

**REGULAR BOARD MEETING**  
**Village Hall, 102 S. 2<sup>nd</sup> Street**

**November 1, 2021 – 7:30 pm**  
**Village of West Dundee**

**I. CALL TO ORDER:**

President Nelson called the Regular Board Meeting to order at 7:31 pm.

**II. ROLL CALL:**

Present were Village President Christopher Nelson, Trustees Cathy Haley, Cheryl Alopogianis, Cheryl Anderley, Dan Wilbrandt, Tom Price, and Andrew Yuscka.

Also present were Village Manager Joseph Cavallaro, Attorney Jim Wargo, Community Development Director Timothy Scott, Police Chief Anthony Gorski, and Deputy Village Clerk Kim Tibbetts.

There were approximately fifty (50) people in the audience.

**III. PLEDGE OF ALLEGIENCE:**

Trustee Wilbrandt led the Board and those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Price to approve the agenda as presented. Upon roll call, motion was approved by acclamation.

**V. VILLAGE PRESIDENT’S REPORT:**

**A. Oath of Office - Officer Drew Morgan | Officer Homero Perez | Part-Time Officer Michael Lafin**

President Nelson yielded the floor to Chief Gorski. Chief Gorski stated that the West Dundee Police Department has recently hired three new Police Officers, who will be sworn in this evening.

Chief Gorski introduced Officer Drew Morgan, who was hired as a full-time Police Officer on August 16, 2021. He advised that Officer Morgan is currently completing field training. Officer Morgan recited the Oath of Office, administered by Police and Fire Commissioner Jeff Mack, after which his father, who serves as Police Chief for Olympia Fields, pinned on his badge.

Chief Gorski introduced Officer Homero Perez, who was hired as a full-time Police Officer on August 23, 2021 and is currently enrolled in the Suburban Law Enforcement Academy. Upon graduation in December, Officer Perez will begin field training. Officer Perez recited the Oath of Office, administered by Police and Fire Commissioner Jeff Mack, after which his mother pinned on his badge.

Chief Gorski introduced Officer Michael Lafin, who was hired as a part-time Police Officer in September of 2021. He advised that Officer Lafin currently serves as a part-time Firefighter for the Village of West Dundee and is enrolled in the Part-Time Police Academy. Upon graduation, Officer Lafin will begin field training. Officer Lafin recited the Oath of Office, administered by Deputy Clerk Tibbetts, after which his uncle, who serves as Sheriff’s Deputy for DuPage County, pinned on his badge.

All sworn Police personnel present recited the Police Department Oath of Honor.

Following this presentation, President Nelson invited those in attendance on behalf of Officers Morgan, Perez and Lafin to exit the meeting, if so desired. Most of the audience exited at this time.

**VI. REPORTS AND QUESTIONS FROM TRUSTEES AND WORKING GROUPS:**

Trustees Alopogianis advised that Halloween Party was well attended, and thanked staff for their support of this volunteer-led event. She added that committee chairperson Melissa Hernandez will provide a report at a future Board Meeting.

**VII. STAFF REPORTS:** There were no reports other than items on the agenda.

**VIII. QUESTIONS FROM THE AUDIENCE:** There were no questions.

**IX. CONSENT AGENDA:**

- A. Ratification of Checks: 10/21/2021
- B. Approval of Bill List: 11/01/2021
- C. Approval of Wetland Delineation Report & Future Park Donations Recommendation  
Fairhills Park / Boncosky Road Property

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Alopogianis to approve the Consent Agenda as presented. Upon roll call, motion was approved.

**AYES:** Trustees Yuscka, Haley, Alopogianis, Anderley, Wilbrandt, and Price

**NAYS:** None

**ABSENT:** None

**X. UNFINISHED BUSINESS:**

- A. Professional Services Agreement with V3 - Downtown Stage 3 Additional Scope of Services (Trustee Price)**

Trustee Price advised that additional design and construction engineering work is proposed to be added to the Village's existing Professional Services Agreement with V3 Companies, Ltd. for Downtown Stage 3.

Included in this additional scope of work are (1) structural design to ensure dry floodproofing for the proposed Pump House replica, (2) conceptual planning for landscaping and an architectural feature at the corner of Washington Street and Lincoln Avenue pursuant to the recently approved Development Agreement for 200 Washington Street, and (3) the expansion and reconfiguration of Washington Street to increase parking availability.

Manager Cavallaro noted that the agreement is for an hourly rate with a not-to-exceed value, and therefore the final cost may be below the amount requested for authorization.

**MOTION:** Moved by Trustee Price and seconded by Trustee Yuscka to authorize a Professional Services Agreement between V3 Companies and the Village of West Dundee in the amount of \$50,000 for additional engineering and design services for the purposes identified, and authorize the addition of these specifications to the Downtown Stage 3 bid packet as previously approved. Upon roll call, motion was approved.

**AYES:** Trustees Price, Yuscka, Haley, Alopogianis, Anderley and Wilbrandt  
**NAYS:** None  
**ABSENT:** None

**XI. NEW BUSINESS:**

**A. Fire Hose Replacement (Trustee Wilbrandt)**

Trustee Wilbrandt stated that Chief Harris established a 3-year replacement plan (of which 2021 is the first year) for fire hoses at the end of their useful life, the proposed cost of which was incorporated into the Fiscal Year 2021-22 Budget. The National Fire Protection Association (NFPA) standards call for replacement of any hose aged twenty years or more, with a recommendation for replacement after 10 years. It was noted that much of the fire hose inventory has reached the end of its useful life (20+ years).

**MOTION:** Moved by Trustee Wilbrandt and seconded by Trustee Price to approve the purchase of All-American Ponn Supreme hose in an amount not to exceed \$7,500 from Air One Equipment, Inc. Upon roll call, motion was approved.

**AYES:** Trustees Wilbrandt, Price, Yuscka, Haley, Alopogianis, and Anderley  
**NAYS:** None  
**ABSENT:** None

**B. Dickens in Dundee Event Approvals and Parade Resolution (Trustee Alopogianis)**

Trustee Alopogianis introduced this topic, noting that many activities occur outdoors and may proceed, however indoor events require some additional consideration.

Outdoor activities include the Tree Lighting Ceremony on Friday night (December 3) and the Parade and activities at Grafelman Park on Saturday (December 4). Other activities that do not involve congregation of non-household members may also proceed, including the Holiday House Decorating Contest and Toys for Tots Collection.

Discussion was held regarding Living Windows. It was noted that the participation level of both businesses and organizations is unknown at this time and may be challenging based on COVID regulations. Staff has proposed Window Painting as an alternative, similar to the 2020 Dickens in Dundee event, and have included an estimated cost for such in this year's event budget. Direction was provided to proceed with coordination of window displays.

Discussion was held regarding the Warming House with Santa at Village Hall, and whether this activity should be moved outdoors under a heated tent based on the current the indoor mask mandate. It was noted that the tent would provide significantly less space than the Board Room and therefore would not offer warmth to most attendees. Trustee Yuscka reminded the Board that this activity traditionally includes serving hot chocolate and cookies, which would call for guests' removal of masks. He further noted that with the Board Room floor no longer carpeted, wet weather on the evening of the event could lead to slippery conditions within Village Hall. After some discussion, the majority consensus was to proceed with the indoor event as in the past, and plan accordingly for potentially wet weather.

Trustee Alopogianis called attention to the proposed budget of approximately \$4,500 and the goal of garnering \$1,000 in event sponsorships. Manager Cavallaro noted that the budget as presented includes the cost of an additional tent rental for Santa, which will be backed out based on the Board's feedback.

It was noted that the Village of East Dundee is also hosting Dickens activities and is considering passage of a Resolution to authorize the Parade. Upon approval of the Dickens Parade Resolution, a road closure permit will be requested of IDOT by each municipality for the temporary closure of Route 72 within their jurisdiction.

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Price to authorize Dickens in Dundee activities as described and discussed, and adopt a Resolution allowing for the temporary closure of Route 72 for the Spirit of Christmas Parade on Saturday, December 4, 2021 from 10:00-11:00 AM. Upon roll call, motion was approved.

**AYES:** Trustees Alopogianis, Anderley, Wilbrandt, Price, Yuscka, and Haley

**NAYS:** None

**ABSENT:** None

**C. 999 West Main Street: Temporary Use Request for an Outdoor Drive-up COVID Testing Facility (Trustee Price)**

Trustee Price advised that The Chicago Institute for Health and Wellness, located at 999 W Main Street within the LifeZone360 complex, has requested permission to install and operate an outdoor drive-up COVID testing facility within the parking lot as a temporary use.

It was noted that the testing facility is a shipping trailer, which has already been installed along the inside of the berm adjacent to Route 72. It was further noted that the trailer may pose an aesthetic concern, but that it is only minimally visible from Route 72 at its current location.

President Nelson requested that Director Scott provide feedback to the requestor and owners of LifeZone360 that should any after-the-fact requests be received in the future, they will not be considered.

**MOTION:** Moved by Trustee Price and seconded by Trustee Yuscka to approve a Temporary Use for an Outdoor Drive-up COVID Testing Facility in the northwest corner of the parking lot of LifeZone360 located at 999 West Main Street. Upon roll call, motion was approved.

**AYES:** Trustees Yuscka, Haley, Alopogianis, Anderley, Wilbrandt, and Price

**NAYS:** None

**ABSENT:** None

**XIII. MISCELLANEOUS:** There was none.

**XIV. ADJOURNMENT:**

**MOTION:** Moved by Trustee Alopogianis and seconded by Trustee Yuscka to adjourn the Regular Board Meeting. Motion was approved by acclamation.

The Regular Board Meeting adjourned at 8:04 pm.

**ATTEST:**

---

Kim Tibbetts  
Deputy Village Clerk

---

Christopher Nelson  
Village President