

I. Call To Order:

President Keller called the Regular Board Meeting to order at 7:30 pm.

II. Roll Call:

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Public Works Director Babica, Community Development Director Tymoszenko and 1 person in the audience.

III. Pledge of Allegiance:

President Keller led the Board and the audience in the Pledge of Allegiance.

IV. Approval of Agenda:

Motion: Moved by Trustee Osth and seconded by Trustee Voss to approve the agenda. Upon roll call, motion was approved.

V. Village President's Report:

President Keller thanked all the people who worked on Heritage Fest and said he received many compliments about the fireworks and activities. He said there will be a wrap-up meeting later this month to go over suggestions, comments and criticisms.

VI. Reports and Questions from Trustees:

Trustee Osth announced that the Village had a Planning & Zoning meeting regarding the electronic sign request from John's Mobil Station. He said based on comments from Commissioners that it may be time to revisit the Ordinance regarding electronic signs and suggested that maybe separate programs should be evaluated, (1) for the Historic District and (1) for businesses outside of the Historic District.

Trustee Price said he received an e-mail regarding webcasting of Board meetings. He said he researched the Highland Park meeting. He said the initial expense was \$10,000 plus \$9000 in annual expenses. Manager Cavallaro said he would look into it for discussion for the upcoming budget process.

Trustee Yuscka asked about the NIMS training from Mike Spiro. Manager Cavallaro said he will try to get it set-up.

Trustee Gillam informed the Board that three workdays for volunteers to help with the weeding and planting along the Riverwalk have been set. It will involve three mornings, one in May, one in July and one in September. Manager Cavallaro said there are some individuals on our volunteer roster with experience in this field. Trustee Gillam would also like to continue the planting of the planter boxes again next spring.

Trustee Yuscka asked if there has been any feedback on the skate plaza at Huffman Park. He asked if there were going to be set hours and lighting. Manager Cavallaro said he would have a conversation with the Park District regarding issues of control for hours and lighting.

VII. Village Staff Reports:

Director Tymoszenko said there will be an Appearance Review Commission meeting on Tuesday, October 6th to discuss an application from John's Mobil for an electronic sign and the continuation of improvements at 118 W. Main Street...

Director Babica reported on the Kane-Kendall Policy Committee Meeting at which IDOT announced the low bid of Hometown Electric for the 5th and Main streets signals.

President Keller asked Director Tymoszenko about the construction at 304 W. Main Street. She reported that demolition stopped last week, construction has begun, and they are still pushing for November occupancy.

VIII. Questions from the Audience: There were none.

IX. Consent Agenda:

- A. Manual Check: 9/21/09
- B. Resolution 2009-14 A Resolution for Improvement by Municipality under the Illinois Highway Code, Boncosky LAPP Project
- C. Ordinance 2009-23-An Ordinance Authorizing the Village of West Dundee to Declare Surplus Property
- D. Res Façade Loan Dell' Aringa 91 Fay
- E. Wal-Mart ARC Approval Extension
- F. Approval of Minutes: Regular Board Meeting 9/14/07
- G. Bill List: 10/05/09

Motion: Moved by Trustee Hanley and seconded by Trustee Gillam to approve the Consent Agenda as presented. Upon roll call, the motion was approved.

X. Resolutions and Ordinances: There were none.

XI. Unfinished Business:

A. National Trust Planning Grant 310 Main

Director Tymoszenko reviewed for the Board the prior status and conversations with the Village and the First United Methodist Church. She said that the church asked the Village staff to outline the recommendation for the Church Board which was a suggestion that the Church consider partnering with a private investor or renter who would make the necessary improvements in exchange for a decreased rent.

She said that Staff contacted the Midwest Office of the National Trust, who encouraged the Village to apply for a grant from the Donnelly Family Preservation Fund. Director Tymoszenko said this fund provides nonprofit organizations and public agencies matching grants from \$500 to \$5000 for preservation, planning and educational efforts. She said these funds may be used to obtain professional expertise in areas such as planning, fund raising and organizational development.

Director Tymoszenko said letters of endorsement were received from the Dundee Historic Society, President Keller and Tom Baldoni (Appearance Review Commission Member). She said she has not received a letter from the Church. In order to pursue grant funding, the Village needs to have a cooperative effort from the Church.

Director Tymoszenko said that she received positive feedback on our draft application from the Midwest Office of the National Trust commending the Village's efforts to be proactive and identify a possible solution for the property.

Discussion ensued on how the property may be owned (Board or Church members), how to obtain a letter from the Church, financial issues, funding opportunity, reasons why parsonage was purchased originally (for future expansion), costs to rehabilitate the building, how to identify what has to be done immediately and what can wait (maintenance) other reuse opportunities, whether or nor reuse is viable and the history of the house which could be eligible for the National Registry.

Motion: Moved by Trustee Osth and seconded by Trustee Voss to support the grant application for 310 Main Street. Upon roll call, motion was approved.

XII. New Business:

A. Approval-Roadway Resurfacing Proposal, Curran Contracting Company, High Acres/Grand Pointe Subdivision

Director Babica said at the August 31, 2009 Board Meeting, the Board authorized the execution of a professional services agreement with National Land Development Group to provide assistance with resolving and completing the public improvements for the High Acres/Grand Pointe Subdivision. He said the priority was to complete the roadway surfaces prior to the 2009/10 snow season.

He said two proposals were received. The Curran Contracting Company is the lowest responsible bidder in the amount of \$349,809.01. He also added that a possibility exists that field conditions may warrant additional costs, such as undercuts to ensure roadway stability. These costs were not included within the proposal as a unit cost; therefore, the overall project costs may exceed the proposal amount.

A brief discussion ensued regarding these unit costs and the bid, who would be the contracting party (National Land Development) and start date (October 16th).

Motion: Moved by Trustee Yuscka and seconded by Trustee Osth to concur with the recommendation of National Land Development for acceptance and approval of proposal offered by Curran Contracting Company with the estimated cost of \$349,809.01, actual amount to be based on unit prices. Upon roll call, motion was approved.

B. Approval-Route 72 Streetscape Improvements Specifications Update, Hitchcock Design Group

Director Babica said that on September 4th, staff was contacted by IDOT regarding the status of this project. At that time, staff was informed that since this project was ready for construction, it met the criteria to be classified as a shovel ready project and is eligible for funding within the American Recovery and Reinvestment Act of 2009.

Director Babica said that these funds have to be obligated for construction by March 2010 and in order to meet the deadline; the project must be submitted to IDOT for review by October 16, 2009. He said Hitchcock Design Group had completed the project design and specifications for a bid letting with the Village, but these specifications don't meet the IDOT format as the Village was funding this project through the use of local funds.

Director Babica said that the existing design and specifications need to be reconfigured into the State's format and comply with other IDOT requirements such as environmental impact, disposal methods (and locations), material specifications and workforce development mandates. He said Hitchcock Design Group is confident that they can revise and prepare the necessary documentation to meet the October 16th deadline

He explained that on the 16th of September, the Village received a letter from the State of Illinois stating the Village has been allocated \$294,400 of the American Recovery and Reinvestment Act funding to complete this project. He further explained that the design estimate for this project is \$349,640 and doesn't include the following items: irrigation system modifications, landscape materials, and construction engineering in the amount of \$62,500.

Director Babica said that with the addition of the \$62,500, the local share to the Village would be in the amount of \$117,740 which would have to be accommodated within the 2010/2011 budget. He did say that with the favorable bid results received for infrastructure projects, he expects the actual final costs will be lower than the design estimate.

A brief discussion followed about who would be coordinating the project, (construction supervision would be with the State and the Village would work together with the state on field supervision), when the bid would go out (State will put it out as part of the November bid package), that Hitchcock would be on site to make sure design is followed, where funds would come from (Fund 4) and inclusion of ideas for location and probable replacement of the bluestone (Manager Cavallaro said a discussion on this would be on the Committee of the Whole agenda for November).

Motion: Moved by Trustee Yuscka and seconded by Trustee Hanley to ratify the design modification proposal from the Hitchcock Design Group of Naperville, Illinois, to revise the Village Plans and Specifications and prepare all necessary paperwork to comply with the State of Illinois bid letting procedures related to the Illinois Route 72 Landscape Improvement Plans in the amount not to exceed \$15,000. Upon roll call, motion was approved.

XIII. Executive Session:

Motion: Moved by Trustee Voss and seconded by Trustee Price to recess to Executive Session to discuss Land Acquisition.

The Regular Board Meeting resumed at 8:58 p.m.

XIV. Miscellaneous:

Trustee Price commented on e-mails he received regarding recycling for future Heritage Fests, putting links on the website for schools, and also a comment from a resident on the noise level of the music during Heritage Fest. A brief discussion ensued regarding a location for the recycling dumpster at the Fest, adding a link on the website and using a meter to limit decibels.

Trustee Hanley asked about the banners and signage at Bethlehem Lutheran Church. Manager Cavallaro said it was to announce their 100th anniversary and that they paid to have the banners installed.

Trustee Gillam suggested that when the beautification project starts, an inventory of grants received, what the grants were for, and the benefits to the community be publicized.

XV. Adjournment:

Motion: Moved by Trustee Price and seconded by Trustee Voss to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 9:08 p.m.

ATTEST:

Barbara Traver

Larry Keller

Village Clerk

Village President

**REGULAR BOARD MEETING
EXECUTIVE SESSION**

October 5, 2009

The Executive Session was called to order at 8:39 p.m.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin and Community Development Tymoszenko.

Discussion was held regarding Land Acquisition.

The Executive Session adjourned at 8:57 p.m.

ATTEST:

Barbara Traver
Village Clerk

Larry Keller
Village President