

**REGULAR BOARD MEETING**  
**Village Hall, 102 South Second Street**

**January 5, 2015, 7:30 pm**  
**Village of West Dundee**

**I. CALL TO ORDER:**

President Nelson called the Regular Board Meeting to order at 7:30 pm.

**II. ROLL CALL:**

Present were Village President Christopher Nelson, Trustees Billy Pflanz, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Finance Director David Danielson and two (2) people in the audience.

**III. PLEDGE OF ALLEGIANCE:**

Trustee Kembitzky led those in attendance in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Wilbrandt and seconded by Trustee Yuscka to approve the agenda. Motion passed unanimously by voice vote.

**V. VILLAGE PRESIDENT'S REPORT:**

President Nelson invited all in attendance to a 10-For-10 event on Wednesday beginning at 5:30 pm at Emmett's (128 W Main). From there, participants are asked to visit Romantica (125 W Main) and/or Around the Corner Candy (107 S 2<sup>nd</sup>), spend \$10 and tell 10 people about their shopping experience.

President Nelson stated that Hot Potato Creative has moved in to the historic bank building downtown on Main Street.

Also, Senator Karen McConnaughay is fully moved in to her new office on Washington Street, and has invited the Board to use the space for a meeting or workshop.

Finally, he attended the ribbon cutting for Blue Line Bar and Grill at Leaf's Ice Centre. He stated that the full kitchen and full bar are unique to ice centers in the region and adds to the draw of Leaf's for club and team use.

**VI. REPORTS AND QUESTIONS FROM TRUSTEES:**

Trustee Hanley inquired and Manager Cavallaro confirmed that Christmas tree collection will occur the next two Fridays.

**VII. VILLAGE STAFF REPORTS:**

Manager Cavallaro noted that meetings of the full Village Board are scheduled for every Monday this month. The second Monday, January 12 is a Committee of the Whole meeting at Public Safety Center #2 at 6:30pm to discuss the Economic Development Plan. The fourth Monday,

January 26, is the tentative date for Public Works Director final interviews. Trustee Kembitzky stated that she is unavailable on January 26.

**VIII. QUESTIONS FROM THE AUDIENCE:** There were none.

**IX. CONSENT AGENDA:**

- A. Approval of Bill List: January 5, 2015
- B. Approval of Minutes: December 15, 2014 Regular Board Meeting

**MOTION:** Moved by Trustee Price and seconded by Trustee Kembitzky to approve the Consent Agenda. Upon roll call, motion was approved.

**AYES:** Trustees Price, Hanley, Yuscka, Pflanz, Wilbrandt and Kembitzky

**NAYS:** None

**X. RESOLUTIONS AND ORDINANCES:**

- A. **Ordinance Restricting Depositing of Leaves and Yard Waste on Village Streets (Trustee Yuscka)**

Trustee Yuscka advised that the ordinance that restricts depositing of material in the street needs to be amended to properly address the Village's Leaf Collection program parameters. The intention of the amendment is to define the allowance for depositing leaves in the street specifically for the months of October and November, in order to discourage this activity at other times of the year and provide the ability to enforce this time restriction.

Upon discussion, it was determined that "building materials" should also be added to the list of materials not allowed to be deposited on the street, in order to further define the existing language referring to cement and concrete.

Trustee Kembitzky asked that, in the spring, a reminder be issued to the community not to rake leaves into the street other than during the designated time frame.

**MOTION:** Moved by Trustee Yuscka and seconded by Trustee Pflanz to adopt an Ordinance Amending Section 8-1-19, Prohibited Acts, as amended. Upon roll call, motion was approved.

**AYES:** Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley

**NAYS:** None

**XI. NEW BUSINESS:**

- A. **Audit Services - Contract for FY 2015, 2016 and 2017 (Trustee Kembitzky)**

Trustee Kembitzky noted that Wolf & Company was bought out by another financial auditing firm, who has requested an increase in the fee paid for this year's audit services. She stated that Director Danielson denied the request, and Wolf & Company has requested to cancel the contract with the Village. This year was the first of a three year contract.

The second lowest bidder for the Audit Services contract was Selden Fox, who the Village had utilized for several years prior. Selden Fox is willing to honor their previous bid amount, and it is recommended that a new three-year contract be executed.

**MOTION:** Moved by Trustee Kembitzky and seconded by Trustee Price to formally terminate the contract for auditing services with the firm of Wolf & Compnay and enter into a three-year contract with the firm of Selden Fox at a cost not to exceed \$25,600 for the auditing of the 2014/15 fiscal year, \$26,350 for the 2015/16 fiscal year and \$27,100 for the 2016/17 fiscal year. Upon roll call, motion was approved.

**AYES:** Trustees Kembitzky, Price, Hanley, Yuscka, Pflanz and Wilbrandt

**NAYS:** None

**B. Discussion: Garage Sale Regulations (Trustee Hanley)**

Trustee Hanley stated that based on resident inquiries and complaints regarding excessive garage sales in the community, guidelines should be established to better define how often garage sales can be undertaken and provide for enforcement as necessary. Currently, the municipal code does not provide guidelines regarding garage sales.

After discussion, it was agreed that the best option would be allowing garage sales on a specific weekend of the month (the 3<sup>rd</sup> weekend was suggested) on a Thursday through Sunday timeframe during the warm weather months. This approach will allow for ease of enforcement without the burden of requiring a permit. It will also potentially increase visibility for neighborhood garage sales as the community and potential customers will be aware of the dates for garage sales without advertising.

Trustee Wilbrandt noted that the dates for September should coincide with Heritage Fest, as many residents currently choose this weekend for their garage sales.

Trustee Price suggested that a friendlier approach to enforcement of misplacement of garage sales signs, perhaps moving or returning signs instead of confiscation.

Manager Cavallaro stated that draft parameters will be prepared for the third meeting in January, and if the Board is in consensus, the guidelines will be sent out to the community for feedback and brought back to the Board for ordinance adoption.

**XII. MISCELANEOUS:** There was none.

**XIII. ITEMS SCHEDULED FOR FUTURE MEETING DATE:**

- Draft parameters for Garage Sale Regulations.

**XV. ADJOURNMENT:**

**MOTION:** Moved by Trustee Price and seconded by Trustee Kembitzky to adjourn the Regular Board Meeting. Motion was unanimous.

The Regular Board meeting adjourned at 8:01 pm.

**ATTEST:**

---

Kim Tibbetts  
Deputy Village Clerk

---

Christopher Nelson  
Village President