

West Dundee Police and Fire Commission
Regular Meeting Minutes
March 6, 2019

1. Meeting called to order by Commissioner Rohlwing at 7:00 p.m.
2. Roll call:
 - Present: Commissioner Rohlwing, Commissioner Rynders
 - Absent: Chairman Mack
 - Also present: Acting Police Chief Gorski, Fire Chief Freise
3. Approval of the Agenda:
 - A. Motion by Commissioner Rohlwing to approve the agenda. Second by Commissioner Rynders. All voted in favor. Motion passed 2-0.
4. Approval of Minutes:
 - A. Motion by Commissioner Rohlwing to approve the minutes of the December 5, 2018 Regular Meeting. Second by Commissioner Rynders. All voted in favor. Motion passed 2-0.
5. Approval of Bills for Payment:
 - A. Motion by Commissioner Rohlwing to approve bills totaling \$975.00. Second by Commissioner Rynders. All voted in favor. Motion passed 2-0. (*Illinois Fire & Police Commissioners Association - \$375.00; Klinkhammer & Associates - \$300.00; Wagner Investigative Polygraph Service - \$300.00*).
6. Executive Session - None
7. Old Business
 - A. Full-Time Firefighter/Paramedic Testing Process
 - i. Motion by Commissioner Rohlwing to certify the West Dundee Fire Department Final Eligibility Register dated January 5, 2019. Second by Commissioner Rynders. All voted in favor. Motion passed 2-0.
 - B. Fire Department Lieutenant Promotion Process Update
 - i. Chief Freise reported the Assessment Center portion of the process has been completed. Chief Freise reported we are waiting to see if any candidates apply for military points. It is anticipated the final promotional list will be ready for posting on March 14, 2019.
 - C. Update on Police Department staffing and new candidate testing process.
 - i. Acting Chief Gorski reported the department is currently at 19 full time personnel. No new positions have been approved, however it is possible a new hire will be approved for mid-way through the 19/20 fiscal year.

8. New Business

A. Full-time Firefighter/Paramedic Hiring Process Update

- i. Chief Freise advised that FF/PM Mark Guth will be retiring from the department effective May 4, 2019. Village Administration granted Chief Freise approval to hire a replacement.
- ii. The next two candidates (Mitchell and Saenz) were contacted to determine interest. Both expressed interest and both successfully completed the polygraph examination and the background evaluation.
- iii. Conditional Offer of Employment made to Candidate Brandon Mitchell. He completed the psychological evaluation and is scheduled for a physical examination on March 15, 2019.
- iv. Special Note: Official Transcripts from McHenry County College was received for Candidate Brandon Mitchell.

A. Police Officer Entry Level Testing Process

- i. Acting Chief Gorski presented for review the Scope of Services and Services Agreement as submitted by Stanard & Associates, Inc.
- ii. Motion by Commissioner Rohlwing to execute the Service Agreement as written with Stanard & Associates. Second by Commissioner Rynders. All voted in favor. Motion passed 2-0.
- iii. Commissioners reviewed the Fact Sheet – Police Eligibility List 2019.

Tentative schedule:

Public Notice in newspaper – March 17, 2019

Blue Line Advertising begins – March 18, 2019

Applications Available at www.applytoserve.com – March 18-April 22, 2019

Mandatory Orientation and Written Examination – May 11, 2019


- iv. Motion by Commissioner Rohlwing to approve the Fact Sheet – Police Eligibility List 2019 as written. Second by Commissioner Rynders. All voted in favor. Motion passed 2-10.

8. Other Business for Discussion Only - None

9. Adjournment

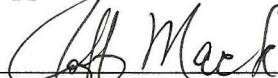
- A. Motion by Commissioner Rohlwing to adjourn. Second by Commissioner Rynders. All voted in favor. Motion passed 2-0. Meeting adjourned at 7:55 p.m.

Submitted,



Kevin J. Rynders
Secretary

Approved,



Jeff Mack
Chairman

Next regular meeting June 12, 2019