

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

December 7, 2015, 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price and Yuscka. Trustee Hanley was absent.

Also present were Village Manager Cavallaro, Village Attorney Brechin, Police Chief Wieteska, Fire Chief Freise, Finance Director Danielson, Community Development Director Scott and fifty (50) persons in the audience.

III. PLEDGE OF ALLEGIANCE:

Trustee Wilbrandt led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Pflanz to approve the agenda as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

A. Promotion of Lieutenant Gorski and Lieutenant Breon, Appointment of Officer Shipley

Chief Wieteska explained the Lieutenant position, which oversees the Patrol and Investigations Divisions, Internal Investigations as well as Policy Development and Implementation. He said the Lieutenant is Second in Command of the Department and helps to maintain accountability and control of all areas of the Department.

Chief Wieteska gave a brief background of the education and experience of Sergeant Gorski with the Police Department as well as his accomplishments. He administered the Oath of Office of Lieutenant to Sergeant Gorski. Lieutenant Gorski's wife pinned on his Lieutenant's badge.

Chief Wieteska gave a brief background of Officer James Breon's twelve year career. He introduced Jeff Mack, Police and Fire Commission Chairman, who administered the Oath of Office to Sergeant Breon. Sergeant Breon's wife pinned on his Sergeant's badge.

Chief Wieteska gave a brief background of Officer Shipley's work as a police officer for the Village of Sleepy Hollow and Rossville, as well as his work in West Dundee as a part-time police officer since March of 2012. Fred Kleeburg, Police and Fire Commissioner, administered the Oath of Office to Officer Shipley.

Chief Wieteska introduced Officer Mike Marchese who was hired part-time in May 2014 after retiring from the Schaumburg Police Department after 30 years of service.

President Nelson administered the Law Enforcement Oath of Honor to all Police Officers present.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Kembitzky expressed thankfulness and confidence in our Police Department.

Trustee Pflanz asked for an update on Jiffy Lube. Director Scott said there has been an issue with the contractor for reconstruction, but expects a permit to be issued in the next few days.

Trustee Price commended Staff, Volunteers and Trustees on their help with Dickens in Dundee.

VII. VILLAGE STAFF REPORTS:

Chief Freise informed the Board of an incident Sunday where a CO detector alarm went off. He said the family is safe, although the home was deemed unsafe until the problem could be fixed. He said it is important to have a CO detector on each level of your home and noted that CO detectors do expire after a certain period of time and need to be replaced. He recommended CO detector's with a digital readout. President Nelson asked that the guidelines for CO Detectors be put online for the residents.

Director Scott said that LifeZone 360 is open using a temporary certificate of occupancy and that the playing fields were in use as of Saturday. He commended Building Inspector Mike Kelly and Fire Inspector Rick Paul for their diligence in helping this to happen.

Director Danielson said that he and Manager Cavallaro participated in a conference call regarding the bond sale. He said that the bond market is working in our favor at this time. He said he will have an indication on Tuesday, December 8, 2015 regarding end pricing.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: December 7, 2015**
- B. Ratification of Debit Purchases: November 2015**

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Pflanz to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Yuscka, Pflanz and Wilbrandt

NAYS: None

ABSENT: Trustee Hanley

X. RESOLUTIONS AND ORDINANCES:

- A. 2015 Tax Levy Ordinance**
- B. 2015 SSA#4 Tax Levy Ordinance**
- C. 2015 SSA#6 Tax Levy Ordinance**
- D. 2010 Series A-B Bonds – 2015 Abatement Resolution**
- E. 2007 G.O. Bonds – 2015 Abatement Resolution**
- F. Resolution Authorizing the Execution of a Redevelopment Agreement for 101 S. First Street**

Trustee Price asked that Item F be tabled until after the Executive Session.

MOTION: Moved by Trustee Price and seconded by Trustee Pflanz to table Item F until after the Executive Session. Upon roll motion was approved.

AYES: Trustees Price, Yuscka, Pflanz, Wilbrandt and Kembitzky

NAYS: None

ABSENT: Trustee Hanley

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Yuscka to approve Ordinances A-E as presented. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Price, Yuscka and Pflanz

NAYS: Trustee Wilbrandt

ABSENT: Trustee Hanley

XI. UNFINISHED BUSINESS:

A. FYE 2015 CAFR Discussion (Trustee Kembitzky)

Director Danielson explained that Selden Fox presented the Village's FY 2015 Comprehensive Annual Financial Report on November 15, 2015. He said he had not received the final version of CAFR until after he had written his report to the Board, so he asked at that time that his comments be postponed until the December 7, 2015 Board meeting to ensure consistency and accuracy with the information contained in the final CAFR document.

Director Danielson called the Board's attention to some facts in the report. He said that he is pleased with this year's CAFR and the fact that the Village has maintained its overall fiscal health during challenging economic times. He said he was disappointed that the Fund Balance within the Village's General Corporate Fund declined. He said despite our General Fund expenditures being \$192,672 less than the budget amounts, the shortfall in revenue amounts were greater than the expenditure savings.

Director Danielson answered Trustees' questions regarding the money held in reserves at IRMA. He said a portion of that money is the Village's money and a portion is held for potential claims. He said the Village can draw down on that money. He said these IRMA numbers would be part of the budget discussion in January.

Manager Cavallaro said that the recent years have been financially difficult for our organization and although challenges continue to face us, significant strides have been made.

Director Danielson said that this report will be submitted to the Government Finance Officers Association (GFOA) for consideration of a Certificate of Achievement for Excellence in Financial Reporting.

B. Emergency Services Cooperative Efforts Study (Trustee Wilbrandt)

Chief Freise presented this item for discussion and asked for guidance from the Board. He thanked Kevin Rynders for his efforts in putting together this report.

He said that although the Fire Chiefs don't believe a complete consolidation is feasible at this time, it should be a goal for the future. He also explained the difficulties working with the State towards consolidation.

He explained how the study was conducted and the goal of the study. He said the goal was two fold; first, an assessment of each department and how the departments are doing; and secondly providing valuable information in making educated decisions in moving forward. He said it is important to note that this was a completely independent study by a third party, ESCI.

Chief Freise said in many ways the departments do function as one department in answering calls, common SOPs , sharing a mechanic and training, as well as all being members of QuadCom. In answer to Trustee Kembitzky's question, Chief Freise said that Rutland, East and West Dundee also share a computer network.

Chief Freise explained work groups and how they function, and the assignments each work group would be tasked with, including developing a regional approach to providing the best possible outcomes.

Chief Freise summarized by saying they believe it is more reasonable to tackle smaller pieces first while working towards this goal. He said that he recently had a conversation with Rutland Chief Thomas and he has agreed to join in the conversations concerning cooperative efforts. He also said that the Chiefs have arranged a meeting with Senator Karen McConnaughay December 18th to discuss the roadblocks in State law concerning consolidation.

President Nelson said he and the Board is supportive of this cooperative study and its recommendations.

XII. EXECUTIVE SESSION:

A. Section 2(c) (5) Open Meetings Act: Land Acquisition

MOTION: Moved by Trustee Price and seconded by Trustee Kembitzky to recess to Executive Session for the purpose of discussing Land Acquisition pursuant to Section 2(c)(5) of the Open Meetings Act. Upon roll call, motion was approved.

AYES: Trustees Price, Yuscka, Pflanz, Wilbrandt and Kembitzky

NAYS: None

ABSENT: Trustee Hanley

The Regular Board Meeting recessed at 8:33 pm

The Regular Board Meeting resumed at 8:55 pm.

X. RESOLUTIONS AND ORDINANCES (continued):

A. Resolution Authorizing the Execution of a Redevelopment Agreement for 101 S. First Street

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to adopt a Resolution approving a Redevelopment Agreement by and between the Village of West Dundee and Otto Engineering. Upon roll call, motion was approved.

AYES: Trustees Price, Yuscka, Pflanz and Kembitzky

NAYS: Trustee Wilbrandt

ABSENT: Trustee Hanley

XIII. MISCELLANEOUS:

President Nelson said he, Village Manager Cavallaro and Community Development Director Scott have talked with Macy's and have a meeting scheduled for the 14th of December to discuss improvements, needs and expectations. He said the store is profitable.

Trustee Kembitzky asked Director Scott about Dooleys. Director Scott said the owners are working to get it open.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Pflanz and seconded by Trustee Kembitzky to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board meeting adjourned at 9:05 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION
Village Hall, 102 S. Second Street

December 7, 2015
Village of West Dundee

President Nelson called the Executive Session to order at 8:34 pm for the purpose of discussing Land Acquisition pursuant to Section 2(c) (5) of the Open Meetings Act.

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price and Yuscka. Trustee Hanley was absent.

Also present were Village Manager Cavallaro, Village Attorney Brechin, Finance Director Danielson and Community Development Director Scott.

Discussion was held regarding potential acquisition of specific property within downtown West Dundee.

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to reconvene to the Regular Board Meeting. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Yuscka and Pflanz

NAYS: None

ABSENT: Trustee Hanley

The Executive Session adjourned at 8:55 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION
Village Hall, 102 S. Second Street

October 5, 2015
Village of West Dundee

President Nelson called the Executive Session to order at 8:30 pm for the purpose of discussing Land Acquisition pursuant to Section 2(c)(5) of the Open Meetings Act, and Personnel pursuant to Section 2(c)(1).

Present were President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin and Community Development Director Scott.

Discussion was held regarding potential acquisition of specific property within downtown West Dundee.

Manager Cavallaro and Director Scott left the Executive Session at 9:25 pm.

Discussion was held regarding Village Manager Cavallaro's performance evaluation.

MOTION: Moved by Trustee Pflanz and seconded by Trustee Kembitzky to adjourn the Executive Session. Upon roll call, motion was unanimous.

The Executive Session adjourned at 9:30 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President