

**Joint Meeting of the Boards of East Dundee, West Dundee and Sleepy Hollow
Dundee Township Senior Center 7:30 p.m. January 6, 2011**

I. Call to Order:

President Keller called the Joint Meeting of the Boards of East Dundee, West Dundee and Sleepy Hollow to order at 7:30 p.m.

II. Roll Call:

Present from the Village of West Dundee were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, members of the Villages of East Dundee and Sleepy Hollow Boards and approximately 50 people in the audience.

III. Pledge of Allegiance:

President Keller led the Boards and the audience in the Pledge of Allegiance.

IV. Approval of Agenda:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to approve the agenda. Motion was approved unanimously.

V. Items for Discussion

A. Presentation of Police Consolidation Report

President Keller opened the discussion by saying that this a presentation of information on an Integrated Policing Model study based on a shared cost arrangement with the Metropolitan Mayors Caucus. The purpose of the Joint Meeting is that all the Boards will have the same information and the same answers to questions being raised. There will be no public comment or questions at this meeting.

President Keller introduced Mr. William Balling of WRB LLC Consulting Firm. Mr. Balling said this is an important issue which needed to be presented collectively. He introduced Mr. Craig Anderson and gave a brief resume of their qualifications. He also gave a brief background on the Metropolitan Mayors Caucus and said this project was partially funded through a McArthur Foundation Grant.

He explained the five case studies which have been launched in 2010 involving 15 different jurisdictions. These studies included a West Suburban Study with the Villages of La Grange, La Grange Park and Western Springs to work on logistics for shared cooperatives for the fire and police departments; the South East O'Hare project which is studying the combining of shared services under a central command between the municipality of East Leyden and the fire department; the South West Project with the

towns of Oak Lawn, Alsip and Chicago Ridge looking at opportunities for shared fire services; and the North Shore Code Enforcement Project with the Villages of Wilmette, Winnetka and Northfield.

Mr. Balling gave a power point presentation of the study beginning with a Compatibility Study in which he said there are three key issues: organizational, operational and community. He explained that there are two key questions to be answered; (1) are shared or joint services feasible? and (2) will collaboration produce the level of reliable service and reduced cost when compared to individual operations?

He pointed out observations from the study which showed Sleepy Hollow operated with the lowest cost structure, but is challenged to meet minimum service requirements; West Dundee operates with the most advanced service and police infrastructure with the strongest tax base; and East Dundee has a tax base that could be at risk and has ageing facilities.

In the area of traffic patrol, Mr. Balling said that it takes up the majority of activities for all three departments and he said that the ideal would be 40 minutes of every hour should be patrolling and 20 minutes of every hour chasing down calls. He did say that all three departments have cooperative relationships with each other and have invested in regional service support through Quad Com.

He explained that since West Dundee is the strongest department it would act as the contract policing services provider and would receive the benefit of assigned personnel from the contracting departments as well as compensation proportional to police utilization. Both East Dundee and Sleepy Hollow would retain a police payroll.

Mr. Balling said the key contract elements if the integration took place would be reduced costs, continuance of reliance on full and part time personnel, force, fleet and facilities reduction, and police beat reduction from 6 beats to 4 beats.

He presented the proposed Organization Structure showing one (1) police chief, a field ops lieutenant consisting of three (3) shift sergeants, a tactical unit sergeant and police officers and support services consisting of investigators, administration, records, CSO and officers.

He addressed the operational characteristics showing the present operations and the integrated policing model.

Mr. Balling explained the integrated budget at level unit cost as well as variable cost.

In conclusion, Mr. Balling addressed the next steps to take which are: agreeing upon service sharing concept, enhance budgets (getting the real numbers), confirm field operations coverage plan, develop contract service plan and protocols, draft and agree upon contract terms, establish an implementation calendar and then launch the initiative.

B. Discussion and Questions on the Report

Discussion and questions took place regarding the presentation from the various Board members. Questions were raised about pension issues, pension boards, police boards, retention of authority through contract, creating a new police authority, home rule villages (East Dundee and West Dundee and non-home rule (Sleepy Hollow), overlapping of coverage and changing the beats from 6 to 4.

Further questions regarded how much the study involved the union (the union has not been engaged yet, but are stakeholders), on the budgets and costs and unit costs, how and to whom officers would report, adhering to standards of host village, what transitional plans would need to be undertaken, personnel issues, use of part time officers in Sleepy Hollow and how they would be replaced (replaced with part time officers), and involvement of Kane County.

In answer to a trustee's question on disparity of savings, Mr. Balling said he would get back to him with the answer. Other questions concerned the facilities including maintenance of facilities, expansion capability of West Dundee's facility, what type of patch would the officers wear and the need to retain their identity.

Mr. Balling said there would be a follow up report with documentation, and in answer to a question on how long a transition phase would take, Mr. Balling said 2012 would be feasible, but it will take a lot of work to roll out, would be a fairly aggressive plan and would need to be integrated with the attorneys.

C. Next Steps

Mr. Balling said the next steps should involve discussions among the individual Boards and their constituents for the next 30 to 45 days and then reconvene after that. Mr. Balling also said if there were more questions to contact him.

VI. Adjournment:

MOTION: Moved by Trustee Lynam and seconded by Trustee Price to adjourn the Joint Meeting. Motion was approve unanimously.

The Joint Meeting adjourned at 8:50 p.m.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President