

I. CALL TO ORDER:

Chairman Tom Baldoni called the meeting to order at 7:00 p.m.

II. ROLL CALL:

Present were Chairman Tom Baldoni, Commissioners JoLynn Seifert, Joel Davies, Cheryl Alopogianis, Jennifer Russell, Donna Martin and Laura Lemajeur.

Also present were Community Development Director Tim Scott and Atrin Fard, Planner. There was 1 person in the audience.

III. APPROVAL OF AGENDA:

MOTION: Moved by Commissioner Lemajeur and seconded by Commissioner Russell to approve the Agenda as presented. Motion was approved by voice vote.

IV. APPROVAL OF MINUTES:

A. Meeting of October 8, 2019

MOTION: Moved by Commissioner Martin and seconded by Commissioner Seifert to approve the minutes of the October 8, 2019 meeting. Upon roll call, motion was approved.

AYES: Commissioners Seifert, Davies, Alopogianis, Russell, Martin and Chairman Baldoni

NAYS: None

ABSTAIN: Commissioner Lemajeur

V. QUESTIONS FROM THE AUDIENCE: There were none.

VI. UNFINISHED BUSINESS: There was none.

VII. NEW BUSINESS:

A. ARC2019-22 – 350 South Eighth Street – Consideration of a New Wall Sign for Valley Plastic Surgery

Director Scott said this is an application for a new wall sign, which would replace an existing wall sign at the business' building at 350 South Eighth Street.

The proposed wall sign reflects the business' corporate identity and is appropriately positioned on the elevation, is proportionate to the wall surface and the building, and reflects the business' existing signage.

MOTION: Moved by Commissioner Russell and seconded by Commissioner Davies to approve the Proposed Wall Sign for Valley Plastic Surgery at 350 South Eighth Street as presented. Upon roll call, motion was approved.

AYES: Commissioners Seifert, Davies, Alopogianis, Russell, Martin, Lemajeur and Chairman Baldoni

NAYS: None

B. ARC2019-23-302 West Main Street-Consideration of New Awning for American City Bureau (ACB)

Director Scott presented this item for discussion explaining that the awning will provide coverage over a door, will be plain with no signage (lettering or logo) on it and that a final color hasn't been selected.

Director Scott said the proposed awning's location is deep into the side of the building almost at the rear of it, leaving it with little to no impact at the street.

A brief discussion took place on the shape of the awning, preferring it to be sloped not a bubble type with no text nor graphics and preferably lined up with the end of the railing and extending past the light.

MOTION: Moved by Commissioner Lemajeur and seconded by Commissioner Martin to approve an awning at 302 West Main Street to be of canvas construction, a rectangular sloped awning, open or closed on the sides, edges of the awning should extend past light fixture and lined up with end of railing with no graphics or text and color to be complimentary to existing building's pallet. Upon roll call, motion was approved.

AYES: Commissioners Seifert, Davies, Alopogianis, Russell, Martin, Lemajeur and Chairman Baldoni

NAYS: None

VIII. CHAIRPERSON'S REPORT .

Chairman Baldoni asked about the curb cut at 310 W. Main Street (the new public parking lot) and about the possibility of some landscaping facing Main Street.

IX. Reports & Questions from Commissioners:

Commissioners inquired about funding for plaques for the historic buildings in the downtown area.

Commissioners also inquired about the new sign at Life Zone 360. Director Scott said the sign is not finished yet and that they are still working on some technical problems.

X. STAFF REPORTS:

Director Scott briefed the Commissioners about an assisted living development being proposed for West Dundee, which will be on Planning & Zoning Agenda, November 25, 2019.

XI. ADJOURNMENT

MOTION: Moved by Commissioner Lemajeur and seconded by Commissioner Martin to adjourn the Appearance Review Commission meeting. The motion was unanimous.

The Appearance Review Commission meeting adjourned at 8:03 p.m.

Respectfully submitted,
Barbara Traver
Barbara Traver, Village Clerk