

**I. CALL TO ORDER:**

Deputy Village Clerk Tibbetts called the Committee of the Whole to order at 7:30 pm.

**II. ROLL CALL:**

Present were Trustees Voss, Gillam, Price, Osth, Hanley and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Community Development Director Tymoszenko, IT Coordinator Spiro and zero (0) persons in the audience. Village President Keller was absent.

**MOTION:** Moved by Trustee Osth and seconded by Trustee Price to appoint Trustee Yuscka as President Pro Tem. Upon roll call, motion was approved.

**III. PLEDGE OF ALLEGIENCE:**

Trustee Price led the Board and the audience in the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA:**

**MOTION:** Moved by Trustee Hanley and seconded by Trustee Voss to approve the agenda as presented. Upon roll call, motion was approved.

**V. VILLAGE PRESIDENTS REPORT:** There was none.

**VI. REPORTS AND QUESTIONS FROM TRUSTEES:**

Trustee Gillam reported having attended the Fox River-Jelkes Creek Watershed Planning Meeting on Thursday, October 7, at which flooding and issues of contamination were discussed. Trustee Gillam noted that participation as a municipality is beneficial in better understanding the issues of concern surrounding this natural resource. The next meeting is scheduled for November 4 at 7:00 pm at Sleepy Hollow Village Hall.

Trustee Yuscka inquired about the proposed plan for a Dundee Township Park District recreation center at Randall Oaks Park. Questions were raised regarding the possibility of a satellite public library and pool/water park facilities at this location. Manager Cavallaro will obtain and provide a copy of the current concept plan.

Trustee Gillam asked about the status of potential reuse of the Ace Hardware building. Manager Cavallaro advised that Elgin-based non-profit S.M.I.L.E. walked through the building with a contractor two weeks ago, but has not followed up since that time. Requested quotes for demolition of the Ace Hardware and old Pump Station are due back this Friday.

Upon mention from Trustee Price, a brief discussion was held regarding the proposed right-of-way taking for the Huntley Road widening project.

**VII. VILLAGE STAFF REPORTS:**

Manager Cavallaro directed the Board's attention to a summary of costs related to the downtown streetscape project. Manager Cavallaro noted that the estimate for the work in 2008 was just over

\$700,000, while the cost to the Village at this time is under \$225,000. He further noted that information was received late today regarding two potential change orders estimated at \$19,000.

Manager Cavallaro commented on a memo provided by Public Works Director Babica regarding installation of retaining walls along the Grand Pointe and Aspen Hills subdivisions. The existing right-of-way allowed for certain sections of retaining wall to be avoided by moving the path and backfilling the berm for adequate grading. Trustee Price inquired how this might affect the Huntley Road widening project. Manager Cavallaro advised that the path enters a few feet into the desired right-of-way taking in some areas.

Director Tymoszenko advised that the Planning and Zoning Commission's Public Hearing regarding poultry has been set for October 25 and the legal ad has been placed in the newspaper.

## **VIII. ITEMS FOR DISCUSSION:**

### **A. Web Based Economic Initiative**

As a follow up to the Downtown Development Area discussion that was held at the September 13, 2010 Regular Board Meeting, Director Tymoszenko presented a web-based economic initiative to replace the waning print-based Shop and Dine program with the assistance of IT Coordinator Spiro.

The proposed service would offer a dynamic option for business and property owners to provide real-time information and discounts to a wider audience, addressing several of the stated pitfalls of the print program. A brief video presentation by GovQA of Woodridge, IL was viewed, providing an overview of the proposed service and how it can be tailored to the needs of West Dundee.

Potential added benefits of the program were noted, including accessibility of information for tourists, consumer convenience and the ability for marketing of available properties.

The initial set up fee is \$2000, with a three year contract at \$350 per month. GovQA will provide a web portal that mimics the Village's website design, and will provide ongoing training and support to West Dundee business and property owners who will post their own content. A brief discussion was held regarding contract termination if GovQA fails to maintain service levels.

It was recommended that the anticipated level of participation by business owners be gauged prior to commitment. A professional services agreement with GovQA will be presented to the Board for approval in November. A realistic timeframe to launch the program would be January.

**IX. EXECUTIVE SESSION:** There was none.

### **X. MISCELLANEOUS:**

Further to the reduction of paper afforded by a web-based Shop & Dine program, Trustee Yuscka noted that the Village Newsletter could be transitioned to a primarily on-line publication. The Village's recently enhanced website offers current news and calendar item, and the Village News List e-mail system provides for direct delivery of news and events.

Manager Cavallaro suggested a six-month lead time (two Newsletters) to advise residents in the event of such a change and provide an opt-in for continued mailing of Newsletters for those without e-mail or internet access.

**XI. ADJOURNMENT:**

**MOTION:** Moved by Trustee Voss and seconded by Trustee Gillam to adjourn the Committee of the Whole Meeting. Motion was unanimous.

The Committee of the Whole Meeting adjourned at 8:55 p.m.

**ATTEST:**

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Kim Tibbetts  
Village Clerk

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Andy Yuscka  
President Pro Tem