

REGULAR BOARD MEETING
Village Hall 7:30 PM

Village of West Dundee
January 19, 2009

I. Call To Order:

Deputy Village Clerk Traver called the Regular Board Meeting to order at 7:31 pm.

II. Roll Call:

Present were Trustees Motyl, Gillam, Price, Osth, Hanley and Yuscka. President Keller was absent. Also present were Village Manager Cavallaro, Village Attorney Brechin, Chief Buhrmann, Community Development Director Tymoszenko, Public Works Director Babica and 4 people in the audience.

MOTION: Moved by Trustee Osth and seconded by Trustee Yuscka to appoint Trustee Motyl President Pro Tem. Upon roll call, motion was approved.

III. Pledge of Allegiance:

President Pro Tem Motyl led the Board and the audience in the Pledge of Allegiance.

IV. Approval of Agenda:

MOTION: Moved by Trustee Hanley and seconded by Trustee Yuscka to approve the agenda. Upon roll call, motion was approved.

V. Village President's Report:

President Pro Tem Motyl announced that Village President Keller is attending the inauguration in Washington, D.C.

VI. Reports and Questions from Trustees:

Trustee Yuscka offered congratulations to former trustee John Mayer for his appointment to the Kane County Board District 23.

VII: Village Staff Reports:

A. 2008/09 Snow Season Status Report

Director Babica presented a status report to the Board on the 2008/09 snow season. He informed the Board that the Public Works Department has responded to 29 separate snow events that have produced 38.95 inches of snow. The department has used 1,192 tons of salt/sand mixture and 400 gallons of calcium chloride deicing additive. He added that staff has been dousing the material with liquid calcium chloride as an additive to enhance the effectiveness of the salt/sand mixture. Director Babica said that the Village has approximately 820 tons of road salt available.

He said his department has begun physically removing snow from Wessex, the downtown area and school zone areas that had so much snow stacked that both visibility and accessibility have become issues. They are depositing this snow in open areas of Village property.

Trustee Osth asked if the fire hydrants are inundated with snow. Chief Buhrmann said his crews are opening the hydrant areas as it is easier for them to find them since they have books tied to the address locations. He did comment that the residents have been very cooperative in clearing the hydrants by their property.

Trustee Price asked about retrofitting the trucks to be able to use a different method of salting the streets. Director Babica said it would cost approximately \$20,000 to \$25,000 and the cost would take 2 years to recoup. He pointed out some of the downside to retrofitting and some of the benefits.

Director Babica addressed problems with some of the equipment including cracks to the spreader brackets, failure with a brake system, and loss of the auger within the spreader box, side rear quarter panel damage and doors that will not remain closed which exposes the operator to the elements. He did say that with the exception of the body damage and front end loader doors, it is anticipated that the remaining three units can be repaired and restored for service.

Director Babica said the recently delivered front end loader has had an immediate effectiveness. He said that the unit has been primarily utilized to clean up operations within cul-de-sacs and the downtown area, which previously would have taken 4-6 hours to clear, but with the new front end loader that time is down to 2 hours.

Director Babica reported a long term maintenance issue that needs to be addressed is the removal of the 250 tons of sand applied to roadways. He told the Board that unlike road salt, which dissipates through the storm sewer system, the sand will remain either on the roadway or will collect within the storm sewers. He said this sand will have to be collected and disposed of with additional street sweeping and storm sewer cleaning with the sewer vector. He said this will occur in April/May.

He addressed the redepositing of snow on the roadway from residential and/or commercial properties. He said if there are repeated occurrences, they write down the location, the owner is contacted by phone or a door hanger, are informed that this creates a safety hazard and is a violation of a Village ordinance.

Director Babica informed the Board that on Thursday, January 22nd, his staff will be attending an IRMA Risk Management Course on defensive driving and safety primarily when backing up.

Chief Buhrmann reported that the Fox River is holding its own and there is no threat of flooding.

Chief Buhrmann informed the Board that on Saturday, Jan. 17th, there was an incident at a factory in Carpentersville and 3 of the Department's personnel were transported to the hospital for exposure. They were treated and released the same day.

Chief Buhrmann said that the extreme cold wrecked havoc on alarm systems and fire sprinkler systems, but everything has been resolved.

Director Babica reported that Well #5 is back in service and that the water system is safe. He said softener #2 at the Randall Road Water Treatment Plant will be repaired by factory reps and Public Works staff and should be back in service by May 1st.

Manager Cavallaro asked Director Babica to prepare a report on Well #5.

Manager Cavallaro said the Village received IRMA claims of only \$22,000 in losses for this year. He said the norm set by IRMA is \$183,000 and that the Village employees are one of safest in the Fox Valley. He said a formal letter will be sent to the employees recognizing them for safety achievement.

VIII. Questions from the Audience. There were none.

IX. Consent Agenda

- A. Approval of Minutes 1-5-09
- B. Approval of Minutes 1-12-09
- C. Bill List 1-15-09
- D. Debit Card Purchases: December 2008
- E. Approval-Engineering Services, Bonnestro Engineering

President Pro tem Motyl asked if anyone wanted anything removed from the Consent Agenda.

Trustee Yuscka asked that item E be removed from the consent agenda and tabled to the February 2, 2009 meeting as it would be better suited as a formal resolution.

MOTION: Moved by Trustee Osth and seconded by Trustee Hanley to approve the agenda with Item E Approval- Engineering Services Bonnestro Engineering removed as per Trustee Yuscka's request. Upon roll call motion was approved.

X. Resolutions and Ordinances

Trustee Gillam presented this item to amend article 5 of the Fire Prevention & Protection Chapter One Fire Prevention Code of the Village. She said that this ordinance will upgrade our Fire Prevention Code to the latest addition of the 2006 international fire code, as published by the International Code Council.

Chief Buhmann said the Ordinance should be amended to include 109.2.3 which includes the administrative adjudication process as an option.

MOTION: Moved by Trustee Gillam and seconded by Trustee Hanley to adopt Ordinance 09-01, An Ordinance Amending Title Five Chapter One Fire Prevention and Protection Fire Prevention Code of The Village of West Dundee adding section 109.2.3 to include administrative adjudication process as an option.

AYES: Gillam, Price, Osth, Hanley and Yuscka.

NAYS: None

XI: NEW BUSINESS

A. Review of Temporary Sign Regulations

Trustee Osth said this review and discussion would be to provide staff with changes the Board would like to see affecting only temporary signs.

Director Tymoszenko told the Board that the Community Development Department has been working to bring forward a comprehensive sign amendment. She said in order to do this the code will be analyzed in smaller sections prior to bringing forward the proposed completed ordinance. She presented an outline for discussion on temporary sign regulations.

Director Tymoszenko said at the present time temporary signs are allowed for special events involving six or more separate businesses, grand openings for individual businesses, garage sale signs, not for profit organizations, and daily temporary.

Director Tymoszenko said that we want to give businesses more opportunities to promote their businesses and bring their message to the public while at the same time preserving the appearance and character of the community.

She further explained to the Board that the proposal would impose a limit to the number of signs that are allowed for not for profit organizations, clubs and churches. She said that present regulations allow these organizations to have signs not to exceed 32 square feet for 30 day periods, but there is no limit at the current time to the number of signs that can be displayed at one time.

Discussion followed as to limiting these signs to 1 per frontage or with adequate spacing between signs, (Director Tymoszenko said the best thing is to limit the number, which would be easier than a linear requirement), when a temporary sign becomes permanent, length of time between signs, maximum number of days for displaying sign (a 30 day limit is justifiable) and the installation of a changeable permanent sign. Director Tymoszenko said a changeable permanent sign is the best, but many not for profits can't afford the cost.

Attorney Brechin suggested limiting the temporary sign to a 1 time event, but have some latitude for those who can't afford a permanent sign, with an addition for special events, but not routine events.

Director Tymoszenko said she will look back at Ordinances from other communities and put together a chart with comparisons from the information.

Director Tymoszenko began the next discussion explaining that her department is seeking to adopt administrative rules pertaining to the location of Daily Temporary signs (sandwich board signs). She said the ordinance specifies that these signs are allowed on the public sidewalk immediately in front of the business for display. She said that this works well for the downtown businesses, but not in the larger developments such as Tartans Crossing, Century Plaza or Rose Plaza. To overcome this problem signs must be located within 10 feet of the front door, but she would like to have it further clarified by removing the word public and just specify sidewalk.

Discussion took place regarding the size (suggestions were to have the size 24"by36" and located within 10 feet of the front door) no phone numbers on sign, size of print, limiting graphic elements, no scotch taped signs added to sign and setting forth minimum construction standards.

Attorney Brechin advised the Board that you can set forth minimum construction standards, you can not regulate content, but can set size of images and give guidance as to what is a good design and you can control the size and length of the message for safety.

Director Tymoszenko asked the Board to consider relaxing the banner regulations in order to accommodate business promotional events which would be a positive response to the business community that is operating in a changing market during a distressed economic period. She further added that we need to strike a balance between our desires for an upscale appearance with our desire for the continued prosperity of businesses in West Dundee.

She said she has researched other communities who are well known for appearance conscious sign regulations and provided the Board with a chart to show how the other municipalities are enforcing banner signs.

She asked that the Board consider allowing single businesses to display special event or promotional banner signs on a limited basis under strict guidelines. These guidelines are:

(1) **Number:** all businesses allowed 2 promotional events and 2 special events per year only one at time with 30 days between permits.

(2) **Duration:** Promotional 30 days (30 days between). Special Events - 14 days prior to event and down immediately after event.

(3) **Size:** Banner signs limited to 16 sq. ft. 2'x8'. Other signs limited to 32 sq. ft. as is the rule for non profits.

(4) **Location:** Banners affixed to building walls in a non projecting manner and not to exceed the height of the first floor of the building or 12 feet from grade whichever is higher. Banners must be firmly attached four corners pinned down. No banner sign is allowed to be attached to a stationary vehicle, trailer or be a moving sign walked by a sign walker or other mechanism.

Director Tymoszenko also said that other type of signs on private property only within 10' of the front entrance not blocking any ingress/egress point or line of site are proposed with the exact location approved by the Building Official. For large parks, i.e. Century Plaza, Oakview Business Park, future Carrington Crossing, that has businesses not easily visible from state or county highway, signs may be placed in common areas near to or secured to park or shopping center signage.

Direction was given to allow banner signs as presented on a trial basis with an 18 month limit and make businesses aware of the guidelines. Attorney Brechin suggested that a sunset provision be included in the ordinance.

XII. MISCELLANEOUS:

Trustee Gillam recognized a student Isabelle Fierri and her father who were attending the Board Meeting.

XIII. ADJOURNMENT:

MOTION: Moved by Trustee Osth and seconded by Trustee Price to adjourn the Regular Board Meeting. Motion was approved unanimously.

The Regular Board Meeting adjourned at 9:40 pm.

ATTEST:

Barbara Traver

Joseph Motyl

Deputy Village Clerk

President Pro Tem

