

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

March 18, 2013 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Larry Keller, Trustees Michelle Kembitzky, Julie Voss, Tom Price, Norm Osth, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Village Attorney John Brechin, Finance Director David Danielson, Fire Chief Randy Freise, Community Development Director Cathleen Tymoszenko, Police Chief Andrew Wieteska, Public Works Director Rich Babica and three (3) people in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Yuscka led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Price and seconded by Trustee Kembitzky to approve the agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Price, Osth, Hanley, Yuscka, Voss and Kembitzky

NAYS: None

ABSENT: None

V. VILLAGE PRESIDENT'S REPORT:

President Keller advised that New Businesses would be taken before Unfinished Business.

President Keller and the majority of the Board of Trustees walked and handed out candy in this weekend's Thom McNamee Memorial St. Patrick's Day Parade in East Dundee.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Yuscka attended the I-90 Rebuilding/Widening Project Open House on March 12 in Huntley, and will provide copies of the summary report upon request. It is a four-year project which will begin construction this year with the eastbound lanes between Elgin and Rockford. He noted that the project is expected to impact traffic on Routes 31 and 72 throughout its duration.

Trustee Price advised that he and Trustee Osth attended the CMAP Housing Study Meeting along with Director Tymoszenko and Chief Wieteska. CMAP staff gathered data and were provided a tour of the community.

VII. VILLAGE STAFF REPORTS: There were none.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Debit Purchases: February, 2013
- B. Approval of Bill List: March 18, 2013
- C. Approval of Manual Check: Delivery of Squad Cars
- D. Resolution Authorizing VFW Memorial Day Parade
- E. Grant of License DreamCo Rear Deck: 102 W. Main

MOTION: Moved by Trustee Hanley and seconded by Trustee Voss to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Kembitzky, Voss, Price and Osth

NAYS: None

ABSENT: None

Manager Cavallaro advised that draft elevations for the DreamCo rear entrance reconfiguration will be provided later this week.

X. RESOLUTIONS AND ORDINANCES

A. Amending Personnel Policies & Procedures: Severance (Trustee Osth)

Trustee Osth gave an overview of the previous discussion regarding this municipal code amendment, which would provide for severance to the non-sworn Department Managers for termination “without cause”, similar to the employment agreement with the Village Manager.

Trustee Kembitzky suggested that the ordinance be amended so that severance pay would be based on 1 week for each year of service up to a maximum of 8 weeks. Trustee Osth agreed and amended his motion.

Trustee Price suggested that “derelict of duty” should be included within the definition of “cause”. Discussion was held regarding the subjectivity of the term “derelict of duty”. A lack of support was shown for this proposed amendment.

MOTION: Moved by Trustee Osth and seconded by Trustee Yuscka to approve an Ordinance Amending Title 1, Chapter 8, Village Departments and Chapter 9, Personnel Policies and Procedures for the Village of West Dundee, Illinois, as amended. Upon roll call, motion was approved.

AYES: Trustee Osth, Hanley, Yuscka, Kembitzky and Voss

NAYS: Trustee Price

ABSENT: None

XI. NEW BUSINESS:

A. SAFER Grant Presentation

Chief Freise provided a brief history and rationale for the SAFER grant application, advising that a grant amount of \$314,000 has been awarded. He is seeking direction from the Board regarding the various options provided.

Concerns were raised regarding any implications to the consolidation efforts with Rutland-Dundee Fire Protection District, as well as what would happen to the positions/new employees when the two year grant period expires and whether funding the continuation of these positions would be the priority need for the organization.

Manager Cavallaro provided information regarding current call volumes, response times and the numbers of responders and apparatus responding to each call.

Discussion was held about amending the grant request to utilize part-time rather than full-time staffing. The staffing goals of the Fire Department could be met through the use of part-time staffing with less potential costs and greater flexibility. An extension has been provided until March 25 for a formal response to the grant award.

MOTION: Moved by Trustee Price and seconded by Trustee Kembitzky to direct the Fire Department staff to amend the SAFER Grant application to utilize part-time staffing rather than full-time staffing. Upon roll call, motion was approved.

AYES: Trustees Price, Osth, Hanley, Yuscka, Kembitzky and Voss

NAYS: None

ABSENT: None

XII. UNFINISHED BUSINESS:

A. Approval- Public Safety Center #2 Masonry and Roof Repairs, Holton Brothers, Inc. (Trustee Yuscka)

Trustee Yuscka advised that the bid opening for the repairs to Public Safety Center #2 was held on March 6. The lowest responsible bidder is Holton Brothers, Inc of Arlington Heights, IL. Holton Brother's low bid came in just below the \$100,000 budget estimate for the project.

The Village's engineering consultant on the project, Building Consultants, Ltd, has worked with Holton Brothers on a number of projects and recommends them, as does the Village of Hoffman Estates. It was noted that the consultant will provide construction oversight as part of their contract.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize the execution of a contract with Holton Brothers, Inc, of Arlington Heights, Illinois to perform masonry and roof repairs to Public Safety Center #2 in the amount of \$99,850. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Kembitzky, Voss, Price, Osth and Hanley

NAYS: None

ABSENT: None

B. Ladder Tower 381 Corrosion Repair

Trustee Osth stated that this discussion was tabled at the March 4 Board Meeting. Since that time, he has spoken with Chief Freise and Department Mechanic Jeff Bober regarding the proposal.

Trustee Osth suggested the removal of line items 162, 164, 167 and 183 from the scope of work. This amendment would eliminate hand painting of gold leaf and other detail painting, for a total savings of \$6,400.

Discussion was held regarding maintaining a consistent look on all doors and both sides of the apparatus. Chief Freise advised that the new ambulance will be painted with imitation gold leaf.

The recommended contractor continues to be Van Eck of Elgin, IL.

MOTION: Moved by Trustee Osth and seconded by Trustee Hanley to authorize the use of Van Eck Fleet Services of Elgin, Illinois to perform corrosion repair on Ladder Tower 381 in an amount not to exceed \$13,000 per the original quote less line items 162, 164, 167 and 183 and utilizing a 20% discount at initiation of the contract. Upon roll call, motion was approved.

AYES: Trustees Osth, Hanley, Yuscka, Kembitzky, Voss and Price

NAYS: None

ABSENT: None

C. FY 2013/14 Budget Presentation Continuation

Fund 4 (Capital Projects) was presented. Director Danielson noted that the most dramatic change from last year's budget is the reestablishment of a capital projects program. A new revenue line item is included in an amount of \$550,000 as a transfer from the General Fund for capital projects. Manager Cavallaro walked through several exhibits outlining the proposed capital projects expenditures as previously discussed, including committed projects and equipment and infrastructure needs.

Fund 5 (Community Development Fund) was presented. Director Danielson noted that Fund 5 revenues are derived from Home Rule Sales Tax. Manager Cavallaro pointed to the primary expenditures of the fund, which are transfers to the General Fund for operations of Public Safety Center #2 and to the Capital Projects Fund for debt service.

Fund 6 (TIF #2 Spring Hill Gateway) and Fund C (SSA #4 Carrington Reserve) were presented.

The staff was directed to prepare for a Public Hearing at the April 1 Regular Board Meeting and to also prepare the Budget Adoption Ordinance. If significant issues are raised during the Public Hearing, the ordinance can be tabled to the following meeting.

XIII: EXECUTIVE SESSION: There was none.

XIV. MISCELLANEOUS: There was none.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion passed unanimously by voice vote.

The Regular Board Meeting adjourned at 9:41 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Larry Keller
Village President