

REGULAR BOARD MEETING
Village Hall, 102 South Second Street

September 9, 2013 - 7:30 pm
Village of West Dundee

I. CALL TO ORDER:

President Nelson called the Regular Board Meeting to order at 7:30 pm.

II. ROLL CALL:

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuska.

Also present were Village Manager Cavallaro, Village Attorney Brechin, Finance Director Danielson, Community Development Director Tymoszenko, Public Works Director Babica, Police Chief Wieteska, Fire Chief Freise and sixteen (16) persons in the audience.

III. PLEDGE OF ALLEGIENCE:

Trustee Price led the Board and those in attendance in the Pledge of Allegiance.

IV. APPROVAL OF AGENDA:

MOTION: Moved by Trustee Kembitzky and seconded by Trustee Wilbrandt to approve the agenda as presented. President Nelson asked that item A. under New Business, Brokerocity Approval of Sign Exception, be removed and tabled to a future agenda. Voice vote was unanimous.

V. VILLAGE PRESIDENT'S REPORT:

President Nelson informed the Board that the posters for Heritage Fest are available. He also announced that Heritage Fest will be held this weekend.

VI. REPORTS AND QUESTIONS FROM TRUSTEES: There were none.

VII. VILLAGE STAFF REPORTS: There were none.

VIII. QUESTIONS FROM THE AUDIENCE: There were none.

IX. CONSENT AGENDA:

- A. Approval of Bills: September 9, 2013
- B. Ratification of Debit Purchases: August 2103
- C. Approval of Minutes: August 19, 2013 Regular Board Meeting
- D. Permit Extension – 1419 Walnut
- E. Ordinance – Washington & N. Sixth St. ALL WAY STOP
- F. Authorization – West Side Pressure Zone Engineering Service Agreement
- G. Authorization – Strategic Planning Facilitator Professional Services Agreement
- H. Approval – Special Event & Daily Liquor Permit: St. Catherine of Siena Fall Fest
- I. Approval – Special Event & Daily Liquor Permit: VFW Crusading for Kenny

Trustee Wilbrandt asked that Item G be removed from the Consent Agenda and moved to New Business.

MOTION: Moved by Trustee Price and seconded by Trustee Hanley to approve the Consent Agenda with Item G moved to New Business. Upon roll call, motion was approved.

AYES: Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley and Yuscka.

NAYS: None

X. ORDINANCES AND RESOLUTIONS:

A. Ordinance Issuing Special Use Permit for Underground Retrocade, 121 Main and Resolution Supporting Economic Incentive for Underground Retrocade, 121 Main

Trustee Price introduced this item to the Board explaining that a special use hearing was held by the Planning & Zoning Commission, at which the special use for Underground Retrocade was unanimously approved along with a favorable recommendation to the Village Board. He said, in addition, the Village has agreed to create an alternative fee structure for amusement devices for the business due to the establishment's unique business plan as a "play all day" set fee approach as opposed to a per machine coin operated alternative.

Mr. Scott Lambert, owner of the business, answered Trustees' questions regarding how the space will be filled (first floor games, second floor for parties & reunions) and that he has no doubt he will have no problem staying in business.

Director Tymoszenko said approval of both a Resolution and an agreement supporting an economic incentive for the business are requested.

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to adopt **Ordinance 13-16**, an Ordinance Issuing a Special Use Permit to Allow a Game Room for the Property Commonly Known as 121 W. Main Street (Underground Retrocade) and **Resolution 13-09** supporting an Economic Incentive for the Establishment of Underground Retrocade in the Village of West Dundee. Upon roll call, motion was passed.

AYES: Trustees Price, Hanley, Yuscka, Pflanz, Wilbrandt and Kembitzky

NAYS: None

XI. UNFINISHED BUSINESS:

A. Discussion of Proposed Beekeeping Ordinance

Director Tymoszenko introduced Mr. Larry Kregel, an active beekeeper and a board member of the Illinois State Beekeepers Association, as well as an instructor of beekeeping courses at McHenry and Elgin Community Colleges.

Mr. Kregel explained urban beekeeping is a growing movement and many larger cities such as Chicago and New York, as well as smaller communities, such as Evanston and Streamwood, allow beekeeping.

He explained the difference between honeybees and yellow jackets, the number of honeybees in a hive, the appropriate number of hives (four is reasonable for the typical residential lot) and the ideal height for a flyaway zone (five feet).

Discussion took place about advising potential beekeepers about the courses offered, finding a mentor for new beekeepers, concerns about the number of bees in a hive, the radius the bees travel when leaving their hive (3-5 miles), density of the neighborhoods, flyaway barriers, nucleus colonies, survival rate for a colony, locations of the hives and concerns regarding children and neighbors getting into the hives, especially if they are allergic to bees.

Mr. Krengel said the average garden wouldn't satisfy the bees, it is essential to have water for the bees, explaining how the bees use the water to maintain the proper temperature in their hives, and gave some suggestions of what to include in the Ordinance and encouraging the use of ancillary structures for the hives (roof tops, etc.).

Becky Pietraszewski, 218 S. 2nd Street, said instruction on beekeeping would be a good educational tool for school children.

Ron Rudd, 422 S. 1st Street, has chickens and said the neighborhood children love the chickens and it been a great education for them. He feels that beekeeping would be educational opportunity for the children.

Jim Belli, President of the Illinois Beekeeper's Association, addressed the Board and explained that beekeepers must be licensed by the State of Illinois. He said this Association is one of the largest beekeeping organizations with a membership in excess of 1100 and provides education and mentoring.

Direction was given to Director Tymoszenko by the Trustees for additions and changes to the proposed Ordinance, which will be brought before the Board next month.

B. Driveway Approach Standards

Trustee Yuscka said that previous Boards have had this conversation several times going back to 2002 and 2004, and at that time Board directed staff to make no changes to the existing Village code regarding the use of driveway approach materials, including mandating the use of concrete as the only replacement material.

Director Babica said the cost difference between concrete and asphalt has lessened as a result of the high volatility of the petroleum market. He said asphalt has a life span of ten to fifteen years, while concrete has a twenty to twenty-five year span. He said both materials are recyclable.

Manager Cavallaro said there were eighty-five locations in town with asphalt approaches.

After a brief discussion, it was decided to leave the driveway approach standards as is, mandating concrete for driveway approaches.

C. Fox Performing Arts Center Fundraising Report

Trustee Price introduced Mr. Dan Mollsen, Senior Vice-President and Director of Finance at American City Bureau. Mr. Mollsen's company conducted a feasibility study looking at the likelihood of success with a specific dollar goal for the Fox Performing Arts.

Mr. Mollsen interviewed twenty-one people discussing challenges, weaknesses, volunteerism, monetary donations and campaign potential. He said the image of Fox Performing Arts is held in high regard by people who live close by, but people who live farther out didn't know about the organization.

Mr. Mollsen wrapped up by saying that it is an excellent vision. He said there is a need to raise awareness and depth of understanding, develop a strategic plan, build a donor and volunteer base, begin fundraising and have a facility review. He said raising \$3 million is not feasible at this time and is at least three to five years out.

Discussion took place regarding the timeframe, if the donor base could be built within three to five years, who is the target audience, where five or six figure gifts would be coming from, if the proposed facility is feasible and if there are other buildings or locations in West Dundee that Fox Performing Arts could lease or purchase.

Rick Browne, from Fox Performing Arts, said he has a 2013-14 season schedule, feels the building and location is right, has applied for a 501 C3 status and hopes to have a part-time marketing director on staff by next summer. He said he would rather own the building than have a lease and wants to open the doors debt free. Mr. Browne said he wants to be part of the downtown redevelopment.

Mr. Ian Lamp, Lamp Construction, looked at the building and said there is no major damage, but the Village needs to maintain the heat.

Trustee Price said he believes the Village should wait until February before pursuing other options for the redevelopment of the site and furthering our downtown redevelopment efforts. He would also like to have this topic on the agenda for the strategic plan meeting.

MOTION: Moved by Trustee Hanley and seconded by Trustee Pflanz to recall the current resolution with the understanding to draft a new resolution at the strategic planning session. After further discussion, Trustee Hanley withdrew the motion.

It was decided to put this item on the agenda after the Strategic Planning session takes place.

XII. NEW BUSINESS:

A. Brokerocity Approval of Sign Exception

This item was removed from the agenda and will be scheduled for a later date.

B. Authorization for Purchase of Public Works Vehicles

Trustee Yuscka presented this item to the Board explaining that two vehicles from the Public Works fleet are in need of replacement. One is the 1998 Chevrolet GMT-400 pickup, which does not have plow capabilities. The replacement vehicle, an extended cab Ford F-250 with plow package, would provide the department more flexibility in terms of snow removal operations and take advantage of the State's joint purchasing program for the purchase of this vehicle. The second replacement vehicle, also an F-250, will take the place of a 1997 Chevrolet S-10 pick-up.

MOTION: Moved by Trustee Yuscka and seconded by Trustee Hanley to authorize the purchase of two 2014 Ford F-250s as proposed at a budget amount not to exceed \$34,025 and \$37,900 respectively, pursuant to the State purchasing contract. Upon roll call, motion was approved.

AYES: Trustees Yuscka, Pflanz, Wilbrandt, Kembitzky, Price and Hanley

NAYS: None

C. Authorization – Strategic Planning Facilitator Professional Services Agreement

Trustee Wilbrandt said he had questions about the expenditure for this agreement and asked exactly what it entails.

President Nelson said it is more productive to have a facilitator, adds structure to the conversation, directs and keeps the participants on the task at hand.

MOTION: Moved by Trustee Price and seconded by Trustee Yuscka to authorize to execute a professional services agreement between the Village of West Dundee and Mr. Greg Kuhn of Sikich Consultants in an amount not to exceed \$6,000. Upon roll call, motion was approved.

AYES: Trustees Price, Hanley, Yuscka, Pflanz, Wilbrandt and Kembitzky

NAYS: None

XIII. EXECUTIVE SESSION:

MOTION: Moved by Trustee Hanley and seconded by Trustee Kembitzky to recess to Executive Session for the purpose of discussing Section 2(c)(2) of the IL Open Meetings Act: Collective Bargaining

AYES: Trustees Hanley, Yuscka, Pflanz, Wilbrandt, Kembitzky and Price

NAYS: None

The Regular Board Meeting resumed at 10:20 pm.

XIV. MISCELLANEOUS:

Trustee Hanley commented on East Dundee's involvement with Heritage Fest.

Trustee Price asked if a notification could be placed in the Newsletter and on the News Blast to remind residents what can and cannot be burned in a fire pit.

Director Tymoszenko said contrary to rumors, Target is not closing in West Dundee.

President Nelson said he has scheduled calls every two weeks with the Vice President of Development for Spring Hill Mall. He said the Mall will be starting construction on a free Wi-Fi and coffee business in Center Court.

XV. ADJOURNMENT:

MOTION: Moved by Trustee Hanley and seconded by Trustee Pflanz to adjourn the Regular Board Meeting. Motion passed unanimously by voice vote.

The Regular Board Meeting adjourned at 10:30 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President

**EXECUTIVE SESSION:
Village Hall, 102 S. Second Street**

**September 9, 2013
Village of West Dundee**

President Nelson called the Executive Session to order at 9:51 pm for the purpose of discussing Section 2(c)(2) of the IL Open Meetings Act: Collective Bargaining

Present were Village President Nelson, Trustees Pflanz, Wilbrandt, Kembitzky, Price, Hanley, and Yuscka. Also present were Village Manager Cavallaro, Village Attorney Brechin, Finance Director Danielson, Fire Chief Freise and Police Chief Wieteska.

Discussion took place regarding collective bargaining with the Police and Fire unions.

MOTION: Moved by Trustee Price and seconded by Trustee Pflanz to adjourn the Executive Session. Upon roll call, motion was approved.

AYES: Trustees Wilbrandt, Kembitzky, Price, Hanley, Yuscka and Pflanz

NAYS: None

The Executive Session adjourned at 10:20 pm.

ATTEST:

Barbara Traver
Village Clerk

Christopher Nelson
Village President