

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

August 5, 2013 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

Also present were Village Manager Cavallaro, Village Attorney Brechin, Community Development Director Tymoszenko, Public Works Director Babica and fifteen (15) people in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Pflanz led the Board and the audience in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to approve the agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

V. VILLAGE PRESIDENT'S REPORT:

President Nelson commended staff for launching the Facebook page.

President Nelson explained his staff recognition program, which will be called the Lamplighter Award.

Trustee Hanley commented on the Facebook page and asked about the service request 311 link.

Trustee Price would like to see option of having a photo submitted as part of the 311 service request by the residents.

Manager Cavallaro said all requests come to the Village Hall as an e-mail. He said that there is some work to be done yet on managing responses to 311 including dialogue and expectations.

VI. REPORTS AND QUESTIONS FROM TRUSTEES: There were none.

VII. VILLAGE STAFF REPORTS: There were none.

VIII. QUESTIONS FROM THE AUDIENCE: There were no questions.

IX. CONSENT AGENDA:

- A. Approval of Bill List: August 5, 2013
- B. Approval of Minutes: July 22, 2013 Regular Board Minutes
- C. Authorization to Solicit Engineering Services for CCDD Disposal
- D. Sprint/Nextel Tower Lease Termination Agreement

MOTION: Moved by Trustee Wilbrandt and seconded by Trustee Pflanz to approve the Consent Agenda as presented. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka

NAYS: None

X. RESOLUTIONS AND ORDINANCES

A. An Ordinance Amending Animal Control to Permit Beekeeping (Trustee Price)

Trustee Price brought this item to the Board explaining that two residents are interested in beekeeping. He said this had been discussed a few years ago, but was never brought back before the Board. He said beekeeping, if approved, would require amending the Animal Control Ordinance.

Director Tymoszenko said that a study was done on bees and their behavior, a comparison of Ordinances to see how different communities managed beekeeping in their areas including regulatory common denominators designed to address bee behavior and to prevent problems with hives. She said the research included public notification, restrictions on number of colonies, location rules, flyaway barrier requirements, and mandatory water supply.

She addressed the proposed amendment to the Animal Control Ordinance, which requires anyone who desires to keep bees to register with the State of Illinois Department of Agriculture as required by State law. She said it also requires the beekeeper to obtain an annual license from the Village at a cost of \$10 and limits the number of hives or colonies to 4 per property. She also explained that the ordinance also restricts hive placement to the rear yard or to the roof of the principal structure, requires setback from property lines of 10 feet, requires maintenance of a ready and adequate supply of fresh water, requires a flyaway barrier and requires small signs to announce "bees on premise" for rear yard locations.

Extensive discussion took place among the Trustees as to specifications for lot lines, behavior of bees, stings, how often bees leave the hives, type of water sources needed, who would check on the site and how often, how flyaway barriers work, notification of neighbors, especially to persons who are allergic to bee stings, a standard size for hives, and concerns with the openness of yards in some areas and with the smaller yards in the older sections of town.

Brian Leith, a resident, explained bees come in frames in hives with limited cubic footage per hives, bees will leave the hives to pollinate, sometimes up to 2 to 3 miles away and that the flyaway barriers are needed in front of the hive to keep the bees from flying straight out and forcing them to fly up to 50 to 100 feet in the air before they spread out.

It was decided to locate an expert in beekeeping and invite him/her in to answer the Board's questions at a September meeting and review the of the ordinance.

XI. UNFINISHED BUSINESS:

A. Fox Performing Arts Center Status Report (Trustee Price)

Trustee Price gave a brief summary of what has conspired since Ace Hardware closed and how the Fox Performing Arts Center (FPAC) and their desire to use the building as a community theater have evolved. He explained that the FPAC members have been looking at options to raise money for this endeavor.

Chris Adkins and Rick Browne, representatives of the FPAC made a presentation to the Board regarding the status of their organization and their fund raising efforts, including the appointment of a Board of Directors, their Firm Vision, and their application for 501c3 status (still waiting to hear from the IRS).

Mr. Adkins said FPAC has entered into a fundraising feasibility study with the American City Bureau (ACB) in terms of competing a formal evaluation and key interviews with potential Dundee area contributors. He said ACB did a study and compiled a list of problematic challenges as well support for the vision and concept of FPAC. He also said that the group needs to establish a track record with history and credibility to support addition and significant fundraising.

Both Mr. Adkins and Mr. Browne said they want FPAC to be a presence in the community and said they have and will continue to participate in Dickens in Dundee, parades and Heritage Fest. They are interested hosting a Spring Show for children in 2014.

Discussion took place regarding where FPAC is with fundraising, their current time line (work with ACB for the long term with at least 2 years to raise funds and another year before doors open), how many people did ACB survey (23), results of the survey, whether the Ace location is the best place for FPAC, insufficient parking in the downtown area for the amount of cars that might potentially come to FPAC, ongoing maintenance issues with the building, problems with other theater groups having sufficient funding (ex. Hemmens), if there is any involvement with District #300 proposed, amount of money to make building reusable, covering salaries of full time staff and lease agreement.

President Nelson said the discussion would be continued in September after ACB gives a presentation and explains their process. He asked Mr. Browne to forward a copy of the report as a PDF.

B. Approval-2013 PSC#2 Masonry and Roof Repairs, Expedia Construction Corp. (Trustee Yuscka)

Trustee Yuscka explained that the Board authorized the execution of a contract with Holton Brothers to perform masonry and roof repairs to Public Safety Center #2 with repairs to be completed during the summer of 2013. However, they realized later that they had not utilized Prevailing Wage in determining their labor costs for this project.

Attorney Brechin said that Holton Brothers, Inc. withdrew their bid and would not enter into a contract without a change order.

A brief discussion took place regarding the recovering of the bid bond, failure and refusal to enter into a contract, the difference in the costs between the Holton bid and that of Expedia and what fund would be used to pay for the difference.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kemitzky to authorize the execution of a contract with Expedia Construction Corporation of Arlington Heights, Illinois, to perform masonry and roof repairs to Public Safety Center #2 in an amount not to exceed \$109,200.00. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kemitzky, Price, Hanley and Yuscka

NAYS: None

XII. NEW BUSINESS:

A. Grafelman Park Halloween Party (Trustee Hanley)

Trustee Hanley explained that Mr. Michael Dewey from the Lion's Club with the support of Jill and Duane Harris are working on rekindling the Halloween Party at Grafelman Park. He said they are looking for assistance from the Village in terms of traffic and parking control, as well as first aid, special event insurance to be secured for this event through the Village with the ultimate liability to reside with the Village and a budgetary consideration or contribution of \$1500 toward the event.

Jill Harris said the event would be held on Saturday, October 26th from noon to 3 pm. Mrs. Harris said she has a contact for pumpkins. She said she had reached out to a resident who has a pumpkin farm previously, but found the cost to be more expensive.

A brief discussion took place regarding donations, face painters and prizes. Trustee Kemitzky offered to help the Harris's with looking for donations for the event.

Mrs. Harris said she needs for someone to be in charge of the Arts and Crafts, to come up with ideas that can be done within the budget.

Mr. Dewey said that he can obtain tents from the Sleepy Hollow Service group to set up in case of rain. He also asked for the use of West Dundee logo for signs to be used to promote this event, and that the logo would not be changed.

Manager Cavallaro said the Village has 4 or 5 tents that can be used.

Manager Cavallaro said there are funds within the Community Development Event Line Item and that we always require receipts.

MOTION: Moved by Trustee Hanley and seconded by Trustee Price to recommend the Village of West Dundee provide logistical support, liability insurance and a financial commitment not to exceed \$1500 for the 2013 Halloween Party in Grafelman Park. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kemitzky, Price, Hanley and Yuscka

NAYS: None

B. NKC Chamber Volunteer of the Year Award (Trustee Hanley)

Trustee Hanley said that both Manager Cavallaro and President Nelson attended a meeting at the Northern Kane County Chamber of Commerce. At this meeting the Chamber proposed to create

a new program which would recognize community volunteers within each of the communities East Dundee, West Dundee, Carpentersville, Gilberts and Sleepy Hollow.

He said that each municipality would develop their own procedures for selecting the honorees and that some token municipal contributions and financial participation in this program has been discussed including creating perpetual plaques noting each Volunteer of the Year annual recipient..

Manager Cavallaro said the formal program for the recognition of the recipient would be held at Randall Oaks on November 19th.

XIII. MISCELLANEOUS:

Brian Leith, a resident, shared with the Board his recent visit to West Dundee's Sister City, Dundee, Scotland. Brian presented our gift to the Lord Provost of Dundee, Scotland and was given the Coat of Arms of Dundee Scotland as a gift for our Village.

XIV. ADJOURNMENT:

MOTION: Moved by Trustee Kemitzky and seconded by Trustee Pflanz to adjourn the Regular Board Meeting. Motion passed unanimously by voice vote.

The Regular Board Meeting adjourned at 9:23 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President