

REGULAR BOARD MEETING
Village Hall, 102 S. Second Street

June 4, 2018 – 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:32 pm.

II. ROLL CALL:

Present were Village President Christopher Nelson, Trustees Cheryl Anderley, Dan Wilbrandt, Michelle Kembitzky, Tom Price, Pat Hanley and Andy Yuscka.

Also present were Village Manager Joseph Cavallaro, Community Development Director Tim Scott, Public Works Director and one (1) people in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Price led those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to approve the agenda, as presented. Motion passed unanimously by voice vote.

V. VILLAGE PRESIDENT'S REPORT: There was none.

VI. REPORTS AND QUESTIONS FROM TRUSTEES & WORKING GROUPS:

There was none.

VII. VILLAGE STAFF REPORTS:

Director Scott reported on the status of the Spring Hill Senior Residences, Springs at Canterfield and 124 W Main Lofts. He stated that the first floor of the senior residences is framed and the elevator shaft erected, and that construction will move quickly. Temporary occupancy has been granted for 3 residential buildings and the clubhouse at Springs at Canterfield, and that the first tenants have moved in. Completion of the project is expected by year's end. The lofts at 124 W Main are designed as short term rentals, akin to an Airbnb. An open house is expected in the coming weeks.

VIII. QUESTIONS FROM THE AUDIENCE:

- A. Items on the Agenda: There were none.
- B. Items not on the Agenda: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bill List: June 4, 2018
- B. Approval of Minutes: May 21, 2018 Regular Board Meeting

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Hanley to approve the Consent Agenda. Upon roll call, motion was approved.

AYES: Trustees Kembitzky, Hanley, Yuscka, Anderley and Wilbrandt
NAYS: None
ABSTAIN: Trustee Price
ABSENT: None

X. RESOLUTIONS AND ORDINANCES:

President Nelson recused himself from the meeting at 7:38 pm, naming Trustee Yuscka as President Pro Tem.

A. Ordinance Authorizing Comcast Cable Franchise Agreement (Trustee Hanley)

Trustee Hanley noted that an extension of the franchise agreement with Comcast is requested, with 5% of the revenue generated from cable TV/video services (not internet) in West Dundee returned to the Village in exchange for use of the right-of-way.

The agreement states that any competitors that wish to provide cable TV services shall have rights consistent with this existing franchise agreement.

Joan Sage, Manager of Government and Regulatory Affairs for Comcast, discussed the Internet Essentials program, which aims to provide low cost internet service to low income households.

Trustee Hanley noted that the franchise agreement is proposed for a 10 year period.

MOTION: Moved by Trustee Hanley and seconded by Trustee Anderley to approve a Franchise Agreement between Comcast and the Village of West Dundee for a period of 10 years. Upon roll call, motion was approved unanimously.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky
NAYS: None
ABSENT: None

President Nelson returned to the meeting at 7:51 pm.

B. Professional Services Agreement with Baxter and Woodman - Angle Tarn WTP Repairs (Trustee Yuscka)

Trustee Yuscka noted that the a professional services agreement with Baxter and Woodman to complete design, prepare plans, generate bidding documents and provide bidding assistance for repairs to the ion exchange softening system at the Angle Tarn Water Treatment Plant.

Director Babcock noted that the repairs to ion exchange softeners 3 and 4 and control valve replacement on all softeners were budgeted for this year. Additionally, removal of redundant control valves and process water line modifications will be featured as alternate bids, whereas if the bids are favorable, the Board may consider including this work in this project, versus deferring it until next fiscal year.

Director Babcock stated that, if approved, the next step involving the Board would be a request for authorization to bid based on the specs developed by Baxter and Woodman.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Price to authorize a Professional Services Agreement between the Village of West Dundee and Baxter and Woodman

for Angle Tarn Water Treatment Plant repair design and bidding services at a total cost of \$16,000. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Anderley, Wilbrandt and Kembitzky
NAYS: None
ABSENT: None

XI. MISCELLANEOUS / FUTURE AGENDA ITEMS: There were none

XII. ADJOURNMENT:

MOTION: Moved by Trustee Yuscka and seconded by Trustee Kembitzky to adjourn the Regular Board Meeting. Motion was approved by voice vote.

The Regular Board Meeting adjourned at 7:55 pm.

ATTEST:

Kim Tibbetts
Deputy Village Clerk

Christopher Nelson
Village President

EXECUTIVE SESSION
Village Hall - 102 S. Second Street

May 7, 2018
Village of West Dundee

President Nelson called the Executive Session to order at 8:06 pm for the purpose of discussing Section 2(c) (11) of the IL Open Meetings Act: Litigation.

Present were Trustees Anderley, Wilbrandt, Kembitzky, Price and Yuscka. Trustee Hanley was absent.

Also present were Village Manager Cavallaro and Attorney Orr.

Discussion was held regarding Litigation.

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Price to adjourn the Executive Session. Upon roll call, the motion was approved.

AYES: Trustees Kembitzky, Price, Yuscka, Anderley and Wilbrandt,

NAYS: None

ABSENT: Trustee Hanley

The Executive Session adjourned at 8:15 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President