

**REGULAR BOARD MEETING**  
**Village Hall, 102 South Second Street**

**July 23, 2012 - 7:30 pm**  
**Village of West Dundee**

**I. CALL TO ORDER:**

President Keller called the Regular Board Meeting to order at 7:30 pm.

**II. ROLL CALL:**

Present were Village President Larry Keller, Trustees Julie Voss, Becky Gillam, Tom Price, Norm Osth and Andy Yuscka. Trustee Pat Hanley was absent.

Also present were Village Manager Joe Cavallaro, Village Attorney John Brechin, Public Works Director Rich Babica, Fire Chief Randy Freise, Fire Lieutenant Jim Schuldt and zero (0) people in the audience.

A moment of silence was observed in memory of the shooting victims from the Batman movie premiere in Aurora, Colorado on July 20, 2012.

**III. PLEDGE OF ALLEGIANCE:**

Trustee Osth led the Board and those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Voss and seconded by Trustee Gillam to approve the agenda as presented. Upon roll call, motion was approved.

**AYES:** Trustees Voss, Gillam, Price, Osth and Yuscka

**NAYS:** None

**ABSENT:** Trustee Hanley

**V. VILLAGE PRESIDENT'S REPORT:**

President Keller reported that the 6<sup>th</sup> Annual Village Blood Drive, held on July 18, was the most successful to date, yielding 27 units of blood.

President Keller attended the CMAQ meeting two weeks ago, at which efforts were continued to revise grant funding guidelines to release unutilized grant funding.

President Keller referenced his memo dated July 19 recommending the reappointment of members of the Appearance Review Commission, Planning & Zoning Commission, Police & Fire Commission and Police Pension Board. Trustee Gillam requested that expiration of terms be staggered per the municipal code or state statute governing each commission. The reappointment of commission members was tabled to a future meeting.

**VI. REPORTS AND QUESTIONS FROM TRUSTEES:**

Trustee Gillam inquired about the missing traffic signal arm at Hillside Avenue. Manager Cavallaro advised that it was hit and knocked down a few weeks ago.

**VII. VILLAGE STAFF REPORTS:** There were none.

**VIII. QUESTIONS FROM THE AUDIENCE:** There were none.

**IX. CONSENT AGENDA:**

- A. Approval of Debit Purchases: June 2012
- B. Approval of Bill List: July 23, 2012
- C. Approval of Minutes: July 9, 2012 Regular Board Meeting
- D. Ordinance Authorizing the Disposal of Surplus Office Furniture/Equipment from Public Safety Center #1
- E. Ordinance Establishing Prevailing Wage Rates
- F. Approval- Leaf Disposal Contract, Gaitsch Family Farms
- G. Resolution Authorizing a Homecoming Parade - September 16, 2012
- H. Approval of Class A Liquor License for West End Restaurant & Bar and Ordinance Amending the Number of Liquor Licenses

President Keller told the Board that the Local Liquor Control Commission met at 7:00 pm and recommended issuance of a Class A Liquor License for West End Bar & Grill at 629 S. Eighth Street.

Trustee Price suggested that the surplus furniture be made available to local residents and businesses for reuse. The community will be notified of the availability of the furniture via an email blast and on the Village website.

**MOTION:** Moved by Trustee Gillam and seconded by Trustee Price to approve the Consent Agenda as presented. Upon roll call, motion was approved.

**AYES:** Trustees Gillam, Price, Osth, Yusecka and Voss

**NAYS:** None

**ABSENT:** Trustee Hanley

**X. NEW BUSINESS:**

**A. PSC #1 Bunkroom Relocation Project (Trustee Gillam)**

Manager Cavallaro provided background on the original location and subsequent move of the bunk room in Public Safety Center #1 into the basement, and the rationale for moving the bunk room back upstairs, namely faster response times and reduced liability hazard.

Chief Freise and Lieutenant Schuldt presented the proposal. The original estimated cost for the build-out was \$40,000 utilizing a professional contractor. The current proposal utilizes on-duty members of the Fire Department for labor, as well as donated and discounted materials, at a cost of \$6,400. The Foreign Fire Insurance Board has agreed to fund half of this amount, bringing the cost to the Village down to \$3,200.

Trustee Gillam inquired and was provided the qualifications of the fire staff to perform the build-out, which include a licensed electrician and several experienced builders.

Chief Freise noted that this build-out will satisfy a strategic planning goal of addressing space limitations at Public Safety Center #1. The existing basement bunk room will be available for additional storage capacity once the transition is complete.

**MOTION:** Moved by Trustee Gillam and seconded by Trustee Osth to authorize the relocation of the Public Safety Center #1 bunk room at an amount not to exceed \$3,200 of capital funds, and acknowledging the use of an equal amount of Foreign Fire Insurance Board monies for the same. Upon roll call, motion was approved.

**AYES:** Trustees Gillam, Price, Osth, Yuscka and Voss

**NAYS:** None

**ABSENT:** Trustee Hanley

**B. Discussion- Emerald Ash Borer Update (Trustee Yuscka)**

Director Babica advised that 260 trees have been identified for removal this season, double the number of trees than have been removed in the past 3 years combined. Of these, 249 were positively identified as being infected with the Emerald Ash Borer (EAB). 25% of the Village's Ash tree population has been lost due to EAB thus far.

He advised that of the 177 trees replaced last year, only 2 have died. Public Works has maintained an aggressive watering schedule utilizing gator bags to maintain the health of the new trees. The total number of locations on the tree replacement list is currently 373.

The budgeted dollars for tree trimming and tree removal were discussed. The current budgeted amount of \$15,000 for tree replacements will facilitate planting of approximately 90 trees this season. There was discussion regarding whether additional dollars could be allocated to tree replacements to attempt to keep up with removals.

Equity of tree replacement locations was also discussed, including a first-removed, first-replaced strategy versus spreading out replacements throughout the community based on visual impact. There was discussion regarding use of native trees, encouraging biodiversity and balancing color and size, as well as existing practices within Public Works to ensure tree replacements are appropriate for the location.

President Keller asked that the tree care information on the Village website be reviewed and updated as needed to provide residents appropriate information on maintaining the health of private and parkway trees.

**XII. EXECUTIVE SESSION:** There was none.

**XIII. MISCELLANEOUS:**

Trustee Gillam asked whether Public Safety Centers #1 and #2 are adhering to the odd/even watering restriction. Director Babica advised that they are, and the Dundee Township Park District is also staggering their park watering schedules.

She also asked whether the watering restriction would be lifted if we get more rain. Director Babica advised that this was unlikely and added that the Randall Road Water Treatment Plant has reached peak production.

Trustee Price inquired about the recent influx of water main breaks. Manager Cavallaro advised that reports show the soil conditions at Spring Hill Mall, where many of the breaks have occurred, is extremely caustic, and additional soil sampling has been recommended to determine how extensive these conditions are.

**XIV. ADJOURNMENT:**

**MOTION:** Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion passed unanimously by voice vote.

The Regular Board Meeting adjourned at 8:45 pm.

**ATTEST:**

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Kim Tibbetts  
Deputy Village Clerk

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Larry Keller  
Village President