

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

June 1, 2015 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:32 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

Also present were Village Manager Joseph Cavallaro, Public Works Director Eric Babcock and three (3) persons in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Wilbrandt led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Wilbrandt to approve the agenda as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson invited Melissa Hernandez of the Northern Kane County Chamber of Commerce to address the Board. Ms. Hernandez presented the Board with information for the 3rd Annual Community Service Award which includes a nomination form for this year. She noted that West Dundee has had two residents who have received the Community Service Award, Jill Harris (2013) and Michael Dewey (2014). President Nelson said the nomination form will be placed on the Village's website, Facebook and twitter.

President Nelson introduced Lauren Rohr, who will be covering the Board meetings for the Daily Herald.

President Nelson also thanked those who have been participating in the "10 for 10" as part of the Ambassador's Program.

VI. REPORTS AND QUESTIONS FROM TRUSTEES: None

VII. VILLAGE STAFF REPORTS:

Director Babcock said that his department has placed emphasis on the beautification of the landscaping at Public Safety Center #2.

Manager Cavallaro announced the retirement of Fire Department Lt. Jim Schuldt. There will be an Open House at PSC#2 Wednesday, ceremonial ringing out on Thursday at 7am and retirement dinner at Emmett's on Friday evening.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: April 30, 2015 C
- B. Approval of Bill List: June 1, 2015
- C. Manual Check: May 22, 2015, Postage for Newsletter
- D. Approval of Minutes: May 18, 2015-Regular Board Meeting
- E. Video Gaming License Approval – Bootleggers

MOTION: Moved by Trustee Price and seconded by Trustee Wilbrandt to approve the Consent Agenda. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

X. RESOLUTIONS AND ORDINANCES:

A. Ordinance Increasing the Grass/Weed Abatement Violation Fees

Trustee Yuscka introduced this item for discussion noting that it is a priority in the Village to be more proactive with property maintenance. He said there needs to be some changes to this year's program to try to deal with the grass and weed violations on a more effective and consistent basis, and to balance the increasing demands on staff time.

Director Babcock said that each Monday, a tour of the Village is conducted with personnel from Community Development, identifying those addresses that are in violation of the grass or weed height Ordinance. He said notices are sent out Tuesday giving the property owner 3 days to remedy the situation, and if the violation is not corrected by the following Monday, the Village will contact an outside contractor to correct the violation within 24 hours.

Manager Cavallaro said that based on the significant number of violations that have been encountered so far this year and the amount of staff time involved that an increase in the fine is necessary to cover the increased expenses associated with grass cutting in terms of administrative time and mailing costs.

A brief discussion ensued regarding the outside contractor (on call basis) how the notices are sent out, as well as the increase in price, making the price high enough to be a deterrent for repeat violations, and prorating the cost based on the amount of time actually needed to take care of the violation as properties are different in size.

Trustee Kembitzky suggested adding another section to the Ordinance, to include that it is the responsibility of the property owners to maintain their own property to the appropriate community standards and also spoke to pro-rating the cost.

Trustee Price and Manager Cavallaro said there needs to be a discussion of adjacent landscaping beds, including landscape that isn't grass.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to adopt Ordinance 2015-10 an Ordinance Amending the West Dundee Municipal Code, Title 4 Chapter 3 Section 4-3-3-B, Increasing the Charge for Grass and Weed Abatement to a Minimum of Three Hundred (\$300) Dollars, plus Two Hundred and Fifty Dollars (\$250) for Each Hour in Excess of One (1) Hour including the additional language as presented by Trustee Kembitzky. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Kembitzky, Price and Hanley
NAYS: Trustee Wilbrandt

XI. NEW BUSINESS:

A. 2015 Village Facility (HVAC) Preventive Maintenance Program Renewal with RMC Mechanical

Trustee Yuscka said that RMC has submitted a proposal to continue this service for the 2015/16 Fiscal Year at a cost of \$7,776.00. He said this represents the third renewal of the contract.

Director Babcock said that RMC gives the Village preferential service and guaranteed response to emergency service calls; 24-hours a day, 365 days a year as well as a response is guaranteed within 4 hours of any service request. He said RMC has provided consistent primary and back-up technicians assigned to our account, allowing for increased familiarity and efficiency with Village equipment and that the Village will receive a 20% discount on all service labor for work beyond the scope of this agreement.

Director Babcock said that due to rising labor & material costs, RMC's current proposal included a \$226.00 increase (2.91%).

MOTION: Moved by Trustee Yuscka and seconded by Trustee Pflanz to authorize renewal of a contract with RMC Mechanical Services of Bensenville, Illinois to perform the 2015/2016 Village Facility HVAC Preventative Maintenance Program at a cost not to exceed \$7,776.00. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley
NAYS: None

XII. MISCELLANEOUS:

Trustee Kembitzky raised the issue of loss of sales tax for the Village on items purchased online. A discussion will be held on this at another time.

Trustee Wilbrandt offered a special thank you to the Fire and Police Departments on the quick response and care for his father's recent illness.

XIII. ADJOURNMENT:

MOTION: Moved by Trustee Hanley and seconded by Trustee Yuscka to adjourn the Regular Board Meeting. Motion was unanimous by voice vote.

The Regular Board meeting adjourned at 8:01 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President