increase of \$0.55 per capita translates to an additional \$4,032 in revenues for the Village.

Director Danielson said that the Board is proposing that the 17/18 budget reflect a transfer from the General Fund (Fund 1) to the Capital Projects Fund (Fund 4) of an additional \$200,000. He said this additional amount will be a one time reduction in the General Fund's cash and investment balance which is estimated to be approaching \$3,000,000. He explained that at the close of FY15/16, this amount was \$2,651,205 and projects that this amount will increase by another estimated \$300,000 by the close of this current year. He added with this change, the transfer would increase from an originally proposed amount of \$1,150,000 to \$1,350,000 for FY 17/18.

Director Danielson addressed the Sewer and Water Fund and said an Ordinance will be presented at the next Board meeting for a 7 ½% increase in Water & Sewer rates and a \$15 bi-monthly increase in the distribution fee.

Trustee Price said that is an enterprise fund and this increase will have the fund pay its way.

Director Danielson informed the Board that the final budget document will also reflect the discussed personnel change within the Administrative/Finance Department. He said this change will increase the number of authorized full time personnel from 4 to 5 and decrease the number of part-time personnel positions from 6 to 5

There were no questions or comments from the public.

**MOTION:** Moved by Trustee Pflanz and seconded by Trustee Kembitzky to close the Public Hearing. Upon roll call, motion was approved.

**AYES:** Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

**NAYS:** None

The Public Hearing closed at 7:50 pm.

## **VI. REPORTS AND QUESTIONS FROM TRUSTEES:**

Trustee Pflanz asked to have the issue of off leash dogs addressed. He said people he has spoken to were not pleased with how their concerns about off leash dogs have been handled.

Manager Cavallaro said he would speak to Chief Wieteska and have this issue brought back to the Board.

**VII. STAFF REPORTS:** There were none.

**VIII. QUESTIONS FROM THE AUDIENCE:** There were none.

**IX. CONSENT AGENDA:**

- A. Ratification of Debit Purchases: March 2017
- B. Approval of Bill List: April 10, 2017
- C. Approval of Minutes: March 20, 2017 Regular Board Meeting
- D. Approval of Minutes: March 27, 2017 Special Board Meeting
- E. Special Event: Blatz 5K

Trustee Kembitzky asked about Item E, which she thought it was going to tie in with the Park District.

Manager Cavallaro said he would get an answer for her.

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Pflanz to approve the Consent Agenda as presented. Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Price, Hanley, Yuscka, Pflanz and Wilbrandt

**NAYS:** None

**X. RESOLUTIONS AND ORDINANCES:**

- A. Consideration of an Ordinance Approving an Economic Incentive Agreement by and between the Village of West Dundee and Bricks of West Dundee, LLC**

Trustee Kembitzky said that Bricks Wood Fired Pizza Café is seeking an economic incentive to assist with build-out expenses at their space within LifeZone 360.

She said that the proposed economic incentive takes the form of a revenue generation grant whereby the Village would rebate 50% of the sales tax (retail and home rule) generated annually for a period of five (5) operational years up to a maximum of \$35,000.

Mr. Jeff Dunham, one of the owners of LifeZone 360, said Bricks has a proven track record and has five (5) other locations which are successful. He added that LifeZone 360 is starting to host events and fundraisers and this business will be an integral part of LifeZone 360.

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Hanley to approve an Ordinance Approving an Economic Incentive Agreement by and between the Village of West Dundee and Bricks of West Dundee LLC to Buildout a Wood Fired Pizza Café at LifeZone 360, 999 West Main Street. Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Price, Hanley, Yuscka, Pflanz and Wilbrandt

**NAYS:** None

**XI. MISCELLANEOUS / FUTURE AGENDA ITEMS:**

- A. Girl Scout Troop 1032 proposal for a Little Library at Grafelman Park
- B. Discussion on off-leash dogs
- C. Ordinance for Sewer & Water Rate Increase

**XII. ADJOURNMENT:**

**MOTION:** Moved by Trustee Pflanz and seconded by Trustee Price to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 8:05 pm.

**ATTEST:**

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Barbara Traver  
Village Clerk

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Christopher Nelson  
Village President