

**I. CALL TO ORDER:**

President Keller called the Committee of the Whole Meeting to order at 7:37 pm.

**II. ROLL CALL:**

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Police Chief Wieteska and zero (0) persons in the audience.

**III. PLEDGE OF ALLEGIENCE:**

Trustee Yuscka led the Board and those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Osth to approve the agenda as presented. Upon roll call, motion was approved.

**AYES:** Trustees Yuscka, Voss, Gillam, Price, Osth and Hanley

**NAYS:** None

**V. VILLAGE PRESIDENTS REPORT:**

President Keller advised the Board of three upcoming events: The groundbreaking ceremony for the Dundee Township Park District's Randall Road Recreation Center on August 17, a meeting of the Fox Waterway Caucus on August 18 and an Illinois Tollway meeting in Elgin on August 19. Details were provided via email.

**VI. REPORTS AND QUESTIONS FROM TRUSTEES:**

Trustee Gillam stated that the next Earth Day gardening event is scheduled for August 27 at 9:00 am at Village Hall. Focus will be on the Riverwalk and preparing for Heritage Fest.

Trustee Yuscka advised that he observed some pitting on the downtown planter boxes and some discolored areas in the new brick pavers. In reference to the planters, Manager Cavallaro stated that Director Babica has been in contact with the manufacturer.

Trustee Voss reminded everyone that District 300 schools are back in session one week from today, urging all to drive slowly and be mindful of children.

Trustee Gillam inquired whether a street patching plan was in progress, citing a pothole on Seventh Street. It was noted that other areas have been recently patched and that crews are returning to routine maintenance tasks after catching up on tree removal and storm cleanup.

Trustee Gillam also inquired about a diseased tree near Kane County Cleaners. Manager Cavallaro stated that the problem was identified as a Japanese Beetle infestation.

**VII. VILLAGE STAFF REPORTS:**

Chief Wieteska advised that the Shop with a Cop Food Truck event was held at Public Safety Center #1 today. 84 low income families were fed, constituting approximately 300 people.

Chief Wieteska also reported that last week's National Night Out event was a success despite poor weather conditions, commenting that the Public Safety Center #1 location worked very well for this event and that the crowd size was just right for the location. President Keller asked that the video that was playing that evening be shown at a future Board Meeting.

**VIII. ITEMS FOR DISCUSSION:**

**A. Heritage Fest Contracts - Music Licensing and Weather Insurance**

Manager Cavallaro referred to this year's Heritage Fest budget, pointing out that sponsorships are strong, especially given the economy. He advised that a number of annual costs are on the rise, including music licensing, weather insurance and security services.

Years ago, contracts were undertaken with music licensing firms ASCAP and SESAC. These companies have aggressively pursued the Village to enter into new agreements for Heritage Fest music licensing. Agreements with the two companies for 2011 are expected to total about \$1,300.

Weather insurance was first purchased in 2009 following a rain-out of the festival and financial loss in 2008. The cost of coverage will remain the same as last year at \$1,300. The policy kicks in if over a half inch of rain is received between 5:00 and 9:00 pm on Friday or Saturday.

As the festival grows, security costs have increased, estimated at \$2,000 for this year's event.

Manager Cavallaro reminded the Board that many of the weekend's activities are provided at no cost to the Village, including the Craft Fair, Amusements and Kid's Activities.

Discussion was held regarding volunteer training and the consumption and handing out of beverages to and by volunteers both during and after shifts. Chief Wieteska noted that BASSET training is not required for special events and that consumption by individuals selling and serving alcohol is strongly discouraged.

Suggestions were made to put together and send out a sheet of basic guidelines regarding sales and service, as well as consumption, of alcohol for volunteers, and to provide a number of beverage tickets to volunteers at the end of the shift to use as they see fit.

**IX. EXECUTIVE SESSION:**

**MOTION:** Moved by Trustee Voss and seconded by Trustee Gillam to recess to Executive Session regarding personnel. Upon roll call, motion was approved.

**AYES:** Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka

**NAYS:** None

The Regular Board Meeting resumed at 8:51 pm.

**X. MISCELLANEOUS:** There was none

**XI. ADJOURNMENT:**

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Voss to adjourn the Committee of the Whole Meeting. Motion passed unanimously upon voice vote.

The Regular Board Meeting adjourned at 8:52 pm.

**ATTEST:**

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Kim Tibbetts  
Deputy Village Clerk

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Larry Keller  
Village President

**COMMITTEE OF THE WHOLE MEETING  
EXECUTIVE SESSION**

**Village of West Dundee  
Monday, August 8, 2011**

President Keller called the Executive Session to order at 8:06 pm for the purpose of discussing litigation.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin and Chief Wieteska.

Discussion took place regarding personnel.

**MOTION:** Moved by Trustee Osth and seconded by Trustee Voss to adjourn from Executive Session. Upon roll call, motion was approved.

**AYES:** Trustees Osth, Hanley, Yuscka, Voss, Gillam and Price

**NAYS:** None

The Executive Session adjourned at 8:51 pm.

**ATTEST:**

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Kim Tibbetts  
Deputy Village Clerk

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Larry Keller  
Village President