

Minutes of the West Dundee  
Police and Fire Commission meeting held  
Saturday, April 9, 2011

Meeting Called to order at 10:22 a.m.

1. Roll call.

Present; Fred Kleeburg, Jeff Mack

Absent; Jeff Golden

Also present; WDFD Chief Buhrmann, RDFPD Chief Thomas, and RDFPD Trustees Bob Tessendorf, Rollyn Anderson and Bob Brogan.

2. Approval of Minutes

No minutes to approve.

3. Bills.

A. FIRE Personnel Testing Services invoice #101967 in the amount of \$206.25 for application packets. RDFPD will reimburse the Village of West Dundee for half of this amount. Jeff Mack motioned to approve payment, Fred Kleeburg seconded. Motion passed. Chief Buhrmann will deliver the invoice to VWD finance for payment.

4. Old Business.

The Fire Department promotional testing process will be a joint venture between the West Dundee Fire and Police Commission (WDFPC) and the Rutland-Dundee Fire Protection District (RDFPD).

A. Written Exam. The two agencies will contract RMA to write the exam based on information in the following text books;

- |  |                             |
|--|-----------------------------|
| 1. Essentials of Fire Fighting                       | 5th edition (2008)          |
| 2. Building Construction Related to the Fire Service | 3rd edition (January, 2010) |
| 3. Fire and Emergency Services Company Officer       | 4th edition (2007)          |
| 4. Fire Department Safety Officer                    | 1st Edition (2001)          |

B. Chief's Points will be based on the following criteria;

1. MABAS Field Operation Guides
2. Quadcom SOG's
3. Respective Department SOG's

C. Seniority. It is recommended that the WD ordinance and WDFPC Rules and Regulations be amended to allow for seniority preference points.

D. Oral interviews will be scheduled and scored independently by each agency, but the content and format of the questions and scoring will be with joint input and consideration.

E. Notification of intent to test (listing reading texts and scoring components) will be posted by May 1, 2011 with the process starting after May 1, 2012.

5. Adjournment.

Jeff Mack moved to adjourn at 10:52 a.m., Fred Kleeburg seconded. Motion passed. Next meeting is scheduled for May 10, 2011 at 7:00 p.m. at WDPSB #2.

Submitted,

Approved,

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Frederick V. Kleeburg  
Secretary

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Jeffrey J. Mack  
Chairman