

REGULAR BOARD MEETING
Village Hall 7:30 PM

Village of West Dundee
Monday, October 18, 2010

I. CALL TO ORDER:

President Keller called the Regular Board Meeting to order at 7:32 pm.

II. ROLL CALL:

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Attorney Brechin, Interim Police Chief Wieteska, Finance Director Danielson, Public Works Director Babica and four (4) persons in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Osth led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Voss to approve the agenda as presented. Upon roll call, motion was approved.

V. VILLAGE PRESIDENTS REPORT: There was none.

VI. REPORTS AND QUESTIONS FROM TRUSTEES:

Trustee Gillam will be planting some additional donated plant material on public land this week.

VII. VILLAGE STAFF REPORTS:

Director Babica reported that one full week of leaf collection has been completed, with 17 loads collected to date. He noted that the dry weather conditions have been ideal for leaf collection.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Manual Check: Fleet One
- B. Debit Purchases: September 2010
- C. Bill List: October 19, 2010
- D. Approval of Minutes: October 4, 2010 Regular Board Meeting
- E. Approval of Minutes: October 11, 2010 Committee of the Whole Meeting
- F. Approval- 2010 Tree Planting Program for the Grand Pointe and Aspen Homes Subdivisions- Alaniz Group
- G. Approval- Grand Pointe Sidewalk and Driveway Approach Replacement, Copenhaver Construction
- H. Approval- Grand Pointe Walking Path Project, Dundee Landscape Nursery
- I. Resolution 10-18: Granting the "Dickens in Dundee" Christmas Parade
- J. Ordinance 10-20: Prevailing Wage

Trustee Osth requested that Item H. Approval- Grand Pointe Walking Path Project, Dundee Landscape Nursery be moved to Unfinished Business.

With respect to Item G. Approval- Grand Pointe Sidewalk and Driveway Approach Replacement, Copenhagen Construction, Trustee Yuscka inquired whether the lower quote from Lampignano and Son can still be accepted. Attorney Brechin confirmed that because the quote is consistent with the RFP, was not voted on by the Board and has not been withdrawn, it is still valid for consideration. Trustee Yuscka requested that Item G. Approval- Grand Pointe Sidewalk and Driveway Approach Replacement, Copenhagen Construction be moved to Unfinished Business.

MOTION: Moved by Trustee Osth and seconded by Trustee Gillam to approve the Consent Agenda with the removal of Item H. Approval- Grand Pointe Walking Path Project, Dundee Landscape Nursery and Item G. Approval- Grand Pointe Sidewalk and Driveway Approach Replacement, Copenhagen Construction. Upon roll call motion was approved.

X. RESOLUTIONS AND ORDINANCES:

A. Resolution 10-17: Intergovernmental Agreement - Dundee Township Park District Park Policing (Trustee Price)

Trustee Price called Interim Police Chief Wieteska forward to discuss this item. Chief Wieteska noted that this Intergovernmental Agreement (IGA) was originally passed at the April 6, 2009 Regular Board Meeting with the same language, after Dundee Township Park District (DTPD) approached West Dundee regarding enforcement of their revocation of privileges program. The IGA was not executed at that time and is being brought to the Board again for approval.

It was noted that the agreement includes a 90 day cancellation clause. Chief Wieteska noted that the intent is not to enforce all DTPD rules, but provides another tool to the Police Department to help maintain safety in our community parks.

MOTION: Moved by Trustee Price and seconded by Trustee Osth to authorize the Intergovernmental Agreement between the Village of West Dundee and Dundee Township Park District regarding Policing of Park Property. Upon roll call, motion was approved.

AYES: Trustees Price, Osth, Hanley, Yuscka, Voss and Gillam

NAYS: None

ABSENT: None

XI. UNFINISHED BUSINESS:

A. Approval- Grand Pointe Walking Path Project, Dundee Landscape Nursery (Trustee Osth)

Trustee Osth commented on the need to make a decision regarding the connectivity of community bike/walking paths. Director Babica advised of an issue at the western terminus of the walking path, where the location of a monument sign impedes the path placement. He stepped through three options to resolve this impediment: (1) Move the monument sign, which can be costly, and proceed as planned; (2) Cut through to the south side of the berm to connect to Binnie Road, and regrade as needed; (3) End the path at the third utility pole before Binnie Road for future completion and possible connection to the anticipated Park District property.

Support was shown for the second option, in order to provide connectivity in the short term. This direction would bring the path into the buffer area and not through or adjacent to any private yards. Director Babica confirmed that the existing quote is for the total length, and would be

unaffected by this direction. The berm cut and regrading would be performed by the Public Works Department.

It was noted that Dundee Landscape has also offered the donation of plant material for the berm along the walking path, which if accepted, the Village will be responsible for the installation cost. Dundee Landscape has offered a discount to the Village based on decreased mobilization costs, should they be awarded both adjacent projects.

MOTION: Moved by Trustee Osth and seconded by Trustee Voss to approve execution of a contract with Dundee Landscape of Hampshire, IL for the Grand Pointe Walking Path Project in an amount not to exceed \$17,100, subject to a reduction of \$1,200 should the Village approve the installation of landscape material along this portion of the walking path by the same. Upon roll call, motion was approved.

AYES: Trustees Osth, Hanley, Yuscka, Voss, Gillam and Price
NAYS: None
ABSENT: None

B. Approval- Grand Pointe Sidewalk and Driveway Approach Replacement, Copenhagen Construction (Trustee Yuscka)

(See comments noted under Consent Agenda.)

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to waive competitive bidding and approve execution of a contract with Lampignano and Son Construction Company of Arlington Heights, IL to complete the Grand Pointe Sidewalk and Driveway Approach Replacement Project in an amount not to exceed \$28,080. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Voss, Gillam, Price, Osth and Hanley
NAYS: None
ABSENT: None

C. Capital Projects Funding - General Obligation Bond (Trustee Hanley)

Director Danielson and Director Babica came forward to discuss this item.

Director Danielson referenced the Board's stated priorities for bond issue funding as summarized in a July 27, 2010 memo from Manager Cavallaro, including repayment of the \$2.781-million note from First American Bank, funding of a two-year Streets and Infrastructure program and more. Director Danielson noted that interest rates are very favorable, with 10 year notes having dropped an additional half point since July.

Director Danielson is seeking authorization to begin the borrowing process, stating that the G.O. Bond issuance could be achieved before the end of the calendar year if authorized.

Upon inquiry from Trustee Osth, Director Danielson confirmed, with the Bond funds, Fund 4 would be replenished \$720,000 for this year's Streets and Infrastructure Program. A brief overview of the Village's debt service was discussed.

Trustee Osth requested that both 10-year and 15-year bond options be obtained for consideration. Director Danielson noted that the 15-year bond would carry an interest rate of a quarter to a half percentage higher than the 10-year bond. Options will be presented at a future Board Meeting.

MOTION: Moved by Trustee Hanley and seconded by Trustee Osth to initiate a \$5,000,000 General Obligation Bond issuance. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Gillam, Price and Osth
NAYS: None
ABSENT: None

XII. NEW BUSINESS:

A. Fiscal Year 2010 Financial Report (Trustee Hanley)

Karen Fox and Michael VanAsdell of Selden Fox joined Director Danielson for presentation of the Fiscal Year 2010 Financial Report.

Director Danielson went over the format of the report and several key points, including the total assets and expenditures, sales tax, income tax, positions of cash and assets, total revenues, water and sewer charges and pension funds. He stated that the picture is brighter this year than last, with the budget basically on target. He also noted that the utility tax increases and expenditure reductions enacted this year had a substantial impact.

Karen Haas referred to and highlighted key points of two letters provided to the Board, the first outlining the responsibilities of Selden Fox as the auditing company and of the Village, stating that the brevity of this letter indicates that the audit was completed with relative ease, and the second being a letter of recommendation for improvements, including the addition of another finance clerk to better utilize Director Danielson's time and abilities.

President Keller thanked Selden Fox for their recommendations, noting that the implementation of any recommendation must be balanced with the organization's need to remain solvent.

Director Danielson stated that, as the three-year contract with Selden Fox has now ended, a Request for Proposals and/or request for extension of the Selden Fox contract will be presented at a future board meeting. He also stated that the Village will apply for a Certificate of Achievement for the 2010 Comprehensive Annual Financial Report.

As a final note, Director Danielson directed the Board to a ten-year history at the back of the report, which offers a broad view of the historic financial picture of the Village.

MOTION: Moved by Trustee Hanley and seconded by Trustee Osth to accept the Fiscal year 2010 Audit as presented. Upon roll call, motion was approved.

AYES: Trustees Hanley, Yuscka, Voss, Gillam, Price and Osth
NAYS: None
ABSENT: None

B. Authorization to Purchase Landscape Buffer Materials for the Grand Pointe Subdivision Utilizing Letter of Credit Funds (Trustee Yuscka)

Trustee Yuscka advised that Dundee Landscape has offered 61 trees as a donation to the Village, with the suggestion that they be utilized for improvement of the landscape buffer along Huntley Road within the Grand Pointe subdivision, which Director Babica advised has been a desire and request of the Grand Pointe Single-Family Homeowners Association.

A portion of the developer's remaining letter of credit would be used for these desired subdivision improvements. Based on the approval of a contract with Dundee Landscape to install the adjacent walking path, a discount of \$1,200 would be provided for the simultaneous installation of the donated material.

Discussion was held regarding the materials selected. A determination was made to remove approximately \$2,000 worth of Austrian Pines due to concerns over disease.

The affect of the pines on the overall plan, and the appropriateness of the presented landscape plan, were discussed. Single-Family Homeowners Association Co-Vice President, Lori Schutt, was invited to join the discussion. A desire to extend the landscape material in front of the vacant Aspen Hills homes for the sake of continuity was discussed.

It was decided that an advisory group consisting of Trustees Hanley and Osth, Lori Schutt and Director Babica will rework the plan with the assistance of Ron Aniballi of Dundee Landscape.

MOTION: Moved by Trustee Voss and seconded by Trustee Hanley to accept and authorize installation of donated landscape buffer material from Dundee Landscape of Hampshire, IL not to exceed \$6,000 for the presented list of trees, excluding ten (10) Austrian Pines. Upon roll call, motion was approved.

AYES: Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka,
NAYS: None
ABSENT: None

XIII. EXECUTIVE SESSION:

MOTION: Moved by Trustee Voss and seconded by Trustee Price to recess to Executive Session to discuss Collective Bargaining: Map #153 Proposal.

The Regular Board Meeting resumed at 9:34 p.m.

XIV. MISCELLANEOUS:

Trustee Osth expressed that the demolition of the Ace Hardware and Old Pump Station should be considered on the next agenda, as there have been issues with graffiti. Upon inquiry, Deputy Clerk Tibbetts advised that the S.M.I.L.E. non-profit group expressed their continued interest in a potential reuse of the property in a phone message to Manager Cavallaro earlier today.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Gillam to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board Meeting adjourned at 9:37 p.m.

ATTEST:

Kim Tibbetts
Village Clerk

Larry A. Keller
Village President

**REGULAR BOARD MEETING
EXECUTIVE SESSION**

**Village of West Dundee
Monday, October 18, 2010**

The Executive Session was called to order at 9:09 p.m.

Present were President Keller, Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Attorney Brechin and Finance Director Danielson.

Discussion was held regarding Collective Bargaining: Map #153 Proposal.

MOTION: Moved by Trustee Voss and seconded by Trustee Hanley to adjourn the Executive Session. Upon roll call, motion was approved unanimously.

The Executive Session adjourned at 9:34 p.m.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Larry Keller
Village President